



**EXPENSE CLAIM REIMBURSEMENT  
BOARD OF TRUSTEES**

Cheque Payable To:           Sharla Heistad            
(Trustee Name)

*Invt #*  
*03/07/18 - FANTASYLAND*  
*ETC.*

Enter information in yellow cells

DATE:           March 7, 2018          

**\*\*ITEMIZED RECEIPT OF PURCHASES MUST BE PROVIDED TO OBTAIN RE-IMBURSEMENT\*\***

<b>A: RECEIPTS</b>					
Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
March 4, 2018	Moxie's	meal (supper)	\$ 25.00	\$ -98	\$ <del>24.02</del> 25.00
March 5, 2018	Fantasyland Hotel	hotel room charge(gov't rate)	\$ 164.00	\$ -	\$ 164.00
	Fantasyland Hotel	Alberta tourism levy	\$ 6.56	\$ -	\$ 6.56
	Fantasyland Hotel	GST	\$ 8.20	\$ 8.20	\$ <del>8.20</del>
March 5, 2018	Earl's restaurant	meal (supper)	\$ 20.00	\$ -79	\$ <del>19.21</del> 20.00
March 4, 2018	Fantasyland Hotel	hotel room charge(group rate)	\$ 159.00	\$ -	\$ 159.00
	Fantasyland Hotel	Alberta tourism levy	\$ 6.36	\$ -	\$ 6.36
	Fantasyland Hotel	GST	\$ 7.95	\$ 7.95	\$ <del>7.95</del>
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -
<b>Total A:</b>			<b>\$ 397.07</b>	<b>\$ 17.92</b>	<b>\$ <del>397.07</del> 379.15</b>

<b>B: MILEAGE</b>						
Date	Own Auto KMS	Monthly Rate KMS	Total	GST	Unit Amount	Explanation / Function
March 4, 2018	200	0.50	\$ 100.00	\$ 4.76	\$ 95.24	Travel to Edmonton
March 6, 2018	200	0.50	\$ 100.00	\$ 4.76	\$ 95.24	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
	0	0.50	\$ -	\$ -	\$ -	
<b>Total B:</b>			<b>\$ 200.00</b>	<b>\$ 9.52</b>	<b>\$ 190.48</b>	

*400*

UNIT Total (A+B): \$ ~~597.55~~ 569.63  
 GST/HST Total (A+B): \$ ~~9.52~~ 27.44  
 TOTAL 597.07

\_\_\_\_\_  
Trustee Signature

\_\_\_\_\_  
Admin Approval / Signature

Central Office Use:

*6510-41*      *80*

Central Office Use Only:  
% of GST/HST = \$ 6.48

*Cheers! Carly*  
**MOXIE'S**  
 GRILL & BAR

WEST EDMONTON MALL  
 0235 Table 51 #Party 1  
 102-CARLY T SvrCk: B 17:51 03/04/18  
 DINING ROOM  
 Separate checks: 2-of-2

1 POP, diet pepsi (3.59)	3.59
1 VEG THAI CURRY	16.00
	Sub Total: 19.59
	GST: 0.98
03/04 18:36 TOTAL :	20.57

GREAT DRINK SPECIALS EVERY  
 DAY OF THE WEEK

\*\*\*Please pay your server\*\*\*  
 G.S.T.#890379050

Mention @moxies\_official  
 in your instagram posts and  
 share your love for food with us!

We want to hear from you!  
[www.moxies.ca/contact-us](http://www.moxies.ca/contact-us)

MOXIE'S GRILL/BAR #387  
 WEST EDMONTON MALL  
 1670 8882 HW 170th  
 Edmonton AB T5T 4N2  
 TEL-484-6669

\*\*\* TRANSACTION RECORD \*\*\*

Trans. #: 1699  
 User ID: 102  
 Term ID: 12010  
 Merchant #: 25451450019  
 Trace #: 000000

MasterCard Purchase  
 Card #: xxxxxxxxxxxxxxx5082  
 AID: A00000000041010

APPROVED

Amount	\$20.57
Tip	\$4.43
	=====
TOTAL CASH	\$25.00

No signature required

Ref. #: 000000027711 C  
 Auth. #: 00455S  
 TUR: 0000008000  
 TSI: 6800  
 MOXIE387CS17/MOXIE387CC1  
 00-001  
 2018/03/04 18:37:55

Customer Copy

THANK YOU  
 Come Again

# FANTASYLAND HOTEL

17700 87 AVE  
EDMONTON AB T5T 4V4

Heistad , Sharla  
8033 47 st  
Innisfail, AB t4g 1v8

Confirmation Number: 33411780-1  
Room Number: 729  
Room Type: STWN  
No. of Guests: 1

ARRIVAL	DEPARTURE	RATE PLAN	
03/05/2018	03/06/2018	GR	

  

DATE	CODE	DESCRIPTION	AMOUNT (CAD)
03/05/2018	RM	Room Charge	164.00
03/05/2018	RT	Alberta Tourism Levy	6.56
03/05/2018	GST	GST 845861368 RT	8.20
03/06/2018	MC	MasterCard *****5082	(178.76)
<b>TOTAL DUE:</b>			<b>0</b>

EARLS RESTAURANTS

# Earls

43 ADINA I

Tbl 124/1 Chk 962 Gst 1  
Mar05'18 06:25PM  
\*\*\* Memo Check \*\*\*

Seat:1  
1 SOUTHWEST BURG 15.75  
Subtotal 15.75  
GST Tax 0.79  
07:28PM Total 16.54

--PLEASE PAY YOUR SERVER--

Follow us on Instagram  
@earlswem  
SKIP THE DISHES LAUNCHES Feb 7!

