

ADMINISTRATIVE PROCEDURE NO. 304**SCHOOL ATTENDANCE BOUNDARIES AND STUDENT PLACEMENT**
Grades 1-12**Background**

Students should be accommodated in regular programming as close to their homes as possible. However, as student growth in some areas may exceed the capacity of local schools or where special education programming is required, it may be necessary to direct students to attend other schools.

Procedures:

1. Attendance boundaries will be established for each school within the Division.
2. Students residing within the attendance boundary of a school are expected to attend that school.
3. A parent may request their child be placed in a school other than the designated school. When approved, the parent is responsible to transport the child to and from school. This placement is dependent upon sufficient space, resources and appropriate programming.
4. Information regarding school attendance boundaries shall be communicated to parents and other interested parties and is available on the Division website.
5. The school division offers parents the opportunity to select a *Program of Choice* for their child's education. If parents elect to enroll their child in a *Program of Choice* which is not their designated school, and they reside less than 2.4 km. from their designated school, they will be responsible to transporting their child to and from school or paying a transportation fee. Such programs include Fine Arts, Sports Excellence, year-round and other future designated programs.
6. Where a student is directed to a division special education program outside of their designated school, the division will transport the child to and from the school.