

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held June 20, 2017.

Present: D. Bouchard
M. Hollman
A. LaGrange
D. MacKay and
G. Pelletier, Trustees
V. P. Mason, Superintendent of Schools
R. Ledene, Assoc. Sup't – Faith Dev & Div Support
K. Finnigan, Assoc. Sup't - Personnel
D. Khatib, Assoc. Sup't – Inclusive Learning
K. Jaeger, Supervisor of Support Services
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant
Absent: L. McNiff

The meeting was called to order at 6:42 p.m.

Mr. Ryan Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

17/06/20-01 Hollman

THAT THE AGENDA BE APPROVED AS PRESENTED

CARRIED.

2. ADOPTION OF MINUTES

17/06/20-02-Watson

THAT THE MINUTES OF THE REGULAR MEETING OF MAY 30, 2017 BE ADOPTED AS CIRCULATED

CARRIED.

3. ST. THOMAS LOGO PRESENTATION

A new logo for St. Thomas Aquinas School was presented To Trustees by the principal of St. Thomas Aquinas and three students who were involved in the process of creating the logo. The school will move forward with its new logo for the 2017-2018 school year.

4. BOARD SELF-EVALUATION

Trustees completed the Board self evaluation on June 9, 2017 and were able to review the written report.

17/06/20-03-Bouchard

THAT THE BOARD APPROVE THE BOARD SELF-EVALUATION REPORT AS DEVELOPED AT THE FACILITATED WORKSHOP OF JUNE 9, 2017 AND THAT THE BOARD CHAIR BE AUTHORIZED TO MONITOR THE PRIORITIES AND SUGGESTIONS AGREED TO AND BRING ITEMS FORWARD FOR BOARD CONSIDERATION AS DEEMED APPROPRIATE.

CARRIED.

5. SUPERINTENDENT ANNUAL EVALUATION

Trustees completed the Superintendent evaluation for the 2016-2017 year on June 9 and were able to review the written report.

17/06/20-04-LaGrange

THAT THE BOARD APPROVES THE SUPERINTENDENT'S EVALUATION REPORT AS DEVELOPED IN THE EVALUATION WORKSHOP OF JUNE 9, 2017 AS AN ACCURATE ACCOUNTING OF THE SUPERINTENDENT'S PERFORMANCE FOR THE PERIOD JUNE 10, 2016 TO JUNE 8, 2017.

CARRIED.

6. LOCALLY DEVELOPED COURSE APPROVALS

Film & Media Art 15/25/35 (previously Film Studies) has been requested for acquisition for the 2017-2018 school year.

17/06/20-05-MacKay

THAT THE BOARD OF TRUSTEES OF THE RED DEER CATHOLIC REGIONAL DIVISION #39 APPROVES THE OFFERING OF THE LOCALLY ACQUIRED COURSE AS FOLLOWS:

- **FILM & MEDIA ART 15/25/35 (3 AND 5 CREDITS).**

CARRIED.

7. 2017-2018 BUDGET

The Secretary-Treasurer presented the final figures for the 2017-2018 budget to Trustees. Student growth has been estimated at 3.3% and an operating deficit of \$1.4M is projected which will be offset with existing operating reserves.

17/06/20-06- LaGrange

THAT THE BOARD APPROVES THE 2017-2018 BUDGET, AS PRESENTED.

CARRIED.

8. REVISED TERM OF SUPERINTENDENT'S CONTRACT

Trustees approved the reappointment of Dr. V. Paul Mason as Superintendent for a five-year term.

17/06/20-07- Hollman

THAT THE BOARD REQUESTS THE MINISTER'S APPROVAL TO REAPPOINT THE SUPERINTENDENT FOR A FIVE-YEAR TERM, BEGINNING SEPTEMBER 1, 2017.

CARRIED.

9. FISCAL MONITORING REPORT

The Secretary-Treasurer presented the Fiscal Monitoring Report for the third quarter indicating that Division revenue is up by \$419,000 and expenditures are up by \$620,000. This has resulted in a deficit of \$200,000 more than what was projected. The deficit will be \$1.2M for the 2016-2017 school year which aligns with the strategic spending down of reserves.

10. COMMUNICATION PROCESS

Coming out of the Board evaluation process on June 9, it was decided that this item be brought to a future board retreat for generative conversation.

11. FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)

The Associate Superintendent of Inclusive Learning and the Secretary-Treasurer informed Trustees that the Division recently went through an application process requesting funds from FCSS to support the Model of Student Support (MS2) currently used by the Division. Unfortunately, the application was denied while two neighbouring divisions received funding. It was noted that the Red Deer Catholic MS2 model has been spotlighted provincially and nationally as an effective model of student proactive intervention and FCSS had commended its effectiveness and praised it regularly. An appeal will be sent in hopes that FCSS will reconsider the funding and the Board Chair will write a letter to FCSS expressing the Board's concern.

12. BOARD YEAR END BARBECUE

Trustees supported a year end barbecue to be held on August 25.

13. ADMINISTRATIVE PROCEDURE #202 - SCHOOL FEES

The Secretary-Treasurer presented a revised School and Transportation Fee Administrative Procedure based on Changes implemented by Bill 1. The revised Administrative Procedure will be sent to the Minister for his approval.

14. POLICY REVIEWS - POLICY 16 - ELECTION CAMPAIGNING AND DISTRIBUTION OF CAMPAIGN MATERIAL

Coming out of the May Board meeting in which Policy 16 was reviewed and recommended for revisions, this policy was presented to Trustees with those revisions for review and approval.

17/06/20-08 LaGrange

THAT THE BOARD APPROVES THE PROPOSED AMENDMENTS (WITH FURTHER REVISIONS) TO POLICY 16 - ELECTION CAMPAIGNING AND DISTRIBUTION OF CAMPAIGN MATERIAL

CARRIED.

Capital Projects Update

St. Patrick Modernization

We are still trying to organize a meeting with Alberta Education to determine the full scope of work, timelines and delivery method. There have been some staff retirements and movements that have impacted this meeting request. We have recently received a letter confirming the delivery method of construction.

St. Marguerite Bourgeoys School

Work is complete on the portion of St. Marguerite but the fire alarm safety devices are unable to be verified until the entire scope of work is complete. This means that we will not be able to move into these spaces until the end of June. A date is being worked on for a grand re-opening and blessing.

St. Gregory the Great Catholic School

The school is scheduled to be completed at the end of May and furniture orders are beginning to arrive the week of May 22. Possession of the school is on June 1.

Our Lady of the Rosary Modular relocation

Tenders have closed on this project and we are waiting for an approval development permit from the Town of Sylvan Lake.

St. Elizabeth Seton Modular relocation

Tenders closed on this project and we have requested tender approval from Alberta Infrastructure.

Fr. Henri Voisin Modular addition

ABC School has indicated that construction will begin in June in preparation of the modulars arriving at the end of June.

REPORTS:

ASBA UPDATE

Trustee MacKay provided a verbal report.

ACSTA UPDATE

Trustee LaGrange provided a verbal report.

CATHOLIC EDUCATION FOUNDATION

Trustee Hollman provided a verbal report.

Chair Pelletier lead the group in closing prayer.

ADJOURNMENT

17/06/20-09-Bouchard

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 9:15 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)