



Red Deer Catholic Regional Schools

EXPENSE/MILEAGE CLAIM REIMBURSEMENT

Inw #

LOCATION / DEPARTMENT Montfort

09/14/18 - Shearton

PAYABLE TO: V. Paul Mason

DATE: Sep. 14, 2018

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Sep 18, 2018	Shearton Cavalier	Hotel expense for CCSSA	\$383.98	\$17.62	\$366.36
TOTAL THIS CLAIM			\$383.98	\$17.62	\$366.36

UNIT Total (A + B): ~~\$383.98~~ 366.36
 GST/HST Total (A + B): \$17.62
 TOTAL CLAIM / CHQ: ~~\$366.36~~ 383.98

Applicant Signature

Admin Approval/ Signature

School Office Use:

6510-42 - 03395 - 80

record code (optional)

Purchase Order No:

Central Office / Secretary GST Override

Adjusted UNIT Amt: \$0.00

68% of GST/HST: \$0.00

Authorization:

Total Claim: \$0.00

(secretary)

Version: 1-17/18 September 01, 2017

Sheraton Cavalier Hotel Calgary
 2620 32 Avenue N.E.
 Calgary, AB T1Y 6B8
 Canada
 Tel: 403-291-0107 Fax: 403-291-2834



Sheraton

Dr. Paul Mason
 5210 61 Street
 Red Deer, AB, T4N 6N8
 Canada
 CI16AC - Council Of Catholic School Att

Page Number : 1
 Guest Number : 1461842
 Folio ID : A
 Arrive Date : 16-SEP-18 17:06
 Depart Date : 18-SEP-18 10:43
 No. Of Guest : 1
 Room Number : 421
 Club Account :

Tax Invoice

Tax ID : GST- r100846435

Sheraton Cavalier SEP-18-2018 10:44 GARY

Date	Reference	Description	Charges (CAD)	Credits (CAD)
16-SEP-18	RT421	Room Charge (CG)	171.00	
16-SEP-18	RT421	Alberta TL Tax	7.05	
16-SEP-18	RT421	DMF	5.13	
16-SEP-18	RT421	GST	8.81	
17-SEP-18	RT421	Room Charge (CG)	171.00	
17-SEP-18	RT421	Alberta TL Tax	7.05	
17-SEP-18	RT421	DMF	5.13	
17-SEP-18	RT421	GST	8.81	
18-SEP-18	VI	Visa-5150		-383.98

For Authorization Purpose Only
 xxxxxx5150

Date	Code	Authorized
16-SEP-18	066960	444.6

** Total 383.98 -383.98
 *** Balance 0.00

Continued on the next page

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 2620 32 Avenue N.E.
 Calgary, AB T1Y 6B8
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 Tel: 403-291-0107 Fax: 403-291-2834



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Page Number : 2
 Guest Number : 1461842
 Folio ID : A
 Arrive Date : 16-SEP-18 17:06
 Depart Date : 18-SEP-18 10:43
 No. Of Guest : 1
 Room Number : 421
 Club Account :

Amount (CAD)

17.62
 0.00
 0.00
 0.00
 17.62

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

Tell us about your stay. www.sheraton.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room Chrg	Food & Bev	Telephone	GST	Other	Total	Payment
09-16-2018	171.00	0.00	0.00	8.81	12.18	191.99	0.00
09-17-2018	171.00	0.00	0.00	8.81	12.18	191.99	0.00
09-18-2018	0.00	0.00	0.00	0.00	0.00	0.00	-383.98
Total	342.00	0.00	0.00	17.62	24.36	383.98	-383.98

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Red Deer Catholic
Regional Schools

Sept/18 - Mileage

INV #

LOCATION / DEPARTMENT

Montfort/ Admin

PAYABLE TO: Paul Mason

DATE: Oct. 02, 2018

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Sep 05, 2018	Montfort	St. Francis	20	
Sep 11, 2018	Montfort	Edmonton	380	
Sep 17, 2018	Montfort	Calgary	360	
Sep 26, 2018	Montfort	St. Mary's	14	
Sep 26, 2018	Montfort	Pidherney Centre	8	
Sep 28, 2018	Montfort	RD Public	6	
Sep 26, 2018	Montfort	St. Joe's	12	
Sep 30, 2018	Montfort	Prairie Creek Inn	210	
TOTAL KMS THIS CLAIM			1010	
			RATE	TOTAL CLAIM
			.50	\$505.00
			UNIT Total (A + B):	\$480.95
			GST/HST Total (A + B):	\$24.05
			TOTAL CLAIM / CHQ:	\$505.00
			TOTAL CLAIM	GST
			\$505.00	\$24.05

