

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held August 30, 2016.

Present: D. MacKay  
D. Bouchard  
A. LaGrange  
G. Pelletier and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
K. Jaeger, Supervisor of Support Services  
R. Ledene, Assoc. Sup't – Faith Dev & Div Support  
K. Finnigan, Assoc. Sup't – Inclusive Learning  
J. P. Stewart, Assoc. Sup't - Personnel  
R. Steeves, Secretary-Treasurer  
D. Khatib, Division Principal  
J. Heidt, Executive Assistant

Absent: L. McNiff, M. Hollman

The meeting was called to order at 6:40 p.m.

Mr. Ledene lead the group in prayer.

1. APPROVAL OF AGENDA

16/08/30-04-Watson

**THAT THE AGENDA BE APPROVED AS PRESENTED**

**CARRIED.**

2. ADOPTION OF MINUTES

16/08/30-05-LaGrange

**THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 21, 2016 BE ADOPTED AS CIRCULATED**

**CARRIED.**

3. ST. JOSEPH'S HIGH SCHOOL AND ST. GREGORY THE GREAT CATHOLIC SCHOOL LOGOS

Student Leadership representatives and staff from École Notre Dame High School presented and shared with Trustees the extensive consultative process that recently occurred in developing school logos for St. Joseph's and St. Gregory the Great Catholic schools. A brief explanation of the process in the development of the logos was given. Stakeholder input and use of a PBL (project based learning) model helped guide the students to create the logos up to the graphic designer stage.

4. APPOINTMENT OF AUDITORS

The Secretary-Treasurer sought a Board motion approving the accounting firm, MNP, to conduct the 2016-2017 audit. This agreement is in year 5 of a 5 year term.

16/08/30-06-MacKay

**THAT THE BOARD APPROVES THE AUDITING FIRM OF MNP, FOR THE FISCAL YEAR ENDING AUGUST 31, 2016**

**CARRIED.**

5. ACSTA PRESIDENTIAL CANDIDACY

The Board endorsed Trustee LaGrange to run for a second term as president in the upcoming ACSTA Election. She thanked her fellow Trustees for their endorsement and expressed enthusiasm for the opportunity to potentially represent ACSTA in it's 50th year.

16/08/30-07 -Watson

**THAT THE BOARD ENDORSE TRUSTEE LAGRANGE IN HER CANDIDACY FOR A SECOND TERM FOR PRESIDENT OF THE ACSTA IN THE UPCOMING ELECTION.**

**CARRIED.**

6. AMENDMENT TO THE SUPPLEMENTAL INTEGRATED PENSION PLAN (SiPP)

ASBA is requesting consent to make revisions to the SiPP plan to reflect a more equitable annual pension amount for participants. The Secretary Treasurer explained to Trustees that after thirty-five years of service current members of SiPP can no longer accrue pension. The removal of the cap would be on a retroactive basis and have no material impact to the Division. He felt it was fair that those contributing dollars into SiPP should have an increase in the amount they receive at retirement. It is necessary that 60% of all boards approve the change in order for this to be implemented. This agreement is between ASBA and each of Alberta's school boards.

16/08/30-08-LaGrange

**THAT THE BOARD APPROVES THE  
RECOMMENDATION TO APPROVE THE  
CONSENT FORM FOR REVISIONS TO THE  
SiPP AGREEMENT**

**CARRIED.**

7. POLICY REVIEW

Trustees had an opportunity to review Policy 1 - Division Foundational Statements at the June Board meeting. The Policy with suggested revisions was reviewed.

16/08/30-09-Watson

**THAT THE BOARD APPROVES THE  
AMENDMENTS TO POLICY 1 AS FURTHER  
AMENDED**

**CARRIED.**

## 8. LOCALLY ACQUIRED COURSE APPROVALS

Board approval is necessary in order for Locally Developed courses be offered for instruction in the Division. Trustees reviewed the most recent locally developed course acquisitions.

16/08/30-10-Bouchard

**THAT THE BOARD OF TRUSTEES OF THE RED DEER CATHOLIC REGIONAL DIVISION #39 APPROVES THE OFFERING OF THE LOCALLY ACQUIRED COURSES AS FOLLOWS:**

- **INSTRUMENTAL JAZZ 15, 25, 35 - 3 AND 5 CREDITS**
- **MYTHBUSTING SCIENCE 25 - 3 CREDITS**
- **PSYCHOLOGY AP 35 - 3 CREDITS**
- **ESL ENGLISH FOR ACADEMIC SUCCESS 35 - 3 AND 5 CREDITS**
- **READING 15 - 3 AND 5 CREDITS**
- **CALCULUS AP 35 - 5 CREDITS**
- **ESL EXPOSITORY ENGLISH 15 AND 25 - 5 CREDITS**

**CARRIED**

## 9. ELECTION CAMPAIGN CONTRIBUTION AND EXPENSE DISCLOSURE

The Government of Alberta is currently conducting a review on school board election costs and the Secretary-Treasurer indicated that it may be mandated by the Alberta Government that these expenses be revealed. This would possibly be in effect for the upcoming 2017 election.

## 10. TRUSTEE REMUNERATION

Tabled to September 20, 2016 board meeting.

11. SEPTEMBER BOARD MEETING POTENTIAL DATE CHANGE

Consensus among Trustees was that the September board meeting be changed to September 20, 2016 from September 27, 2016 in order to accommodate Trustees interested in attending the ASBA Issues Forum.

16/08/30-11-Watson  
**MEETING BE**

**THAT THE SEPTEMBER BOARD  
CHANGED FROM SEPTEMBER 27, 2016 TO  
SEPTEMBER 20, 2016.**

INFORMATION ITEMS:

- CAPITAL PROJECTS UPDATE

St. Marguerite Bourgeoys School

St. Marguerite moved furniture into these areas at the end of June and will now need to set up the classrooms as work was still occurring in this area over the summer. A lot has been done in the last week in order for students to arrive on September 1.

St. Gregory the Great Catholic School

Exterior sheeting on the exterior building is complete along with floors poured on the second floor. Site work has started completion of sidewalks and paving is expected for fall completion.

St. Joseph High School

Interior painting has begun in a couple of areas and most of the exterior work has been completed. Landscaping has been initiated.

St. Francis of Assisi Addition

The interior is complete with exception of a few minor items. The exterior landscaping and new parking areas are not complete due to a wet summer. The contractor will be developing a plan to complete this in September.

Fr. Voisin modular classroom

This modular classroom is complete.

St. Elizabeth Seton modular classroom addition

Due to a wet summer, the modulars will not be ready for school startup. It is hoped that that they will be ready for early October.

- ASBA UPDATE  
No report
- ACSTA UPDATE  
Next meeting September 8 and 9.
- EDUCATION FOUNDATION  
Next meeting in October. The Education Foundation is looking for 3 more members and welcome interested individuals to contact the Superintendent.

Vice Chair Watson lead Trustees in closing prayer

16/08/30-12–Bouchard

**THAT THE REGULAR MEETING RECESS  
FOR THE MEETING OF THE COMMITTEE OF  
THE WHOLE, THE TIME BEING 8:00 P.M.**

**CARRIED.**

16/08/30-13–Bouchard

**THAT THE REGULAR MEETING RECONVENE.**

**CARRIED.**

16/08/30-14-Bouchard

**THAT THE REGULAR MEETING  
ADJOURN, THE TIME BEING 8:35 P.M.**

**CARRIED.**

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(CHAIR)

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(SECRETARY-TREASURER)