

RED DEER CATHOLIC REGIONAL SCHOOLS

Regular Meeting

August 28, 2018

A G E N D A

CALL TO ORDER: **6:30 P.M.**

OPENING PRAYER: Ryan Ledene

1. APPROVAL OF AGENDA
2. ADOPTION OF MINUTES (Regular Meeting June 19, 2018)
3. TENDER APPROVALS

Tender package 3 was issued for St. Patrick's Community School on July 26 and closed on August 10. The IPD team has completed a detailed evaluation of TP3 and recommends awarding the contracts for the followings scopes of work.

TP3.1 Masonry	Block-Tech Industries Ltd.
TP3.2 Misc Metals-	Falcon Welding (2009) Ltd.
TP3.3 Millwork-	Simonet Woodwork Ltd.
TP3.4 Roofing-	Mid-City Roofing and Wall Systems Ltd.
TP3.5 Metal Siding-	Metala-Con Construction Ltd.
TP3.6 Firestopping-	Dwell Safe Inc.
TP3.7 Aluminum Windows Glazing-	Royal Glass
TP3.8 Overhead Doors (a)-	Red Deer Overdoor
TP3.8 Hollow Metal Doors (b)-	McGregor Group
TP3.9 Drywall(a)-	Shek Interiors Ltd.
TP3.9 Acoustic Wall Panels (b)-	Western Noise Control 2015 Ltd.
TP3.10 Floor Covering-	Central Alberta Tile One
TP3.11 Polished Concrete-	Vadel Inc.
TP3.12 Painting-	La Pinta
TP3.13 Lockers (a)-	McGregor Group
TP3.13 Washroom Accessories (b)-	Allmar
TP3.13 Gym Divider (b)-	Longbow Sales Inc.

Two scopes of work are above the \$200,000 threshold that requires Alberta Infrastructure approval, Drywall and Roofing. All other scopes of work fall below this threshold and do not require Alberta Infrastructure approval. The total cost of TP3 is \$2,731,907.75 which is \$135,323.64 below allowable costs.

RECOMMENDATION: THAT THE BOARD APPROVES THE AWARDING OF CONTRACTS FOR ST. PATRICK'S TENDER PACKAGE 3 AS FOLLOWS:

TP3.1 Masonry	Block-Tech Industries Ltd.
TP3.2 Misc Metals-	Falcon Welding (2009) Ltd.
TP3.3 Millwork-	Simonet Woodwork Ltd.
TP3.4 Roofing-	Mid-City Roofing and Wall Systems Ltd.
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TP3.13 Gym Divider (b)-	Longbow Sales Inc.

4. APPROVAL OF AUDITORS

The Secretary-Treasurer will be seeking a Board motion approving the auditors, BDO, to conduct the 2017-2018 audit. This agreement would be in year 2 of a 5 year term.

RECOMMENDATION: THAT THE BOARD APPROVES THE AUDITING FIRM OF BDO, FOR THE FISCAL YEAR ENDING AUGUST 31, 2018.

5. ACCOUNTABILITY REPORT (2E)

The Accountability Report was posted to Trustee News to allow Trustees an opportunity to review the document and provide feedback at the Board meeting. A motion to accept the report is required.

RECOMMENDATION: THAT THE BOARD APPROVES THE DIVISION ACCOUNTABILITY REPORT FOR THE PERIOD DECEMBER 1, 2017 - JUNE 30, 2018 AS PRESENTED.

6. DUTY TO REPORT (E)

The Secretary-Treasurer will review the Duty To Report Administrative Procedure.

7. 2018-2019 INNISFAIL/OLDS CALENDAR (E)

The Associate Superintendent of Personnel will update Trustees on November 8 and 9 PD and lieu days with regards to the collective agreement.

8. MONTHLY BUDGET INFORMATION (E)

The Secretary-Treasurer will share this month's budget information with Trustees.

9. PROPOSED NEW DRAFT K-4 PROVINCIAL CURRICULUM (7E)

Sr. Administration will provide a brief overview and synopsis of the recently announced draft new K-4 provincial curriculum.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

St. Patrick Modernization

The demolition of the 8 classrooms has been completed over the summer and work has started on the foundation for the new addition. Demolition of the equipment in the mechanical room occurred and new air handling units were installed and work continues on the installation of new boilers. The main student washroom was also demolished and rebuilt over the summer break and was operational for students on their first day.

Our Lady of the Rosary Modular addition

With the delay in the delivery of the modulares from the manufacturer, we expect modulares to be ready for pickup August 22 and to be completed by the end of September.

Holy Trinity Modular addition

Work has progressed progressed on the construction of the link required for the modular classrooms. The modulares are expected to to be ready for pickup on August 22 with completion expected around the end of September.

St. Matthew Modular addition

Work has progressed progressed on the construction of the link required for the modular classrooms. The modulares are expected to to be ready for pickup the week of August 27.

Fr. Henri Voisin Modular addition

ABC School has working to provide occupancy of these three new classrooms as soon as possible. The delivery of the modulators from the manufacturer has caused this delay.

Montfort/ Cultural Services

At the completion of the Canada Winter Games, the City of the Red Deer will be vacating the Cultural Services (Old administration building). This additional space will allow Montfort Centre to evaluate department needs and relocate departments based on this assessment. A RFP was issued for Architectural Services to conduct this assessment and develop detailed construction drawings. After evaluation of the submissions, the team of Group2 Architects was selected for this project.

Facility Master Plan Projects

Several larger FMP projects took place over the summer including.

- New parking lot at Holy Trinity.
- St. Matthew learning commons upgrades.
- Maryview main office and learning commons renovations.
- St. Francis security camera installation.

REPORTS:

ASBA UPDATE

ACSTA UPDATE

CATHOLIC EDUCATION FOUNDATION

CLOSING PRAYER: Trustee Watson