



**EXPENSE CLAIM REIMBURSEMENT  
BOARD OF TRUSTEES**

Cheque Payable To: Diane MacKay  
(Trustee Name)

Enter information in yellow cells

DATE: 9-Sep-13

**\*\*ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT\*\***

<b>A: RECEIPTS</b>					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
<b>Total A:</b>			\$ -	\$ -	\$ -

<b>B: MILEAGE</b>						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
Aug7/13	70	0.46	\$ 32.20	\$ 1.53	\$ 30.67	Meet with concerned citizen @Tim's in Red Deer
Aug11/13	64	0.46	\$ 29.44	\$ 1.40	\$ 28.04	Attend Mass at St. Stephen's Parish in Olds
Aug30/13	68	0.46	\$ 31.28	\$ 1.49	\$ 29.79	Attend Opening Mass at St. Mary's in Red Deer
			\$ -	\$ -	\$ -	
			\$ -	\$ -	\$ -	
			\$ -	\$ -	\$ -	
			\$ -	\$ -	\$ -	
<b>Total B:</b>			\$ 92.92	\$ 4.42	\$ 88.50	

UNIT	Total (A+B):	\$	<b>88.50</b>
GST/HST	Total (A+B):	\$	<b>4.42</b>
<b>TOTAL CLAIM / CHQ:</b>		\$	<b>92.92</b>

\_\_\_\_\_  
Signatures on Originals  
Trustee Signature

\_\_\_\_\_  
Signatures on Originals  
Admin Approval / Signature

Central Office Use:



**EXPENSE CLAIM REIMBURSEMENT  
BOARD OF TRUSTEES**

Cheque Payable To: Diane MacKay  
(Trustee Name)

Enter information in yellow cells

DATE: July 31/13

**\*\*ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT\*\***

<b>A: RECEIPTS</b>					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
✓ Jul-02	Vancouver Transit	Sky Train ticket to hotel ✓	\$ ✓ 9.00	\$ -	\$ ✓ 9.00
✓ Jul-04	Italian Kitchen ✓	Supper	\$ ✓ 32.48	\$ -1.55	\$ ✓ 30.93
✓ Jul-05	Simply Thai ✓	Supper	\$ ✓ 29.93	\$ ✓ 1.43	\$ ✓ 28.50
✓ Jul-07	Hyatt Regency Hotel ✓	Accommodation July 4-6 ✓	\$ ✓ 695.49	\$ ✓ 90.72	\$ ✓ 604.77
✓ Jul-09	Vancouver Transit	Sky Train ticket to airport	\$ 4.00 4.50	\$ -	\$ 4.50 ✓
✓ Jul-09	Park2Go ✓	Parking ✓	\$ ✓ 56.11	\$ ✓ 2.67	\$ 53.44 ✓
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
<b>Total A:</b>			<b>\$ 827.51</b>	<b>\$ 96.37</b>	<b>\$ 731.14</b>

<b>B: MILEAGE</b>						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
Jul-02	210	0.46	\$ 96.60	\$ 4.60	\$ 92.00	Travel to YYC for flight to Candn Sch Brd Assn Conf- Vancouver
Jul-21	64	0.46	\$ 29.44	\$ 1.40	\$ 28.04	Mass- St. Stephen's Parish, Olds
	0	0.46	\$ -	\$ -	\$ -	
	0	0.46	\$ -	\$ -	\$ -	
	0	0.46	\$ -	\$ -	\$ -	
<b>Total B:</b>			<b>\$ 126.04</b>	<b>\$ 6.00</b>	<b>\$ 120.04</b>	

UNIT Total (A+B): \$ **851.18** 850.68  
 GST/HST Total (A+B): \$ **102.37** ✓  
 TOTAL CLAIM / CHQ: \$ **953.55** 953.05

Signature on Original  
Trustee Signature

Signature on Original  
Admin Approval / Signature

Central Office Use:

