2023-2024 EXPENSE & MILEAGE CLAIM REIMBURSEMENT

Red Deer Catholic Regional Schools

LOCATION/DEPARTMENT: Montfort / Board

PAYABLE TO: Anne Marie Watson

DATE: Oct 03, 2023

Claim Totals	
Unit Total (A+B)	$40.43
GST/HST Total (A+B)	$2.03
Adjusted Unit Amount	$41.08
68% of GST/HST	$1.38

Office Use

Purchase Order #:

Authorization:

GL Codes Optional:

Claim Total (Reimbursement): $42.46

Applicant Signature

Admin/Approval Signature

X

no receipts entered

Date	From	To	Comment	Distance (km)
Sep 12, 2023	home	St. Elizabeth	school council	7.2
Sep 15, 2023	home	St. Mary's	Seton opening Mass	5.4
Sep 19, 2023	home	St. Mary's	formation Mass	5.4
Sep 20, 2023	home	Montfort	compensation committee	7.8
Sep 21, 2023	home	St. Francis	opening Mass	12.6
Sep 13, 2023	home	Montfort	special board meeting	7.8
Sep 18, 2023	home	Montfort	special board meeting	7.8
Sep 25, 2023	home	Montfort	special board meeting	7.8
Sep 26, 2023	home	Montfort	board meeting	7.8

Distance Total (km)		69.6
Distance Total Year (km)	711.7	~~69.6~~
Rate		$0.61
GST Total		$2.03
Unit Total		$40.43
Mileage Total		$42.46

2023-2024 EXPENSE & MILEAGE CLAIM REIMBURSEMENT

Red Deer Catholic Regional Schools

LOCATION/DEPARTMENT: Montfort / Trustees

PAYABLE TO: Anne Marie Watson

DATE: Nov 03, 2023

Claim Totals		Office Use
Unit Total (A+B)	362.40 ~~$356.96~~	**Purchase Order #:**
GST/HST Total (A+B)	17.65 ~~$23.09~~	**Authorization:**
Adjusted Unit Amount	$364.36	**GL Codes Optional:**
68% of GST/HST	$15.70	

Claim Total (Reimbursement): $380.06

Applicant Signature

Admin/Approval Signature

A: RECEIPTS

Date	Vendor	Description	Receipt Total	GST & HST	Unit Amount
Oct 13, 2023	Jonathan's, Denham Inn	meal	$23.94	$0.95	$22.99
Oct 14, 2023	Best Western Denham Inn	accommodations	$148.23	6.80 ~~$12.24~~	141.43 ~~$135.99~~

Receipts Total		$172.17
GST/HST Total	7.75	~~$13.19~~
Unit Total	164.42	~~$158.98~~

JONATHAN'S
Denham Inn
Leduc, AB 780-986-2241
GST R104119318

152 LINDSEY Gst 1

Tbl 15/1 Chk 397 Oct13'23 06:19PM

Dine In
1 GRILLED CHEESE 19.00

SUBTOTAL 19.00
TAX 0.95
07:21PM TOTAL DUE 19.95

TIP: 3.99

TOTAL: 23.94

NAME:

SIGNATURE:

ROOM:

===FEEDBACK===
https://bw.blazeloop.com

BEST WESTERN PREMIER
DENHAM INN AND SUITES
5207 50 Avenue
Leduc AB T9E 6V3
780-986-2241

** TRANSACTION RECORD **
Tran. #: 1089
RVC: JONATHANS
Table #: 15
Check #: 397
Group #: 1
Employee #: 152
Employee: LINDSEY

Type: Purchase
Acct: MasterCard
Card #: xxxxxxxxxxxx4767

Amount $19.95
Tip $3.99
==========
TOTAL CAD$23.94

Reference #:
66301547 0016190090 H
Auth. #: 09870J
DENHCS15/W66301547 005
10/13/2023 7:23:28 PM

