



**EXPENSE CLAIM REIMBURSEMENT
BOARD OF TRUSTEES**

Cheque Payable To: Anne Marie Watson
(Trustee Name)

Inu #
01/23/17 - EXECUTIVE
ROYAL

Enter information in yellow cells

DATE: 23-Jan-17

****ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT****

A: RECEIPTS					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Jan. 18, 2017	Executive Royal Hotel	supper	\$ 22.95	\$ -95	\$ 22.00
Jan. 18, 2017	Executive Royal Hotel	accommodation	\$ 139.22	\$ 6.39	\$ 132.83
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
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			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
Total A:			\$ 162.17	\$ 7.34	\$ 154.83

B: MILEAGE						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
Jan. 18, 2017	274	0.50	\$ 137.00	\$ 6.52	\$ 130.48	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
Total B:			\$ 137.00	\$ 6.52	\$ 130.48	

6510-41 ——— 03964-80 .

UNIT Total (A+B): \$ 285.31
 GST/HST Total (A+B): \$ 13.86
 TOTAL CLAIM / CHQ: \$ 299.17

AM Watson
Trustee Signature

[Signature]
Admin Approval / Signature

Central Office Use:

ASBA Bargaining workshop

EXECUTIVE ROYAL HOTEL NORTH CALGARY

2828 23RD STREET NE
CALGARY, AB T2E 8T4



EXECUTIVE ROYAL HOTEL®
NORTH CALGARY, ALBERTA

(403) 291-2003
info.erc@royalhotelgroup.ca

GST#104464557

01/18/2017 08:29 AM

Registered To:

Watson, Anne Marie
AB Teachers Association

(403) 309-4756

Room # 409-A
Conf # 91617
Arrival 01/17/17
Departure 01/18/17
Room Type DQ-Single Queen
Guests 1 / 0
Payment Acct Visa/Master

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
01/17/17	Admin	100	RESTAURANT		1-2484	\$22.00
01/17/17	Admin	106	RESTAURANT GST		1-2484	\$0.95
01/17/17	JSH	RC	ROOM CHRG REVENUE			\$124.00
01/17/17	JSH	9	GST ON ROOMS & DMF			\$6.39
01/17/17	JSH	91	AB TOURISM LEVY			\$5.11
01/17/17	JSH	92	DMF			\$3.72
01/18/17	CWS	MC	PAYMENT MASTERCARD			\$162.17-

Balance Due	\$0.00
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THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE DUE PORTION OF THIS INVOICE. IF THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE PERSONALLY LIABLE FOR PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON, COMPANY OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

X _____
GUEST SIGNATURE

Signature



Executive Royal Hotel
2828 23 Street N.E.
Calgary, Alberta
(403) 291-2003
www.steelscafecalgary.com

1009 KEN T

Tbl 13/1 Chk 2484 Gst 1
 Jan17'17 06:10PM

1 NOODLE WEST COAS 19.00

Food 19.00
 19.00 GST 0.95
06:51PM Amount Due **19.95**

Gratuity: 3.00

Total: 22.95

Room #:

Name:

Signature:

GST# 104464557