Central Office Use Only:  
68% of GST/HST = \$ 69.61

0.\*  
 9.00+  
 30.93+  
 28.50+  
 604.77+  
 4.00+  
 53.44+  
 730.64\*+  
  
 730.64+  
 92.00+  
 28.04+  
 850.68\*+  
  
 1.55+  
 1.43+  
 90.72+  
 2.67+  
 96.37\*+  
  
 96.37+  
 4.60+  
 1.40+  
 102.37\*+  
  
 9.00+  
 32.48+  
 29.93+  
 695.49+  
 4.00+  
 56.11+  
 827.01\*+  
  
 827.01+  
 96.60+  
 29.44+  
 953.05\*+

0.\*  
 .....  
 .....  
 210.x  
 0.46=  
 96.60\*+  
*McLage*  
*July 2013*  
 96.60÷  
 1.05x  
 5.%,  
 4.60\*+  
  
 92.\*  
  
 0.\*  
  
 64.x  
 0.46=  
 29.44\*+  
  
 29.44÷  
 1.05x  
 5.%,  
 1.40\*+  
  
 28.038095238\*



Adult

\$ 9.00

VALIDATE - Insert this direction

PROOF OF PAYMENT/TRANSFER

TU.JL.02 05:00



1037 Alberni St.  
Vancouver, BC  
V6E1A1  
604 687 2858

1021 JENNA

CHK 9213 103 Gst 1  
Ju104'13 05:13PM  
\*\*\* Reprint Memo Check \*\*\*

SEAT: 1

coke  
1 Beet Salad 11.95 12.59

coke

2/3 Calamari 9.90  
1 Truff Spag 24.95  
1 Chick Saltimbocc 25.95  
Subtotal 96.52  
24.37 2.44  
96.52 GST 4.83  
Amount Due 103.79 30.93

Every Friday, join us for lunch  
to enjoy a \$10 burger & beer! 32.48

\*\* PLEASE PAY SERVER \*\*  
GST# RT001854025194

.....+P  
0.\*  
11.95+  
2.=  
15.98\*+  
5.98+  
24.95+  
30.93+  
30.95x  
5.%  
1.55\*+  
1.55+  
32.48\*

PATIO

#P9 - 1

Simply Thai

1211 Hamilton Street

Vancouver, BC V6B 6K3

Phone (604)642-0123 Fax (604) 642-0121

Business # 871073722-RT0001 ✓

Date: Jul 05, 2013 ✓ Time: 08:11PM

Server: Parn

Bill: 0031

Table : P9

0.\*\*

1		6.00	
1		8.50	
1	Salmon Pa-nang C6	-18.00	
1	Mixed Companies 88	15.00	1/2 15.00
1	Garlic Chicken 79	15.00	
0.5	The "Pear"	3.50	
1	Jasmine Rice 28	3.00	

18.00+  
7.50+  
3.00+  
28.50 ✓

Subtotal	69.00
GST	3.45
LQT	1.45

28.50x  
5.0%  
1.43\*\* ✓

Total 73.90

28.50 + GST =

1.43+  
29.93\*\* ✓

Food	54.50
Liquor	14.50

\$29.93 ✓

Open Time : Jul 05, 2013 07:07PM



Hyatt Regency Vancouver  
 655 Burrard Street  
 Vancouver, BC V6C 2R7  
 604 683 1234  
 604 689 3707

INVOICE

Payee Diane Mackay  
 Innesfall AB T4G 1L4  
 Canada

Room No. 1725  
 Arrival 07-02-13  
 Departure 07-23-13  
 Page No. 1 of 1  
 Folio Window 1  
 Folio No. 467203

Confirmation No. 2319728001  
 Group Name BC SCHOOL TRUSTEE ASSN-CSBA CONGRESS  
 Booking No. 348892871