Can't join us between 3-6pm?  
No worries because Happy Hour  
Happens all over again from 9pm  
Till close!!!

HH Brunch: Sat/Sun: 11am-12pm  
GST# 85421 - 7502R T0001

EARLS W EDMONTON MALL  
1667 8882 170TH STREET  
EDMONTON AB T5T 4M2  
(604) 984-4606

ETD46072  
EARLS W EDMONTON MALL  
1667 8882 170TH STREET  
EDMONTON AB T5T 4M2  
(604) 984-4606

ETD46072  
SALE  
DUPLICATE

Server #: 000043  
MID: 4046072

REF#: 00000014

Batch #: 148 EC: 148001001014  
03/05/18 19:32:08

Invoice #: 962  
APPR CODE: 00591S  
MASTERCARD  
\*\*\*\*\*5082C

\*\*\*

AMOUNT \$16.54  
TIP \$3.46  
TOTAL \$20.00

00 - APPROVED - 001

SIGNATURE NOT REQUIRED

MasterCard

AID: A0000000041010

TVR: 00 00 00 80 00

TS: E8 00

CARDHOLDER ACKNOWLEDGES RECEIPT  
OF GOODS AND/OR SERVICES IN THE  
AMOUNT OF THE TOTAL SHOWN ABOVE

THANK YOU

MERCHANT COPY

# FANTASYLAND HOTEL

17700 87 AVE  
EDMONTON AB T5T 4V4

Hosted, Sharla  
33 47 st  
Edmonton, AB T4G 1V8

Confirmation Number: 24261200-1  
Room Number: 729  
Room Type: STWN  
No. of Guests: 1

ARRIVAL	DEPARTURE	RATE PLAN	
04/2018	03/05/2018	GROUP	

  

DATE	CODE	DESCRIPTION	AMOUNT (CAD)
04/2018	RM	Room Charge	159.00
04/2018	RT	Alberta Tourism Levy	6.36
04/2018	GST	GST 845861368 RT	7.95
05/2018	MC	MasterCard *****5082	(173.31)
<b>TOTAL DUE:</b>			<b>0</b>



**MILEAGE CLAIM REIMBURSEMENT  
BOARD OF TRUSTEES**

Inv #  
MARCH/18 - MILEAGE

Cheque Payable To: Sharla Heistad  
DATE: March 28, 2018

DATE	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
March 3, 2018	Innisfail	Olds	80	Mass at St. Stephen's Parish Olds
March 7, 2018	Innisfail	RMH	196	Meeting with Wildrose School Board
March 9, 2018	Innisfail	St. Joseph's	80	Faith Day 2018, St. Joseph's High School
March 14, 2018	Innisfail	Riverbend	80	Observe Discovery Play School
March 26, 2018	Innisfail	Montfort	80	Board Meeting
March 28, 2018	Innisfail	Montfort	80	Expulsion Hearing
TOTAL KM'S ON THIS CLAIM			596	

KILOMETRE CLAIM		
RATE	KILOMETRES	AMOUNT
0.50	596	\$298.00
<b>UNIT:</b>		<b>\$283.81</b>
<b>GST:</b>		<b>\$14.19</b>
<b>TOTAL (Reimburseme</b>		<b>\$298.00</b>

6510-41 ——— 06502-80

\_\_\_\_\_  
Trustee Signature \_\_\_\_\_  
Central Office Admin Approval / Signature

Central Office Use: \_\_\_\_\_



Invt#  
May/18 - mileage



**MILEAGE CLAIM REIMBURSEMENT  
BOARD OF TRUSTEES**

Cheque Payable To: Sharla Heistad

DATE: May 29, 2018

DATE	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL	
May 7, 2018	Innisfail	Montfort	80 kms	Contract mediation negotiations	
May 9, 2018	Innisfail	Montfort	80 kms	Contract mediation negotiations	
May 10, 2018	Innisfail	Holy Trinity	80 kms	Classroom presentation grade 6 class	
May 15, 2018	Innisfail	Montfort	80 kms	Red Deer Public Board meeting/dinner	
May 16, 2018	Innisfail	Red Deer	80 kms	Black Knight Inn Trustee Recognition Night	
May 17, 2018	Innisfail	Red Deer	80 kms	St. Joe's Students session/Evening of Excellence	
May 24, 2018	Innisfail	Montfort	80 kms	ATA Grievance	
May 25, 2018	Innisfail	Montfort	80 kms	Minister Eggen meeting with Trustees	
May 29, 2018	Innisfail	Montfort	80 kms	Ed Foundation Grant reviews/Board Meeting	
May 28, 2018	Innisfail	Olds	80 kms	Holy Trinity School Mass/ St. Stephen's	
27					
28					
TOTAL KM'S ON THIS CLAIM			800	<b>KILOMETRE CLAIM</b>	
		✓	RATE	KILOMETRES	AMOUNT
			0.50	800	\$400.00
			✓		
			UNIT:		\$380.95
			GST:		\$19.05
			TOTAL (Reimburseme		\$400.00

6510-41 ——— 06502-80

Trustee Signature

Central Office Admin Approval / Signature

Central Office Use: