



Red Deer Catholic  
Regional Schools

### EXPENSE CLAIM REIMBURSEMENT BOARD OF TRUSTEES

Cheque Payable To: Murray Hollman  
(Trustee Name)

Inv#  
11/30/16 - WESTIN

DATE: 30-Nov-16

Enter information in yellow cells

**\*\*ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT\*\***

A: RECEIPTS		Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Date	Vendor				
Nov. 20/16	Westin	Hotel (November 18-20, 2016)	\$ 185.25	\$ 17.00	\$ 168.25
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
<b>Total A:</b>			\$ 185.25	\$ 17.00	\$ 168.25

B: MILEAGE						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
<b>Total B:</b>			\$ -	\$ -	\$ -	

UNIT	Total (A+B):	\$	168.25
GST/HST	Total (A+B):	\$	17.00
<b>TOTAL CLAIM / CHQ:</b>		\$	<u>185.25</u>

6510-41 — 05412-80

Murray Hollman  
Trustee Signature

[Signature]  
Admin Approval / Signature

Central Office Use:

RECEIVED DEC 21 2016

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Murray Hollman  
 ACSTA  
 3 Dolan Close  
 Red Deer, AB T4R 3A3  
 Canada

Page Number : 1 Invoice Nbr : 27726497  
 Guest Number : 1053362  
 Folio ID : A  
 Arrive Date : 18-NOV-16 18:29  
 Depart Date : 20-NOV-16 12:58  
 No. Of Guest : 1  
 Room Number : 1913  
 Club Account : SPG - Axxxxxxx5701

Tax Invoice

Tax ID : 815461330RT0001  
 The Westin Edmonton 20-NOV-16 13:00 BENTJE

Date	Reference	Description	Charges (CAD)	Credits (CAD)
18-NOV-16	DEPOSIT	Deposit-VI-6124		-185.25
18-NOV-16	RT1913	Room Charge	165.00	
18-NOV-16	RT1913	GST	8.50	
18-NOV-16	RT1913	Destination Marketing Fee	4.95	
18-NOV-16	RT1913	Tourism Levy	6.80	
19-NOV-16	RT1913	Room Charge	165.00	
19-NOV-16	RT1913	GST	8.50	
19-NOV-16	RT1913	Destination Marketing Fee	4.95	
19-NOV-16	RT1913	Tourism Levy	6.80	
20-NOV-16	VI	Visa-8301		-185.25
		** Total	370.50	-370.50
		*** Balance	0.00	

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The Westin Edmonton  
 10135 100 St  
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# WESTIN®

## HOTELS & RESORTS

Murray Hollman  
 ACSTA  
 3 Dolan Close  
 Red Deer, AB T4R 3A3  
 Canada

Page Number : 2  
 Guest Number : 1053362  
 Folio ID : A  
 Arrive Date : 18-NOV-16 18:29  
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 No. Of Guest : 1  
 Room Number : 1913  
 Club Account : SPG - Axxxxxxx5701

Invoice Nbr : 27726497

As a Starwood Preferred Guest you have earned at least 660 Starpoints for this visit Axxxxxxx5701

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

### EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-18-2016	165.00	8.50	6.80	0.00	0.00	-180.30	0.00	0.00
11-19-2016	165.00	8.50	6.80	0.00	0.00	4.95	185.25	0.00
11-20-2016	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-185.25
<b>Total</b>	<b>330.00</b>	<b>17.00</b>	<b>13.60</b>	<b>0.00</b>	<b>0.00</b>	<b>-175.35</b>	<b>185.25</b>	<b>-185.25</b>