MASTERCARD
A0000000041010
0000008000

APPROVED - THANK YOU
01-027

No signature required

Customer Copy

IMPORTANT
Retain this copy for
your records

Denham Inn & Suites
5207 50th Avenue
Leduc, AB T9E 6V3

Phone: (780)986-2241

Fax: (780)986-1511
Email: premierguestservices@denhamhotels.com

Web: www.bestwesterndenham.com

BWP
PREMIER
BEST WESTERN®

Guest Charges

Best Western Rewards # : 6006637765961404

Folio #: 510299
Guest : **Watson, Anne Marie**
Conf #: 445621
Room #: 221
BWR Tier : BASE
CRS #: BW 258322908-01
Payment Method : Credit Card
Billing Reference :
Rate :
Company : ACSTA: Alberta Catholic School Trustees' Association
5210 61 Street
Red Deer, AB T4N 6N8
Arrival: 10/13/2023
10/13/2023 $135.99
Departure: 10/14/2023
Next Payment Due: 10/14/2023
Estimated Next Payment Amount:

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
10/13/2023	Room Charge	Auto Posted Rate: RACK		221	$135.99		$135.99
10/13/2023	Tourism Levy Tax	Auto Posted Rate: RACK		221	$5.44		$141.43
10/13/2023	Room GST Tax	Auto Posted Rate: RACK		221	$6.80		$148.23
10/14/2023	Mastercard	MC4767		221		$148.23	$0.00
						Balance	**$0.00**

Tax Summary	
Tourism Levy Tax	$5.44
Room GST Tax	$6.80

Additional Estimated Charges (Room, Tax, Other) through 10/13/2023 $0.00

Credit Card Payment

Payment Type:	Credit Card	Amount Paid:	$148.23
Account:	MC4767	Approval Code:	_08027J_
Account Holder:	WATSON/ANNE	Approval Amount:	($148.23)

GST #104119318

I agree that my liability for all charges is not waived.

Guest Signature

Date	From	To	Comment	Distance (km)
Oct 02, 2023	home	St. Elizabeth	reading to students	7.8
Oct 02, 2023	home	St. Francis	school council meeting	12.6
Oct 13, 2023	home	Montfort	special meeting	7.8
Oct 13, 2023	home	Leduc	ACSTA governance summit	121
Oct 14, 2023	Leduc	home	ACSTA - return trip	121
Oct 16, 2023	home	Montfort	ASBA zone 4	7.8
Oct 17, 2023	home	Montfort	school tours	7.8
Oct 18, 2023	home	Montfort	school tours	7.8
Oct 19, 2023	home	St. Teresa	Bible celebration	11.6
Oct 23, 2023	home	Montfort	board retreat	7.8
Oct 26, 2023	home	St. Lorenzo	grand opening	12.2
Oct 27, 2023	home	Montfort	board meeting	7.8
Oct 31, 2023	home	Montfort	school tours	7.8

Distance Total (km)	340.8
Previous Months YTD (km)	781.3 ~~.0~~
New YTD for Next Month (km)	~~340.80000000000007~~ 1122.1
GST Total	$9.90

Unit Total	$197.98
Mileage Total	$207.89

2023-2024 EXPENSE & MILEAGE CLAIM REIMBURSEMENT

Red Deer Catholic Regional Schools

LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Anne Marie Watson

DATE: Dec 03, 2023

Claim Totals	
Unit Total (A+B)	1056.23 ~~$1,031.19~~
GST/HST Total (A+B)	51.54 ~~$50.29~~
Adjusted Unit Amount	$1,047.29
68% of GST/HST	$34.20

Office Use

Purchase Order #:

Authorization:

GL Codes Optional:

Claim Total (Reimbursement): ~~$1,081.48~~ 1107.77

Applicant Signature

Admin/Approval Signature

A: RECEIPTS

Date	Vendor	Description	Receipt Total	GST & HST	Unit Amount
Nov 21, 2023	Courtyard by Marriott	accommodations for ASBA FGM	$460.57	$21.26	$439.31
Nov 19, 2023	Westin	accommodations for ACSTA AGM	$391.92	$18.12	$373.80

Receipts Total	$852.49
GST/HST Total	$39.38
Unit Total	$813.11

COURTYARD
BY MARRIOTT

Courtyard by Marriott® Edmonton Downtown
1 Thornton Court Nw, Edmonton, Ab, T5j-2e7 **P** 780.423.9999
Marriott.com/YEGCY

