

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held April 21, 2015.

Present: G. Pelletier  
A. LaGrange  
M. Hollman  
D. MacKay  
L. McNiff and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
K. Finnigan, Assoc. Sup't – Inclusive Learning  
R. Ledene, Assoc. Sup't - Faith Dev. and Div. Support  
J. P. Stewart, Assoc. Sup't - Personnel  
K. Jaeger, Supervisor of Support Services  
D. Khatib, Division Principal  
R. Steeves, Secretary-Treasurer  
J. Heidt, Executive Assistant

Absent: D. Bouchard

The meeting was called to order at 6:42 p.m.

Mr. Ryan Ledene, Associate Superintendent of Faith Development and Division Support led Trustees and guests in a special prayer.

1. APPROVAL OF AGENDA

The following item was added to the Agenda:  
#13 TRANSPORTATION

15/04/21-24-Watson

**THAT THE AGENDA BE APPROVED AS AMENDED**

**CARRIED.**

2. ADOPTION OF MINUTES

15/04/21-25-MacKay

**THAT THE MINUTES OF THE REGULAR MEETING OF MARCH 31, 2015 BE ADOPTED AS CIRCULATED**

**CARRIED.**

### 3. EDWIN PARR NOMINEES

Chair Pelletier welcomed and introduced the Edwin Parr nominees in attendance and Trustees were able to personally thank them for their hard work and dedication during their first year of teaching.

### 4. ACCEPTING LOCAL DONATIONS

Trustees were given a presentation by Mr. Michael Donlevy, Vice-President, Enterprise and Community Relations at Red Deer College with regards to acceptance of donations/gifts for the Division. This presentation was well received by Trustees and will help the Division form a policy on any such potential donations, sponsorships, or gifts in kind.

Chair Pelletier thanked Mr. Donlevy on behalf of the Board for his time and expertise on this subject. Trustees agreed to discuss this topic at their next retreat in the fall.

### 5. LOCALLY ACQUIRED COURSE APPROVALS

Trustees reviewed and approved the upcoming acquired course approvals.

15/04/21-26-MacKay

**THAT THE BOARD OF TRUSTEES OF THE RED DEER CATHOLIC REGIONAL DIVISION #39 APPROVES THE OFFERING OF THE LOCALLY ACQUIRED COURSES AS FOLLOWS:**

- **CREATIVE WRITING AND PUBLISHING 15, 25 AND 35 (3 CREDITS), AND 15, 25, 35 (5 CREDITS).**
- **DANCE 15, 25 AND 35 (5 CREDITS)**
- **SPORTS PERFORMANCE 35 (3 AND 5 CREDITS)**
- **TECHNICAL THEATRE 15, 25 AND 35 (3 CREDITS) AND 15, 25 AND 35 (5 CREDITS)**
- **ADVANCED ACTING/TOURING (15, 25 AND 35 (5 CREDITS)**
- **RELIGIOUS EDUCATION (ROMAN CATHOLIC) 15, 25 AND 35 (3 CREDITS) AND 15, 25 AND 35 (5 CREDITS)**

**THAT THE APPROVALS WILL BE EFFECTIVE FROM SEPTEMBER 1, 2015 AND ENDING AUGUST 31, 2019 AT ÉCOLE SECONDAIRE**

**NOTRE DAME HIGH SCHOOL AND ST. DOMINIC HIGH SCHOOL; AND POSSIBLY IN THE FUTURE AT ST. GABRIEL CYBER SCHOOL, JOHN PAUL II OUTREACH SCHOOL AND ST. JOSEPH HIGH SCHOOL.**

**CARRIED.**

6. EARLY RETIREMENT INCENTIVE PROGRAM APPLICATION

Trustees approved the application for the Early Retirement Allowance for Employee 0000.

15/04/21-27-McNiff

**THAT THE BOARD APPROVES APPLICATION FROM EMPLOYEE NUMBER 0000 TO PARTICIPATE IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS.**

**CARRIED.**

7. 2015 ADMINISTRATORS RETREAT FINAL REPORT

The Associate Superintendent of Faith Development and Division Support presented Trustees with a synopsis of the Administrators Retreat which took place in February.

Mr. Ledene thanked Trustees for their support of this annual retreat.

8. TWO ADDITIONAL FULL-DAY PD DAYS PILOT PROJECT

The Superintendent shared and reviewed with Trustees a document outlining the PD pilot project, what is effective PD, and what the intention of the PD was intentionally designed for. Parents, staff and administrators were surveyed and those results were taken into account.