Date	Description	Charges	Credits
07-04-13	Group Room	199.00	
07-04-13	Room P.S.T	20.16 ✓	
07-04-13	Room G.S.T.	10.08 ✓	
07-04-13	Destination Mktg Fee	2.59	
07-05-13	Group Room	199.00	
07-05-13	Room P.S.T	20.16 ✓	
07-05-13	Room G.S.T.	10.08 ✓	
07-05-13	Destination Mktg Fee	2.59	
07-06-13	Group Room	199.00	
07-06-13	Room P.S.T	20.16 ✓	
07-06-13	Room G.S.T.	10.08 ✓	
07-06-13	Destination Mktg Fee	2.59	
07-23-13	Master Card ✓	XXXXXXXXXXXXX/ XX/XX	695.49
<b>Total</b>		695.49	695.49 ✓

90.72  
 tax.  
 =

Guest Signature

Balance 0.00 ✓

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

<b>HST Summary:</b>	
Rooms	30.24
Food & Beverage	0.00
Other	0.00
<b>Total</b>	<b>30.24</b> ✓
Registration Number:	119438240 RT 0001 ✓

**Hyatt Gold Passport Summary**

Membership: 519570464K  
 Bonus Codes:  
 Qualifying Nights: 0  
 Eligible Spend: 0.00  
 Redemption Eligible: 0.00

**WE HOPE YOU ENJOYED YOUR STAY WITH US!**

Thank you for your business.  
 For feedback and comments, please email our Quality Assurance at [quality.yvrv@hyatt.com](mailto:quality.yvrv@hyatt.com) or call us at 604-683-1234.  
 Lost and found inquiries [lstfnd.yvrv@hyatt.com](mailto:lstfnd.yvrv@hyatt.com)  
 For inquiries concerning your bill please call 888-588-4384 or e-mail [NA\\_CustomerService@Hyatt.com](mailto:NA_CustomerService@Hyatt.com)

Summary Invoice, please see front desk for eligibility details.

Please remit payment to:  
 Hyatt Regency Vancouver  
 655 Burrard Street  
 Vancouver, British Columbia, Canada  
 V6C 2R7

TVM RECEIPT  
NOT VALID FOR TRAVEL

TransLink  
Yaletown  
IVM52001 ✓  
Tue 09 Jul 13 10:44AM

Fare Type: 2 ZONE  
Purchase:  
02 Adult \$ 8.00/<sup>2</sup>  
Purchased Amount: \$ 8.00<sup>41.00</sup> ✓

TRANSACTION RECORD

Account: DEBIT  
Account Type: CHEQUING ✓  
Card Number: X  
Card Entry: SWIPED  
Trans Type: PURCHASE  
Amount: \$ 8.00 ✓  
Auth #: 132289  
Sequence #: 258680  
Reference #: 00000071  
Trace #: 00754489  
Terminal #: 00521  
Merchant #: 000010004147  
Ref #: VTCB2VZFGASX

TRANSACTION APPROVED

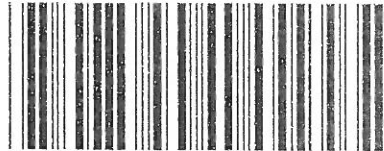
Transaction #: 0000854615

PARK2GO, INC.

GST 856 287016 RT0001 ✓

403.532.4844

Thank you!



\* 4 3 5 6 9 8 \*

CheckIn D/T: 07/02/13 12:16  
CheckOut D/T: 07/09/13 15:53 ✓  
Duration Time: 7d 03h 36m  
Plate# 1ul486 AB  
Make/Model: TOYOTA/CAMRY  
Color: GREEN  
Check: V:7

Parking Charge: \$82.42  
Discount: \$26.31-  
PARK AND JET PRICE MATCH  
Charge: \$53.44  
Ttl Svc Chrgs: \$0.00  
Service #1: ACCESS-SMS-TRN  
@ Rate: \$0.00 + Tax  
Tax %5: \$2.67 ✓  
Total: \$56.11 ✓  
  
