

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held April 19, 2016.

Present: A. LaGrange  
M. Hollman  
D. MacKay  
L. McNiff  
G. Pelletier and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
R. Ledene, Assoc. Sup't – Faith Dev & Div Support  
K. Finnigan, Assoc. Sup't – Inclusive Learning  
J. P. Stewart, Assoc. Sup't - Personnel  
R. Steeves, Secretary-Treasurer  
D. Khatib, Division Principal  
J. Heidt, Executive Assistant

Absent: D. Bouchard, K. Jaeger

The meeting was called to order at 6:30 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Associate Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

16/04/19-56-Watson

**THAT THE AGENDA BE APPROVED AS PRESENTED**

**CARRIED.**

2. ADOPTION OF MINUTES

16/04/19-57-MacKay

**THAT THE MINUTES OF THE REGULAR MEETING OF MARCH 22, 2016 BE ADOPTED AS CIRCULATED**

**CARRIED.**

3. EDWIN PARR NOMINEES

Chair Pelletier welcomed and introduced the Edwin Parr nominees and congratulated them on their nomination. Suzanne Bergeron (Holy Trinity) has been chosen to represent Red Deer Catholic Regional Schools at this year's banquet on May 30. The other nominees were Sara McCaffrey (St. Francis of Assisi), Gina Goranson (St. Thomas Aquinas), Jennifer Fetaz (St. Matthew), and Rebecca LaJeunesse (École Secondaire Notre Dame). Trustees were able to personally thank them for their hard work and dedication during their first year of teaching.

4. DIVISION ACCOUNTABILITY REPORT

Trustees reviewed and discussed the Division Accountability Report.

16/04/19-58-LaGrange  
DIVISION

**THAT THE BOARD APPROVES THE  
ACCOUNTABILITY REPORT FOR THE  
PERIOD DECEMBER 1, 2015 TO FEBRUARY  
29, 2016.**

**CARRIED.**

5. LOCALLY ACQUIRED COURSE APPROVALS

Trustees reviewed and approved the upcoming acquired course approvals.

16/04/19-59-McNiff  
RED

**THAT THE BOARD OF TRUSTEES OF THE  
DEER CATHOLIC REGIONAL DIVISION #39  
APPROVES THE OFFERING OF THE  
LOCALLY ACQUIRED COURSES AS  
FOLLOWS:**

- RELIGIONS OF THE WORLD 35
- BIOLOGY (AP) 35

- BIOLOGY (IB) 25
- CHAMBER ENSEMBLE 15/25/35
- ESL INSTRUCTION TO MATHEMATICS 15
- PHYSICS (AP) 35
- ENGLISH (AP) 35
- COMPETENCIES IN MATH 15
- MARTIAL ARTS 25/35
- FILM STUDIES 15/25/35
- MUSICAL THEATRE 15/25/35
- ASTRONOMY 15

**CARRIED.**

6. FISCAL MONITORING REPORT (E)

The Secretary-Treasurer presented the fiscal monitoring report for the time period ending March, 2016. Overall, he predicts a \$750,000 deficit for this school year rather than the originally projected \$950,000.

16/04/19-60-MacKay

**THAT THE BOARD APPROVES THE FISCAL MONITORING REPORT TO MARCH, 2016 AS PRESENTED**

**CARRIED.**

7. JANITORIAL CONTRACT AWARD

The Secretary-Treasurer provided Trustees with a synopsis of the RFP that was sent out with regards to janitorial contracts for Division facilities. The current contract will expire on June 30, 2016. Of the nine quotes submitted, administration chose LJDM Custodial Services based on cost, interview and references provided.

16/04/19-61-Hollman

**THAT THE BOARD APPROVES THE THREE YEAR CONTRACT AWARDED TO LJDM CUSTODIAL SERVICES WITH PROVISIONS FOR AN ADDITIONAL TWO YEAR EXTENSION.**

**CARRIED.**

8. RED DEER FARMER'S MARKET RELOCATING TO MEMORIAL CENTRE

The Secretary-Treasurer informed Trustees that as a result of the Farmer's Market being moved to the Memorial Centre, École Camille School's parking lot will be used during the market. The parking contract has been offered to the Knight's of Columbus as a fundraising opportunity. They will, in return, clean up any garbage after the market and act as security for the school during that time.

9. POLICY REVIEWS - POLICY 12 - RECRUITMENT AND SELECTION OF PERSONNEL AND POLICY 14 - APPEALS AND HEARINGS REGARDING STUDENT MATTERS (E)

As part of the Board's Annual Work Plan, Trustees had the opportunity to review the amendments made to Policy 12 at the March Board meeting

16/04/19-62-Watson

**THAT THE BOARD APPROVES REVISIONS TO POLICY 12, AS AMENDED.**

**CARRIED.**

16/04/19-63-MacKay

**THAT THE BOARD APPROVES REVISIONS TO POLICY 14, AS AMENDED.**

**CARRIED.**

- **Capital Projects Update**

St. Marguerite Bourgeoys School

Demolition on the north and south wings is near completion and work will begin to start putting things back in place.

St. Gregory the Great Catholic School

Gym footings have been poured. The gym walls are expected to start in early May.

St. Joseph High School

The exterior of the building is now closed in and work continues on the exterior siding and interior with several section of floors poured and interior wall partitions in place.

St. Francis of Assisi Addition

Roofing to the north section is now complete and the interior walls have been installed in all areas with drywall starting.

Fr. Voisin modular classroom

ABC Schools is coordinating this modular.

St. Elizabeth Seton modular classroom addition

Work is progressing in ensuring all requirements are submitted to the City of Red Deer for development and building permits.

○ **Tenders Approved**

St. Joseph High School tenders:

Tenders for the commercial kitchen equipment have been approved and awarded to Hendrix Hotel & Restaurant Equipment & Supplies Ltd. Budget amount for this scope of work was \$250,000. The approved tender was \$70 over budget.

INFORMATION ITEMS:

ASBA UPDATE

- The ASBA Student Wellness team will be hosting 'Creating Healthy Schools Conversation' at CrossRoads Church on May 4.

ACSTA UPDATE

- SPICE and Blueprints is being held April 28 - May 4.

TEBA UPDATE

No update.

EDUCATION FOUNDATION

- There will be no formal gala held this year, however, the Foundation is looking at holding a student lead event in the spring of 2017.
- New information and look on the RDCRS website.
- There has been some conversation on a recommendation to change the name slightly.
- A potential new Foundation member will be attending the June meeting.

CLOSING PRAYER

Vice-Chair Watson led the group in closing prayer.

16/04/19-65-MacKay

**THAT THE REGULAR MEETING  
ADJOURN, THE TIME BEING 8:30 P.M.**

**CARRIED.**

ADJOURNMENT

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(CHAIR)

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(SECRETARY-TREASURER)