Ann-marie Watson			Room: 702	
5210 61 Street			Room Type: GENR	
Red Deer AB T4N6N8			Number of Guests: 1	
Rdcrs			Rate: $195.00	Clerk: ULI
Arrive: 19Nov23	Time: 02:23PM	Depart: 21Nov23	Time: 07:10AM	Folio Number: 89175

DATE	DESCRIPTION	CHARGES	CREDITS
19Nov23	Room Charge	144.00	
19Nov23	Marketing Fee	4.32	
19Nov23	Gst 831018205	7.42	
19Nov23	Tourism Levy	5.93	
19Nov23	Daily Parking	38.09	
19Nov23	Gst 831018205	1.90	
20Nov23	Room Charge	195.00	
20Nov23	Marketing Fee	5.85	
20Nov23	Gst 831018205	10.04	
20Nov23	Tourism Levy	8.03	
20Nov23	Daily Parking	38.09	
20Nov23	Gst 831018205	1.90	
21Nov23	Master Card *Card #: MCXXXXXXXXXXXX4767/XXXX* *Card Type: MASTERCARD Card Entry: MANUAL Approval Code: 00185J*		460.57

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX0332. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

Summary of Taxes

Description	**Tax**
Gst Room	17.46
Hst Room	13.96

Thank You For Choosing Courtyard By Marriott Edmonton Downtown

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COURTYARD®
BY MARRIOTT

Courtyard by Marriott® Edmonton Downtown
1 Thornton Court Nw, Edmonton, Ab, T5j-2e7 **P** 780.423.9999
Marriott.com/YEGCY

Ann-marie Watson
5210 61 Street
Red Deer AB T4N6N8
Rdcrs

Room: 702
Room Type: GENR
Number of Guests: 1
Rate: $195.00 Clerk: ULI

Arrive: 19Nov23 Time: 02:23PM Depart: 21Nov23 Time: 07:10AM Folio Number: 89175

DATE	DESCRIPTION	CHARGES	CREDITS

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®
HOTELS & RESORTS

Anne Marie Watson
AL4335 - Alberta Catholic School Truste

Page Number	:	1	Invoice Nbr	: 1000320499
Guest Number	:	1503895		
Folio ID	:	A		
Arrive Date	:	17-NOV-23	15:28	
Depart Date	:	19-NOV-23	12:01	
No. Of Guest	:	1		
Room Number	:	1103		
Marriott Bonvoy Number	:	0332		

Information Invoice

Tax ID : 777689332RT0001
The Westin Edm YEGWI NOV-19-2023 03:20 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-NOV-23	RT1103	Room Chrg - Grp - Association	139.00	
17-NOV-23	RT1103	GST	7.16	
17-NOV-23	RT1103	DMF	4.17	
17-NOV-23	RT1103	Tour Levy	5.73	
17-NOV-23	RT1103	Parking Self	38.00	
17-NOV-23	RT1103	GST	1.90	
18-NOV-23	RT1103	Room Chrg - Grp - Association	139.00	
18-NOV-23	RT1103	GST	7.16	
18-NOV-23	RT1103	DMF	4.17	
18-NOV-23	RT1103	Tour Levy	5.73	
18-NOV-23	RT1103	Parking Self	38.00	
18-NOV-23	RT1103	GST	1.90	
NOV-19-2023	MC	Mastercard		-391.92

Approve EMV Receipt for MC - 4767: PIN Verified
TC:9A65FE6B81DE7E6B
IAD:011067720302000058B500000000000000FF TVR:0000008000
AID:A0000000041010 Application Label:MASTERCARD

** Total	391.92	-391.92
*** Balance	0.00	

Continued on the next page

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
HOTELS & RESORTS

Anne Marie Watson
AL4335 - Alberta Catholic School Truste

Page Number	:	2		Invoice Nbr	: 1000320499
Guest Number	:	1503895			
Folio ID	:	A			
Arrive Date	:	17-NOV-23	15:28		
Depart Date	:	19-NOV-23	12:01		
No. Of Guest	:	1			
Room Number	:	1103			
Marriott Bonvoy Number	:	0332			

For your convenience, we have prepared this zero-balance folio indicating a $0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a $0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at westin.com.

