



Red Deer Catholic
Regional Schools

RECEIVED
MAY 15 2014

**EXPENSE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES**

Cheque Payable To: Guy Pelletier
(Trustee Name)

DATE: May 6th, 2014

Enter information in yellow cells

****ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT****

A: RECEIPTS					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (Includes GST & HST)	GST & HST	Unit Amount
05/05/2014	Impark	parking for Alberta Education Symposium	\$ 32.00	\$ 1.52	\$ 30.48
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
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			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
Total A:			\$ 32.00	\$ 1.52	\$ 30.48

B: MILEAGE						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
05/05/2014	300	0.48 ✓	\$ 144.00	\$ 6.86	\$ 137.14	travel to Alberta Ed. Symposium in Edmonton
	0	0.48	\$ -	\$ -	\$ -	
	0	0.48	\$ -	\$ -	\$ -	
	0	0.48	\$ -	\$ -	\$ -	
	0	0.48	\$ -	\$ -	\$ -	
Total B:			\$ 144.00	\$ 6.86	\$ 137.14	

UNIT Total (A+B): \$ 167.62
 GST/HST Total (A+B): \$ 8.38
 TOTAL CLAIM / CHQ: \$ 176.00

SIGNATURES ON ORIGINALS
Trustee Signature

SIGNATURES ON ORIGINALS
Admin Approval / Signature

Central Office Use:

Central Office Use Only:
68% of GST/HST = \$ -

PLACE FACE UP ON DASH

NO IN AND OUT PRIVILEGES
MPARK LOT 4

Expiration Date/Time

05:00 PM
MAY 05, 2014

Purchase Date/Time: 07:17am May 05, 2014

Total Parking: \$30.48

Total gst: \$1.52

Total Due: \$32.00 Rate: \$32 All Day - to 5pm

Total Paid: \$32.00 Payment Type: Card

Ticket #: 78003140

SAN #: 500012360968

Setting: Lot 4

Mach Name: Meter 1

Card #****-0560, Visa

Auth #: 041973

GST #887316638RT0001

RECEIPT

NO IN AND OUT PRIVILEGES

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