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

Invo#
Oct/18 - mileage

LOCATION / DEPARTMENT Montfort/ Admin

PAYABLE TO: Paul Mason

DATE: Oct. 26, 2018

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Oct 09, 2018	Montfort	Mother Teresa	50	
Oct 09, 2018	Montfort	St. Gregory	30	
Oct 09, 2018	Montfort	Notre Dame	19	
Oct 10, 2018	Montfort	Camille	6	
Oct 10, 2018	Montfort	St. Martin	10	
Oct 10, 2018	Montfort	St. Francis	20	
Oct 11, 2018	Montfort	City of Red Deer	6	
Oct 11, 2018	Montfort	RD College	17	
Oct 13, 2018	Montfort	St. Joe's	12	
Oct 26, 2018	Montfort	Notre Dame	20	
Oct 17, 2018	Montfort	St. Francis	20	
Oct 30, 2018	Montfort	St. Joe's	12	
Oct 31, 2018	Montfort	Holy Trinity	155	
TOTAL KM'S THIS CLAIM			377	
			RATE	TOTAL CLAIM
			.50	\$188.50
				GST
				\$8.98

UNIT Total (A + B): \$179.52 ✓
 GST/HST Total (A + B): \$8.98 ✓
TOTAL CLAIM / CHQ: \$188.50 ✓

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:	
Authorization:	(secretary)

6510-42 ——— *03345-80*

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$182.40
68% of GST/HST:	\$6.10
Total Claim:	\$188.50

Version: 1-17/18 September 01, 2017

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

*Inw#
Nov/18 - mileage*

LOCATION / DEPARTMENT Montfort/ Admin

PAYABLE TO: Paul Mason

DATE: Nov. 23, 2018

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Nov 02, 2018	Montfort	St. Mary's	14	
Nov 12, 2018	Montfort	St. Joe's	12	
Nov 14, 2018	Montfort	Notre Dame	19	
Nov 15, 2018	Montfort	Edmonton	340	
Nov 22, 2018	Montfort	Edmonton	330	
Nov 27, 2018	Montfort	St. Teresa	8	
Nov 29, 2018	Montfort	St. Francis	20	
Nov 30, 2018	Montfort	Donald School of Busin	6	
Nov 30, 2018	Montfort	St. Martin	10	

	RATE	TOTAL CLAIM	GST
TOTAL KM'S THIS CLAIM 759	.50	\$379.50	\$18.07

UNIT Total (A + B): \$361.43
 GST/HST Total (A + B): \$18.07
TOTAL CLAIM / CHQ: \$379.50

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No:
Authorization:
(secretary)

6510-42 - 03345 - 80
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$367.21
68% of GST/HST:	\$12.29
Total Claim:	\$379.50

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

Inv#
4/23/18 - A+W

LOCATION / DEPARTMENT Montfort

PAYABLE TO: Paul Mason

DATE: Nov. 23, 2018

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Nov 22, 2018	A&W	lunch with A. Watson	\$20.56	\$0.98	\$19.58
				TOTAL GST	Total Unit
TOTAL THIS CLAIM			\$20.56	\$0.98	\$19.58

UNIT Total (A + B): \$19.58
 GST/HST Total (A + B): \$0.98
TOTAL CLAIM / CHQ: \$20.56

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No:	_____
Authorization:	_____
	(secretary)

6510-42 — *03315-80*

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$19.58
68% of GST/HST:	\$0.67
Total Claim:	\$20.56

Version: 1-17/18 September 01, 2017

A&W 1730 Capilano Centre
7455 - 101 Avenue
Edmonton, AB
T6A 3Z5
###-###-####

A&W #1730 Capilano Corner
7455-101 Avenue
780-469-3026
Edmonton, AB T6A 3Z5

Nov 22 2018 12:08 pm Trans# 260

Apply online at www.aw.ca

TRANSACTION RECORD

Card:*****5150
A000000031010 Card Type: UI
VISA
Trans Type : PURCHASE
Card Entry : RF
Auth # : 045995
Sequence # : 001412035
Merchant ID : 23372284
Terminal # : AU2337228402
Date : 11-22-2018
Time : 12:08:20

Amount : \$20.56

00 APPROVED - THANK YOU

Retain this copy for your
records
*** CUSTOMER COPY ***

REPRINT RECEIPT

1	Mama Cheese	\$5.29
1	Sweet PF	\$3.29
1	COMBO Cake	\$1.01
1	Mozza	\$6.09
1	Fries	\$2.89
1	COMBO Root Beer	\$1.01
Subtotal:		\$19.58
GST:		\$0.98
Total:		\$20.56
Grand Total:		\$20.56
Visa:		\$20.56
Change Due:		\$0.00

Eat In

Order #: 260

Thank You! Please Come Again!!!

GST# 701228520 RT0001
Order Started: 12:07:57 PM
Thu Nov 22, 2018 12:08:21
Receipt # : 2377982
Cashier: 100

Guest Copy

REPRINT RECEIPT

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

Inv#
11/21/18 - WESTIN

LOCATION / DEPARTMENT Montfort

PAYABLE TO: Paul Mason

DATE: Nov. 21, 2018

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Nov 20, 2018	Westin Edmonton	hotel ACSTA/ASBA	\$1,284.65	68.46	1216.19
				TOTAL GST	Total Unit
TOTAL THIS CLAIM			\$1,284.65	\$43.00	\$1,241.65

UNIT Total (A + B): \$ 1216.19
 GST/HST Total (A + B): 68.46
 TOTAL CLAIM / CHQ: \$1,284.65

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No: _____

Authorization: _____

(secretary)

6510-42 — *03345-80*
 record code (optional)

General Office / Secretary GST Override	
Adjusted UNIT Amt:	\$1,241.65
68% of GST/HST:	\$29.24
Total Claim:	\$1,284.65

Version: 1-17/18 September 01, 2017

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Paul Mason
 5210 61st
 Red Deer, AB, T4N 6N8
 Canada
 AK16AE - ASBA 2018

Page Number : 1 Invoice Nbr : 27860009
 Guest Number : 1218309
 Folio ID : A
 Arrive Date : 14-NOV-18 19:48
 Depart Date : 20-NOV-18 09:13
 No. Of Guest : 1
 Room Number : 519
 Club Account :

Copy Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton NOV-20-2018 09:14 RNEWM602

Date	Reference	Description	Charges (CAD)	Credits (CAD)
14-NOV-18	DEPOSIT	Deposit-VI-6124		-196.47
14-NOV-18	RT519	Room Charge	175.00	
14-NOV-18	RT519	GST	9.01	
14-NOV-18	RT519	Destination Marketing Fee	5.25	
14-NOV-18	RT519	Tourism Levy	7.21	
14-NOV-18	RT519	Parking Valet	43.00	
14-NOV-18	RT519	GST	2.15	
15-NOV-18	2840	In Room Dining	31.40	
15-NOV-18	RT519	Room Charge	175.00	
15-NOV-18	RT519	GST	9.01	
15-NOV-18	RT519	Destination Marketing Fee	5.25	
15-NOV-18	RT519	Tourism Levy	7.21	
15-NOV-18	RT519	Parking Valet	43.00	
15-NOV-18	RT519	GST	2.15	
16-NOV-18	RT519	Room Charge	175.00	
16-NOV-18	RT519	GST	9.01	
16-NOV-18	RT519	Destination Marketing Fee	5.25	
16-NOV-18	RT519	Tourism Levy	7.21	

241.62
241.62

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5406
12.90
657.66.96

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Paul Mason
 5210 61st
 Red Deer, AB, T4N 6N8
 Canada
 AK16AE - ASBA 2018

Page Number : 2 Invoice Nbr : 27860009
 Guest Number : 1218309
 Folio ID : A
 Arrive Date : 14-NOV-18 19:48
 Depart Date : 20-NOV-18 09:13
 No. Of Guest : 1
 Room Number : 519
 Club Account :

Date	Reference	Description	Charges (CAD)	Credits (CAD)
16-NOV-18	RT519	Parking Valet	43.00	
16-NOV-18	RT519	GST	2.15	
17-NOV-18	RT519	Room Charge	175.00	
17-NOV-18	RT519	GST	9.01	
17-NOV-18	RT519	Destination Marketing Fee	5.25	
17-NOV-18	RT519	Tourism Levy	7.21	
17-NOV-18	RT519	Parking Valet	43.00	
17-NOV-18	RT519	GST	2.15	
18-NOV-18	RT519	Room Charge	175.00	
18-NOV-18	RT519	GST	9.01	
18-NOV-18	RT519	Destination Marketing Fee	5.25	
18-NOV-18	RT519	Tourism Levy	7.21	
18-NOV-18	RT519	Parking Valet	43.00	
18-NOV-18	RT519	GST	2.15	
19-NOV-18	RT519	Room Charge	175.00	
19-NOV-18	RT519	GST	9.01	
19-NOV-18	RT519	Destination Marketing Fee	5.25	
19-NOV-18	RT519	Tourism Levy	7.21	
19-NOV-18	RT519	Parking Valet	43.00	
19-NOV-18	RT519	GST	2.15	
20-NOV-18	MC	Mastercard-8754		-1284.65