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
11-17-2023	139.00	7.16	5.73	0.00	0.00	44.07	195.96	0.00
11-18-2023	139.00	7.16	5.73	0.00	0.00	44.07	195.96	0.00
	------------	------------	------------	------------	------------	------------	------------	------------
Total	278.00	14.32	11.46	0.00	0.00	88.14	391.92	0.00

Date	From	To	Comment	Distance (km)
Nov 04, 2023	home	Sacred Heart	Catholic Education Sunday	2.4
Nov 05, 2023	home	St. Vladimir	Catholic Education Sunday	3
Nov 13, 2023	home	Montfort	special board meeting	7.8
Nov 14, 2023	home	Montfort	special board meeting	7.8
Nov 14, 2023	home	FHV	school council	10.8
Nov 17, 2023	home	Westin	ACSTA AGM	154
Nov 21, 2023	Westin	home	return	154
Nov 22, 2023	home	St. Lorenzo	board engagement event	12.2
Nov 23, 2023	home	Montfort	special board meeting	7.8
Nov 28, 2023	home	Montfort	board meeting	7.8
Nov 30, 2023	home	Montfort	student discipline hearing	7.8

Distance Total (km)	375.4
Previous Months YTD (km)	1122.1 ~~0~~
New YTD for Next Month (km)	~~375.40000000000003~~ 1497.5
GST Total	12.16 ~~$10.91~~
Unit Total	~~$218.08~~ 243.12

@ .68

Mileage Total 255.28 ~~$228.99~~

ACSTA

Alberta Catholic School Trustees' Association

Celebrate, preserve, promote and enhance Catholic education

Suite 205, 9940 - 106 Street
Edmonton, Alberta, Canada T5K 2N2

Phone: (780) 484-6209
Internet: www.acsta.ab.ca e-mail: admin@acsta.ab.ca

Date: November 22, 2023

Invoice No.: 5269

Attention: Maria St. Pierre
Red Deer CSSD

ACSTA AGM & Convention – *Courage to Lead*
November 17 - 19, 2023 The Westin Edmonton

	Reg. Type	First Name	Last Name	Reg. Fee ($580)	Banq. ($95)	Total
00093	Delegate	Kathleen	Finnigan	$ 580.00	$ 95.00	$ 675.00
05412.	Delegate (Banq. 1 comp.+1)	Murray	Hollman	$ 580.00	$ 95.00	$ 675.00
06513	Delegate	Cynthia	Leyson	$ 580.00	$ 95.00	$ 675.00
06512	Delegate	Dorraine	Lonsdale	$ 580.00	$ 95.00	$ 675.00
03964	Delegate	Anne Marie	Watson	$ 580.00	$ 95.00	$ 675.00
	Total Amount Due:			**$ 2,900.00**	**$ 475.00**	**$ 3,375.00**

*GST exempt.

asba
ALBERTA SCHOOL BOARDS ASSOCIATION

Invoice

Date	Invoice #
11/30/2023	2023102

Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8
Phone: 780.482.7311 Fax: 780.482.5659
www.asba.ab.ca email: finance@asba.ab.ca

INVOICE TO

Red Deer CS School Division
5210 - 61 Street
Red Deer, AB T4N 6N8

Terms - Net 30 days

Business No. 10669 4268 RT0001

Quantity	Item	Description	Net	Amount
	000-51000-10	Registration as attached - ASBA Fall General Meeting	3,375.00	3,375.00
		GST on sales	5.00%	168.75

Electronic Funds Transfer (EFT) Option:
Bank of Nova Scotia
Beneficiary: Alberta School Boards Association
Transit #: 12989
Bank #: 002
Account #: 0386014
Send payment notifications to finance@asba.ab.ca

Subtotal	CAD 3,375.00
GST 5%	CAD 168.75
Total	CAD 3,543.75

Staff services

All 6510.