Amount: \$56.11  
Due: \$0.00 ✓





Red Deer Catholic  
Regional Schools

MILEAGE CLAIM REIMBURSEMENT  
BOARD OF TRUSTEES

Cheque Payable To: Diane MacKay

DATE: July 31/ 13

DATE	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
June 3/13	Innisfail	Olds	64	Mass- St. Stephen's Parish
June 4/13	Innisfail	RD- St. Mary's	69	Notre Dame Grad Mass
June 5/13	Innisfail	RD- Sheraton	62	ASBA Spring General Meeting
June 6/13	Innisfail	RD- Sheraton & Mo	70	ASBA SGM and Montfort- School Board Meeting
June 13/13	Innisfail	RD- Montfort	70	St. Marguerite Principalship Interviews
June 16/13	Innisfail	Olds	64	Mass- St. Stephen's Parish
June 18/13	Innisfail	Olds	68	Holy Trinity School Council meeting
June 21/13	Innisfail	RD- Montfort	70	Board/ Superintendent Evaluation
June 26/13	Innisfail	RD- Montfort	35	Mtg w/ MLAs Dallas and Jablonski
June 26/13	RD- Montfort	Rocky Mountain Ho	181	St. Dominic High School Grad Mass
June 27/13	Innisfail	Rocky Mountain Ho	200	St. Dominic High School Grad Ceremony
June 28/13	Innisfail	RD- Centrium	62	Notre Dame Grad Ceremonies
TOTAL KM'S ON THIS CLAIM			1015	

KILOMETRE CLAIM		
RATE	KILOMETRES	AMOUNT
0.47	1,015	\$477.05
Unit:		\$454.33
GST:		\$22.72
TOTAL (for Reimbursement):		\$477.05

*Signature on Original*  
Trustee Signature

*Signature on Original*  
Central Office Admin Approval / Signature

0.\*  
64.00+  
69.00+  
62.00+  
70.00+  
70.00+  
64.00+  
68.00+  
70.00+  
35.00+  
181.00+  
200.00+  
62.00+  
1,015.00\*\*+  
1:015.00X  
0.47=  
477.05\*\*+  
477.05÷  
1.05X  
5. %  
22.72\*\*+  
454.33333333\*



## Online Services

**Manage** my booking online (view/change my booking; select seats\*).

### Select Seats

**Maple Leaf Lounge | Meal Vouchers | On My Way**

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

## Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC215	<b>Calgary (YYC)</b> Tue 02-Jul 2013 13:10	<b>Vancouver, Vancouver Int'l (YVR)</b> Tue 02-Jul 2013 13:39 - Terminal M	0	1hr29	E90	Tango, E	
AC214	<b>Vancouver, Vancouver Int'l (YVR)</b> Tue 09-Jul 2013 13:00 - Terminal M	<b>Calgary (YYC)</b> Tue 09-Jul 2013 15:25	0	1hr25	E90	Tango, E	

## Passenger Information

**1: Mr Frank Anthony Mackay : Adult (16+), Ticket Number: 0142121276631**

Frequent Flyer Prog : **None** Meal Preference : **None**  
Payment Card: **xxxx-xxxx-xxxx-5928** Special Needs: **None**  
Seat Selection: **None**

**2: Mrs Diane Joanne Mackay : Adult (16+), Ticket Number: 0142121276632**

Frequent Flyer Prog : **None** Meal Preference : **None**  
Payment Card: **xxxx-xxxx-xxxx-5928** Special Needs: **None**  
Seat Selection: **None**

## Purchase Summary

### Fare Summary

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - <u>Tango</u>	<b>139.00</b>
Return Flight - <u>Tango</u>	<b>139.00</b>
<u>Surcharges</u>	36.00
<b>Taxes, Fees and Charges</b>	
<u>Canada Airport Improvement Fee</u>	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) ✓	18.91 ✓
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total airfare and taxes before options (per passenger)	<b>397.16 ✓</b>
Number of passengers	2
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$794.32</b>

### Payment Information

#### Credit/Debit Card

- Amount paid: **\$794.32**

The following charges (tax inclusive) will appear on your credit or debit card statement: