

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held August 28, 2018.

Present: S. Heistad  
M. Hollman  
A. LaGrange  
C. Leyson  
D. Lonsdale  
K. Pasula and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
R. Ledene, Assoc. Sup't – Faith Dev & Div Support  
K. Finnigan, Assoc. Sup't - Personnel  
D. Khatib, Assoc. Sup't – Inclusive Learning  
R. Steeves, Secretary-Treasurer  
J. Heidt, Executive Assistant

The meeting was called to order at 7:09 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

The agenda was approved as presented.

18/08/28-04-LaGrange

**THAT THE AGENDA BE APPROVED AS PRESENTED**

**CARRIED.**

## 2. ADOPTION OF MINUTES

18/08/28-05-Lonsdale

**THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 19, 2018 BE ADOPTED AS CIRCULATED**

**CARRIED.**

## 3. TENDER APPROVALS

Trustees were given a synopsis of Tender Package 3 for St. Patrick's Community School which closed on August 10. Trustee Pasula asked that Trustees receive a package of the review guidelines as to how contracts are awarded for trustee review. The IPD team completed a detailed evaluation and recommended the following motion:

18/08/28-06-Lonsdale

**THAT THE BOARD APPROVES THE AWARDING OF CONTRACTS FOR ST. PATRICK'S TENDER PACKAGE 3 AS FOLLOWS:**

TP3.1 Masonry-Block-Tech Industries Ltd.  
 TP3.2 Misc Metals-Falcon Welding (2009) Ltd.  
 TP3.3 Millwork-Simonet Woodwork Ltd.  
 TP3.4 Roofing-Mid-City Roofing and Wall Systems Ltd.  
 TP3.5 Metal Siding-Metala-Con Construction Ltd.  
 TP3.6 Firestopping- Dwell Safe Inc.  
 TP3.7 Aluminum Windows Glazing- RoyAl Glass  
 TP3.8 Overhead Doors (a)-Red Deer Overdoor  
 TP3.8 Hollow Metal Doors (b)-McGregor Group  
 TP3.9 Drywall(a)-Shek Interiors Ltd.  
 TP3.9 Acoustic Wall Panels (b)-Western Noise Control 2015 Ltd.  
 TP3.10 Floor Covering-Central Alberta Tile One  
 TP3.11 Polished Concrete-Vadel Inc.  
 TP3.12 Painting-La Pinta  
 TP3.13 Lockers (a)-McGregor Group  
 TP3.13 Washroom Access. (b)-Allmar  
 TP3.13 Gym Divider (b)-Longbow Sales Inc.

**CARRIED.**

## 4. APPROVAL OF AUDITORS

The Secretary-Treasurer recommended that the Board continue with BDO to conduct the 2017-2018 audit. This would be year 2 of a 5 year agreement.

18/08/28-07-Pasula

**THAT THE BOARD APPROVES THE AUDITING FIRM OF BDO, FOR THE FISCAL YEAR ENDING AUGUST 31, 2018.**

**CARRIED.**

## 5. ACCOUNTABILITY REPORT

Trustees had the opportunity to discuss the Accountability Report for the period of December 1, 2017 - June 30, 2018.

18/08/28-08-Pasula

**THAT THE BOARD APPROVES THE DIVISION ACCOUNTABILITY REPORT FOR THE PERIOD DECEMBER 1, 2017 - JUNE 30, 2018 AS PRESENTED.**

**CARRIED.**

## 6. DUTY TO REPORT

The Secretary Treasurer recently collaborated with the Public Interest Commissioner who suggested some revisions to No. 458 Public Interest Disclosure/Duty to Report Administrative Procedure. These suggestions were implemented in order to align with the current legislations.

## 7. 2018-2019 INNISFAIL/OLDS CALENDAR

In Innisfail and Olds there will be a change to parent teacher Interview dates in November in order to comply with the Collective Agreement and due to the fact that ATA is not open to a "Letter of Understanding" during negotiations. According to the Collective Agreement a lieu day must follow parent teacher interviews and in order to accommodate this the interviews will move to the evenings of November 7 and 8.

## 8. MONTHLY BUDGET INFORMATION

The Secretary-Treasurer reviewed the monthly budget. It appears the division is on pace for a \$1.7M deficit as planned.

## 9. PROPOSED NEW DRAFT K-4 PROVINCIAL CURRICULUM

The Associate Superintendent of Inclusive Learning provided information on the new Social Studies K to Grade 4 curriculum. Curriculum and Development Management Application (CDMA) is an online collaboration tool which will be used by all Alberta teachers and he felt this would create a lot of collaboration among teachers in the province. He feels this curriculum will also allow for good project based learning opportunities. To date no authorized texts have been approved but this information will be finalized in December.

## CAPITAL PROJECTS UPDATE

### St. Patrick Modernization

The demolition of eight classrooms has been completed over the summer and work has started on the foundation for the new addition. Demolition of the equipment in the mechanical room occurred and new air handling units were installed and work continues on the installation of new boilers. The main student washroom was also demolished and rebuilt over the summer break and was operational for students on their first day.

### Our Lady of the Rosary Modular addition

With the delay in the delivery of the modulares from the manufacturer, we expect modulares to be ready for pickup in August 22 to be completed by the end of September.

### Holy Trinity Modular addition

Work has progressed on the construction of the link required for the modular classrooms. The modulares are expected to be ready for pickup in August with completion expected by the end of September.

### St. Matthew Modular addition

Work has progressed on the construction of the link required for the modular classrooms. We are hopeful the modulares will be ready for pickup in the end of August or first few weeks of September.

#### Fr. Henri Voisin Modular addition

ABC School has been working to provide occupancy of these three new classrooms as soon as possible. The delivery of the modulares from the manufacturer has caused this delay.

#### Montfort/ Cultural Services

At the completion of the Canada Winter Games, the City of the Red Deer will be vacating the Cultural Services (Old administration building). This additional space will allow Montfort Centre to evaluate departmental needs and relocate departments based on this assessment. A RFP was issued for Architectural Services to conduct this assessment and develop detailed construction drawings. After evaluation of the submissions, the team of Group2 Architects was selected for this project.

#### Facility Master Plan Projects

Several larger FMP projects took place over the summer including the following:

- New parking lot at Holy Trinity School.
- St. Matthew School learning commons upgrades.
- Maryview School main office and learning commons renovations.
- St. Francis of Assisi School security camera installation.

#### REPORTS:

##### ASBA UPDATE

- Chair Watson and Trustee Leyson attended the ASBA Summer Leadership conference in August.

##### ACSTA UPDATE

- No report.

##### CATHOLIC EDUCATION FOUNDATION

- No report.

Chair Watson lead the group in closing prayer.

18/08/28-09-Lonsdale

**THAT THE REGULAR MEETING RECESS  
FOR THE MEETING OF THE COMMITTEE  
OF THE WHOLE, THE TIME BEING 8:43 P.M.**

**CARRIED.**

18/08/28-10-Pasula

**THAT THE REGULAR MEETING RECONVENE**

**CARRIED.**

18/08/28-11-Lonsdale

**THAT THE REGULAR MEETING  
ADJOURN, THE TIME BEING 10:45 P.M.**

**CARRIED.**

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(CHAIR)

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(SECRETARY-TREASURER)