

TOTAL KM/IS ON THIS CLAIM		644	KILOMETRE CLAIM	

6518-41 ——— 06502-80

✓

RATE [6]	KILOMETRES	AMOUNT
0.50	644	\$322.00
UNIT: \$306.67		
GST: \$15.33		
TOTAL (Reimbursement) \$322.00		

Trustee Signature

Central Office Admin Approval / Signature

Central Office Use:

PI 00042568



MILEAGE CLAIM REIMBURSEMENT BOARD OF TRUSTEES

Inw#
FEB/18 - MILEAGE

Cheque Payable To: Sharla Heistad

DATE: February 28, 2018

DATE	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
February 12, 2018	Innisfail	Montfort	80	Education Foundation meeting
February 13, 2018	Innisfail	Montfort	80	Meeting UCP MLA's
February 16, 2018	Innisfail	Montfort	80	Aspiring Leaders Interviews
February 26, 2018	Innisfail	RDPS Division	80	ASBA Zone 4 meeting RDPS Division office Red De
February 27, 2018	Innisfail	Montfort	80	Board Meeting/Aspiring Leader Interview

80.00+
80.00+
80.00+
80.00+
80.00+
400.00◇

400.00x
0.50=
200.00*+

0.*
200.00+
109.29-
90.71*+

TOTAL KM'S ON THIS CLAIM		400	KILOMETRE CLAIM	
RATE	KILOMETRES	AMOUNT		
0.50	400	\$200.00		
UNIT:		\$190.48		
GST:		\$9.52		
TOTAL (Reimburseme		\$200.00		

6510-41 — 06502-80

pay only
\$ 90.71

Trustee Signature _____

Central Office Admin Approval / Signature _____

Central Office Use:

Adj Unit 84.24

687 = 6.47

INVOICE 11-25-17

DATE: November 25, 2017

To: Sharla Heistad

RE: ACSTA CONVENTION 2017

Charges for Hospitality Room

As per attached expenses \$ 109.29

ERMA:

COULD WE PLEASE
DEDUCT THE AMOUNT
SHARLA OWES FROM
THIS EXPENSE REPORT?

Make your cheque payable to
Catholic Regional Division #39

THANKS

e-Transfers also accepted-password convention
erma.brady@rdcrs.ca