

ADMINISTRATIVE PROCEDURE NO. 220**KNOWLEDGE AND EMPLOYABILITY****Background**

Knowledge and Employability courses are designed for students who learn best and achieve success through concrete learning experiences that integrate academic skills in an occupational setting. Knowledge and Employability is a series of courses that begins in grade eight and continues through to grade twelve. The successful completion of the program permits a student to enter employment and continuing education.

Procedures:

1. The Associate Superintendent of Student Services shall, in conjunction with the Superintendent, design a program to meet the needs of students who require assistance with their academic skills, integrated with concrete learning experiences.
2. A middle school principal may recommend that a student enter Knowledge and Employability at the grade eight level. The recommendation will be based on the student's academic record, an assessment of the student's chances of success in the program, and discussions with the student's parents.
3. Student entering the program will be able to take a series of courses as they progress through their middle school and high school education.
4. Students who wish to transfer from the Knowledge and Employability into the general diploma route shall do so in accordance with the requirements of Alberta Education.