

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held February 28, 2017.

- Present: D. Bouchard  
M. Hollman  
D. MacKay  
L. McNiff  
G. Pelletier and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
R. Ledene, Assoc. Sup't – Faith Dev & Div Support  
K. Finnigan, Assoc. Sup't - Personnel  
D. Khatib, Assoc. Sup't – Inclusive Learning  
R. Steeves, Secretary-Treasurer  
K. Jaeger, Supervisor of Support Services  
J. Heidt, Executive Assistant

Absent: A. LaGrange, Trustee

The meeting was called to order at 6:48 p.m.

Dr. Dave Khatib, Superintendent of Inclusive Learning, lead Trustees in opening prayer.

1. APPROVAL OF AGENDA

17/02/28-01 McNiff

**THAT THE AGENDA BE APPROVED AS PRESENTED**

**CARRIED.**

2. ADOPTION OF MINUTES

17/02/28-02 Bouchard

**THAT THE MINUTES OF THE REGULAR MEETING OF JANUARY 31, 2017 BE ADOPTED AS CIRCULATED**

**CARRIED.**

3. EARLY RETIREMENT INCENTIVE PROGRAM - APPLICATIONS

The Superintendent of Personnel gave Trustees a synopsis of the Early Retirement applications indicating years of service, age and possible "85" factor for each employee.

17/02/28-03 Watson  
**APPLICATIONS**

**THAT THE BOARD APPROVES**

**OF EMPLOYEE 001 AND 002 TO RECEIVE THE FULL AMOUNT IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS**

**CARRIED.**

17/02/28-04 McNiff

**THAT EMPLOYEE 004 RECEIVE THE REDUCED PENSION AMOUNT IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS.**

5 in favour, 1 opposed

**CARRIED.**

17/02/28-05 Watson

**THAT EMPLOYEE 003 RECEIVE THE REDUCED PENSION AMOUNT IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS.**

3 in favour, 3 opposed

**NOT CARRIED.**

17/02/28-06 McNiff

**THAT THE BOARD REVIEW RETIREMENT POLICY 18: EARLY RETIREMENT ALLOWANCE FOR TEACHERS BEFORE JANUARY, 2018 FOR POSSIBLE REVISIONS.**

**CARRIED.**

## 4. LOCALLY DEVELOPED COURSES

Film Studies 15/25/35 has come up for renewal for the 2017-2018 school year.

17/02/28-07 McNiff

**THAT THE BOARD OF TRUSTEES OF THE RED DEER CATHOLIC REGIONAL DIVISION #39 APPROVES THE OFFERING OF THE LOCALLY ACQUIRED COURSE AS FOLLOWS:**

- **FILM STUDIES 15/25/35 (3 AND 5 CREDITS).**

**CARRIED.**

## 5. 2017-2018 CALENDAR UPDATE

The Associate Superintendent of Inclusive Learning and the Supervisor of Support Services presented Trustees with 2017-2018 potential calendar changes throughout the Division. The calendar changes mainly resulted due to cooperative bussing with neighboring divisions. The updated calendars will be posted on the Division website.

17/02/28-08 McNiff

**THAT THE BOARD APPROVES THE 2017-2018 CALENDAR REVISIONS AS PRESENTED BY THE ASSOCIATE SUPERINTENDENT OF INCLUSIVE LEARNING AND THE SUPERVISOR OF SUPPORT SERVICES.**

**CARRIED.**

## 6. 2017 ELECTION BY-LAW 2/2017

The Secretary-Treasurer brought back By-law 2/2017 from the January meeting with an amendment that the City of Red Deer has asked the Division to make in Section 10(1).

17/02/28-09 MacKay

**THAT THE BOARD APPROVES THE  
FIRST READING OF BY-LAW 02/A-2017**

17/02/28-10 MacKay

**THAT THE BOARD APPROVES THE  
SECOND READING OF BY-LAW 02/A-2017**

The Secretary-Treasurer then asked if the Board would like to continue with the third and final reading. Trustees unanimously agreed.

17/02/28-11 Watson

**THAT THE BOARD APPROVES THE THIRD  
AND FINAL READING OF BY-LAW 02/A-2017**

**CARRIED.**

## 8. POLICY REVIEWS - POLICY 19 - BOARD OPERATIONS

After some discussion and minor wording adjustments, Trustees were in agreement with the proposed changes to Policy 19 - Board Operations.

17/02/28-12 Hollman

**THAT THE BOARD APPROVES THE  
PROPOSED AMENDMENTS  
TO POLICY 19 BOARD OPERATIONS**

**CARRIED.**

## **Capital Projects Update**

### St. Marguerite Bourgeoys School

Work is progressing in the last stage of the project. This work is expected to be completed in March.

### St. Gregory the Great Catholic School

Painting has started on the second floor classroom areas and work to the remaining areas is progressing. The school is scheduled to be completed at the end of May.

### St. Joseph High School

Substantial completion was obtained along with occupancy on February 7. The construction team will remain on site for the next few weeks to clean up any outstanding deficiencies. Furniture began to arrive on February 15. Trustees will tour St. Joseph's High School on March 9.

### Holy Trinity Modular relocation

The recent funding announcement did not include the relocation of the four modulares from École Secondaire Notre Dame to Holy Trinity. The school will be able to make it through the upcoming school year and re-application for the relocation of these units to be in place for September 2018.

### Our Lady of the Rosary Modular relocation

Work has begun on tender documents for the relocation of four modulares from École Secondaire Notre Dame. The work will include the construction of a link, vestibule and some storage.

### St. Elizabeth Seton Modular relocation

Work has begun on tender documents for the relocation of two modulares from École Secondaire Notre Dame. The funding announcement included the relocation of one modular. On January 31, the Board of Trustees approved moving the second modular unit using Capital reserve funding.

## REPORTS:

- ASBA UPDATE  
Trustee MacKay provided a written report.
- ACSTA UPDATE  
Trustee LaGrange has been elected as Vice-President of Canadian Catholic

School Trustees Association (CCSTA).

● CATHOLIC EDUCATION FOUNDATION

Trustee Hollman gave a verbal report:

- Spotlight Event featuring many of our talented students will be held on March 16 at St. Joseph’s High School.
- The deadline for sponsors to be included in the program is March 8.
- Next meeting will be held on April 18.
- The Foundation would welcome interested individuals who would like to join the Catholic Education Foundation.

Trustee Hollman lead the group in closing prayer.

ADJOURNMENT

17/02/28-13 Watson

**THAT THE REGULAR MEETING  
ADJOURN, THE TIME BEING 8:40 P.M.**

**CARRIED.**

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(CHAIR)

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(SECRETARY-TREASURER)