Alberta School Boards Association

Fall General Meeting

November 19-21, 2023

	School Board	Acctg Code	First Name	Last Name	Title	Reg Type	Reg Fee	Discount	Total
00893	Red Deer Catholic	red01	Kathleen	Finnigan	Superintendent	Regular	$675.00	$0.00	$675.00
07408	Red Deer Catholic	red01	Laurel	Latka	Secretary-Treasurer	Regular	$675.00	$0.00	$675.00
06513	Red Deer Catholic	red01	Cynthia	Leyson	Trustee	Regular	$675.00	$0.00	$675.00
06512	Red Deer Catholic	red01	Dorraine	Lonsdale	Vice-Chair	Regular	$675.00	$0.00	$675.00
03964	Red Deer Catholic	red01	Anne Marie	Watson	Trustee	Regular	$675.00	$0.00	$675.00
	Red Deer Catholic Total							**$0.00**	**$3,375.00**

COURTYARD BY MARRIOTT

1 Thornton Court, 99 Street and Jasper Avenue
Edmonton Alberta T5J 2E7
(780) 423-9999
Thank you, from Courtyard!
81072 Angelo

CHK 4462 TBL 32/1
GST 3
19 Nov'23 6:12 PM

1 HALIBUT	43.00
1 8oz STEAK FRITES	46.00
MEDIUM	
1 Bone in PORK CHOPS	38.00
TYPE IN	
2	
NO SIDE	
1 Cheesecake	14.00
1 Sorbet	13.00
1 OPEN FOOD	15.00
STICKY TOFFEE	
TYPE IN	
2	
FOOD	$169.00
GST	$8.45

Anne Marie
Kathleen
Laurel

7:40 PM
TOTAL DUE $177.45

GRATUITY________

TOTAL________

ROOM NUMBER________

PRINT LAST NAME________

SIGNATURE________

Thank you for joining us
at Courtyard by Marriott !

COURTYARD EDMONTON
ONE THORNTON COURT
EDMONTON, AB T5J2E7
7804239999

SALE

MID: 5954104
TID: 012
Batch #: 323001
11/19/23
APPR CODE: 033065
VISA
************6851

REF#: 00000017
RRN: 00000017
19:43:12
Proximity
/

AMOUNT	**$177.45**
TIP	**$26.62**
TOTAL	**$204.07**

APPROVED

Visa Credit
AID: A0000000031010
TTQ B2 A0 40 00

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

THANK YOU! / MERCI!

CUSTOMER COPY

1-6510-43 —— 07408-80 Laurel ($68.02)
1-6510-42 —— 00093-80 Kathleen (68.02)
1-6510-41 —— 03964-80 AnneMarie (68.03)

Meals at ASBA conference

Clover ID: N31D15CJWR1ZC

WOODWORK

WOODWORK
10132-100 STREET NW
EDMONTON, AB T5J 0N8
7809383689
WWW.NONE.COM

ORDER: 7
Dine In
20-Nov.-2023 6:25:11p.m.

Guest 2

1	Gnocchi	$26.00
2	Beet Salad	$32.00
1	Brussel Sprouts Elote	$21.00
1	Woodwork Sausage	$12.00
1	Smoked Mac and Cheese	$17.00
1	Woodwork Burger	$26.00
	Add Mushrooms	$3.00
1	Woodwork Burger	$26.00
1	Open Food	$5.00
	sub salad with beet salad	

Subtotal		**$168.00**
GST	5%	$8.40
Total		**$176.40**

www.woodworkyeg.com

WOODWORK

WOODWORK
10132-100 STREET NW
EDMONTON, AB T5J 0N8
7809383689
WWW.NONE.COM

ORDER: 7
Dine In
20-Nov.-2023 8:11:16p.m.

Transaction **205657**

Subtotal		**$168.00**
GST	5%	$8.40
Total		**$176.40**
Tip		**$31.75**
CREDIT CARD SALE		$208.15
VISA 6851		

Retain this copy for statement validation

20-Nov.-2023 8:11:24p.m.
$208.15 | Method: CONTACTLESS
Visa Credit XXXXXXXXXXXX6851
Reference ID: 332500669962
Auth ID: 059034
MID: ********4121
AID: A0000000031010
AthNtwkNm: VISA
NO CARDHOLDER VERIFICATION

www.woodworkyeg.com

Clover ID: QYRQ9FCP1BWJY

Meals at ASBA Conference

✓ AnneMarie 1-6510-41 — 03964 — 80 ($41.63)
✓ Kathleen 1-6510-42 — 00093 — 80 ($41.63)
✓ Laurel 1-6510-43 — 07408 — 80 ($41.63)
✓ Cynthia 1-6510-41 — 06513 — 8 (41.63)
✓ Dorraine 1-6510-41 — 06512 — 80 ($41.63)