15/04/21-28-MacKay

**THAT THE BOARD APPROVES OPTION ONE FROM THE REPORT ON THE FULL DAY PROFESSIONAL DEVELOPMENT DAYS PILOT PROJECT REPORT WHICH WOULD INCLUDE EMBEDDED PROFESSIONAL DEVELOPMENT MONDAYS, CONTINUING THE SIX FULL DAY PROFESSIONAL DEVELOPMENT DAYS, AND**

**ADDING TWO ADDITIONAL FULL-DAY  
PROFESSIONAL DEVELOPMENT DAYS.**

**4 in favour and 2 opposed.**

**CARRIED.**

9. SUPERINTENDENT STUDENT ADVISORY GROUP MEETING  
MAY 19

The Superintendent informed Trustees that he and the Division Principal have met twice with a Student Advisory group so far this year. The students are looking forward to having Trustees join them for their meeting on May 19 at Montfort Centre.

10. ACSTA BYLAW REVIEW

Vice-Chair LaGrange reviewed with Trustees the proposed ACSTA by-law changes being proposed. She supported the changes being made to the bylaws and indicated that ACSTA needs board support to move forward with the bylaw changes. It was consensus that Red Deer Catholic School Division support the changes.

11. BOUNDARIES AND STUDENT TRANSITION PROTOCOL

The Supervisor of Support Services informed Trustees of the letter sent to parents in regards to the transition of École Camille J. Lerouge English Grade 6 students to their transitioning schools.

12. POLICY REVIEW - POLICY 1 - DIVISION FOUNDATIONAL  
STATEMENTS

Trustees had an opportunity to review Policy 1 - Division Foundational Statements and small changes were noted. It was decided to add this item to the fall Board Retreat for an opportunity to discuss this policy in depth.

## 13. TRANSPORTATION

The Supervisor of Support Services presented Trustees with a fee proposal in order to assist the Transportation Department to come closer to balancing their budget. Currently elementary students living 1.6 to 2.4 kms from their school are not being charged for bussing although there is no funding from the government for those students.

15/04/21-29-Hollman

**THAT THE BOARD OF TRUSTEES APPROVES THE IMPLEMENTATION OF NEW TRANSPORTATION FEE FOR GRADE K-5 STUDENTS LIVING BETWEEN 1.6 KM AND 2.4 KM FROM THEIR DESIGNATED SCHOOL. THIS FEE WOULD BE ASSESSED AT 50% OF THE FEE CHARGED TO INELIGIBLE RIDERS.**

**CARRIED.**

## INFORMATION ITEMS:

## CAPITAL PROJECTS UPDATE

The Supervisor of Support Services provided updates on the following capital projects:

*St. Marguerite Bourgeoys School*

Phase Two will be going to tender in July with construction expected to start September 1. There is an anticipation of a 16-18 month construction period.

*St. Gregory the Great Catholic School*

Work is continuing on the preparation for a development permit application.

*St. Joseph High School*

The project has been submitted to the City of Red Deer for development permit. Precast concrete is currently out for tender and will close on April 24. Grading, site servicing and foundation tenders will be issued in the near future.

*St. Francis of Assisi Middle School*

The Division is in the process of pre-qualifying contractors for this project which will provide a list of contractors that will be invited to bid. All documentation has been submitted to Alberta Infrastructure for review and is expected to be ready to tender in the last week of April.

*St. Teresa Modular Addition*

The project is currently out for tender and will close on April 30. It is hoped that construction on the link can start in early June so it will be ready for the modulars arriving in mid July.

*Holy Trinity Modular Addition*

Documents have been submitted for Alberta Infrastructure review. Tenders are hoped to be out for these four units before the end of April.

*Fr. Voisin Modular Addition*

ABC Schools is managing the installation of these two units as part of their P3 contract.

## ASBA UPDATE

- Chair MacKay reported that MLA's of the School Division hosting the meeting each month will be invited to attend and network before the Zone 4 meeting.
- There will be no Alberta Education representatives at this month's meeting as they have been instructed by the government they are not to attend any functions during the election campaign.

## ACSTA UPDATE

- The next meeting will be held at the end of May.

## EDUCATION FOUNDATION

- New Education Foundation board member, Mr. Kim Pasula, attended the last meeting.
- The Education Foundation Annual Fundraising event will take place on April 30 featuring Paul Garnet Henderson.

ADVOCACY

Chair Pelletier will contact Mayor Veer and inquire as to whether there would be an opportunity for the Board to be part of the City of Red Deer "Let's Talk" event. He will also connect with the Board Chair of Red Deer Public to see if this is something they may be interested in doing.

15/04/21-30-Watson

**THAT THE MEETING OF THE REGULAR MEETING RECESS FOR THE MEETING OF THE COMMITTEE OF THE WHOLE**

**CARRIED.**

15/04/21-31-McNiff

**THAT THE REGULAR MEETING RECONVENE**

**CARRIED.**

CLOSING PRAYER

Trustee MacKay led the group in closing prayer.

ADJOURNMENT

15/04/21-32-LaGrange

**THAT THE REGULAR MEETING ADJOURN, THE TIME BEING 9:45 P.M.**

**CARRIED.**

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(CHAIR)

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(SECRETARY-TREASURER)