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The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Paul Mason
 5210 61st
 Red Deer, AB, T4N 6N8
 Canada
 AK16AE - ASBA 2018

Page Number : 3 Invoice Nbr : 27860009
 Guest Number : 1218309
 Folio ID : A
 Arrive Date : 14-NOV-18 19:48
 Depart Date : 20-NOV-18 09:13
 No. Of Guest : 1
 Room Number : 519
 Club Account :

** Total 1481.12 -1481.12
 *** Balance 0.00

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Tell us about your stay, www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tax	Food/Bev	Phone	Other	Total	Payment
11-14-2018	175.00	9.01	7.21	0.00	0.00	-146.07	45.15	0.00
11-15-2018	175.00	9.01	7.21	31.40	0.00	50.40	273.02	0.00
11-16-2018	175.00	9.01	7.21	0.00	0.00	50.40	241.62	0.00
11-17-2018	175.00	9.01	7.21	0.00	0.00	50.40	241.62	0.00

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WESTIN®

HOTELS & RESORTS

Paul Mason
 5210 61st
 Red Deer, AB, T4N 6N8
 Canada
 AK16AE - ASBA 2018

Page Number : 4 Invoice Nbr : 27860009
 Guest Number : 1218309
 Folio ID : A
 Arrive Date : 14-NOV-18 19:48
 Depart Date : 20-NOV-18 09:13
 No. Of Guest : 1
 Room Number : 519
 Club Account :

Date	Room	OSR	Out Lew	Food/Bev	Phone	Other	Total	Payment
11-18-2018	175.00	9.01	7.21	0.00	0.00	50.40	241.62	0.00
11-19-2018	175.00	9.01	7.21	0.00	0.00	50.40	241.62	0.00
11-20-2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1284.65
Total	1050.00	54.06	43.26	31.40	0.00	105.93	1284.65	-1284.65

Bring the Westin experience home. Shop WestinStore.com.

Check Detail

Check	Table	Check Opened	Minutes	Amount	Reference	Location	Employee
2840	519	11/15/2018 8:13 PM	91.87	1	mason	91079 - Westin Edmonton	Paulene Koh

11/15 8:13 PM	1	Delivery Charge / Tray C	5.0	In Room Dining	Paulene Koh
11/15 8:13 PM	1	Share Burger	18.0	In Room Dining	Paulene Koh
11/15 8:13 PM	1	Reg Fries		In Room Dining	Paulene Koh
11/15 8:13 PM	1	DIET PEPSI	3.0	In Room Dining	Paulene Koh
11/15 8:54 PM		15% IRD Service Charge	3.9	In Room Dining	Paulene Koh
11/15 8:54 PM		15.00 %		In Room Dining	Paulene Koh
11/15 9:45 PM		Roomposting	31.4	In Room Dining	Paulene Koh
11/15 9:45 PM		MASON, PAUL		In Room Dining	Paulene Koh
11/15 9:45 PM				In Room Dining	Paulene Koh

Sub Total	26.0
Tax	1.5
Service Charge	3.9
Check Total	31.4

*****TAX BREAKDOWN*****

GST 1.5



Cardholder Activity

Name: JUANITA HEIDT

Account Number: **6124

Cycle End Date: 10/26/2018

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total	National Allocation Amounts	Regional	Source Currency Accounting Code	Currency Amount Allocation Comment
10/15/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	\$29.47	CAD 6510-41 - 03964-80 -	196.47 dep: AM Watson
10/17/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	\$29.47	CAD 6510-41 - 06513-80 -	196.47 dep: Cynthia Leysen
10/16/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	\$29.47	CAD 6510-41 - 06512-80 -	196.47 dep: Darraine Lonsdale
10/18/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	\$29.47	CAD 6590-44-000000-00000-80-	196.47 dep: Adriana Lavergne
10/16/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	\$29.47	CAD 6510-41 - 03412-80 -	196.47 dep: Murray Hollman
10/18/2018	WESTIN (WESTIN HOTELS) 780-4263636, AB	\$196.47	\$0.00	\$29.47	CAD 6590-44-000000-00000-80-	196.47 dep: Paul Mason
10/16/2018	EDMONTON MATRIX HOTEL EDMONTON, AB	(\$196.47)	(\$0.36)	\$0.00	CAD 6590-41-000000-00000-80	(196.47) refund: charged in error