

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held November 27, 2018.

Present: S. Heistad
 M. Hollman
 A. LaGrange
 C. Leyson
 D. Lonsdale
 K. Pasula and
 A. Watson, Trustees
 V. P. Mason, Superintendent of Schools
 R. Ledene, Assoc. Sup't – Faith Dev & Div Support
 K. Finnigan, Assoc. Sup't - Personnel
 K. Jaeger, Supervisor of Support Services
 D. Khatib, Assoc. Sup't – Inclusive Learning
 R. Steeves, Secretary-Treasurer
 J. Heidt, Executive Assistant

The meeting was called to order at 6:38 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

The following item was added to the agenda:
 # 9. TRUSTEE REMUNERATION

18/11/27-01-LaGrange

**THAT THE AGENDA BE APPROVED AS
 AMENDED**

CARRIED.

2. ADOPTION OF MINUTES

18/11/27-02-Heistad

**THAT THE MINUTES OF THE
REGULAR MEETING OF OCTOBER 30, 2018,
BE ADOPTED AS CIRCULATED**

CARRIED.

3. 2017-2018 AUDITED FINANCIAL STATEMENT

Representatives from the auditing firm BDO were in attendance to provide the Board with an overview of the 2017-2018 Audited Financial Statements. It was expressed that there were no deficiencies found and that it was a clean audit. BDO representatives thanked finance staff for their excellent cooperation in completing the audit. The Secretary-Treasurer requested Board approval for transfers to operating reserves and capital reserves as well as acceptance of the Audited Financial Statements.

18/11/27-03-Lonsdale

**THAT THE BOARD APPROVES THE
TRANSFER TO/FROM OPERATING
RESERVES AND CAPITAL RESERVES AS
FOLLOWS:
CAPITAL RESERVES OF \$115,053 TO
OPERATIONS AND MAINTENANCE FROM
CURRENT SURPLUS AND AMORTIZATION;
CAPITAL RESERVES OF \$434,893 TO
TRANSPORTATION FROM CURRENT
SURPLUS AND AMORTIZATION;
CAPITAL RESERVES OF \$140,851 TO
ADMINISTRATION FROM CURRENT SURPLUS
AND AMORTIZATION;
CAPITAL RESERVES OF \$168,851 TO SCHOOL
AND INSTRUCTION FROM CURRENT
SURPLUS AND AMORTIZATION;
CAPITAL RESERVES OF \$2,750,000 FROM
OPERATIONS AND MAINTENANCE TO
CAPITAL RESERVES OF BOARD AND
SYSTEM ADMINISTRATION FOR RENOVATION
OF MONTFORT CENTRE AND THE CULTURAL
CENTRE;
OPERATING RESERVES OF \$2,000,000 FROM**

**SCHOOL AND INSTRUCTION RELATED TO CAPITAL RESERVES OF BOARD AND SYSTEM ADMINISTRATION;
OPERATING RESERVES OF \$310,151 FROM BOARD AND SYSTEM ADMINISTRATION TO CAPITAL RESERVES OF BOARD AND SYSTEM ADMINISTRATION.**

CARRIED.

18/11/27-04-Pasula

THAT THE BOARD APPROVE THE AUDITED FINANCIAL STATEMENTS, AS RECOMMENDED BY THE AUDIT COMMITTEE, AS PRESENTED.

CARRIED.

4. DIVISION THREE YEAR EDUCATION PLAN 2018/2019 to 2020/2021 AND ANNUAL EDUCATION RESULTS REPORT 2017-2018

The Division Three Year Education Plan 2018/2019 to 2020/2021 and the Annual Education Results Report (AERR) for 2017/2018 were presented to Trustees. The Three-year Division Education Plan highlights the Division's priorities, trends and potential issues for the next three school years. The priorities continue to include emphasis on LIFT (Literacy, Inclusion, Faith and Technology).

18/11/27-05-Hollman

THAT THE BOARD APPROVES THE DIVISION'S THREE YEAR EDUCATION PLAN 2018/2019 to 2020/2021 AND THE ANNUAL EDUCATION RESULTS REPORT FOR THE 2017/2018 SCHOOL YEAR, AS PRESENTED.

CARRIED.

5. 2018-2019 DIVISION BUDGET UPDATE

The Secretary-Treasurer presented Trustees with updated figures to the Fall 2018-2019 budget. A \$1M deficit is projected this year and will be taken out of reserves.

6. MONTHLY BUDGET INFORMATION

The Secretary-Treasurer provided a report for trustees to review. RDCRS is in surplus of \$1.6M at this point of year, however, we expect to be on budget with a \$1M deficit by the end of the 2018/2019 school year.

7. JANUARY MEAL WITH PRIESTS

Priests will be invited to have supper with Trustees before the January 29 Board meeting.

8. BOARD ADVENT MESSAGE FEEDBACK

Trustees were presented with the board advent message which they approved for distribution.

9. TRUSTEE REMUNERATION

Because of the federal changes to taxation as of January 1, 2019, amendments to remuneration were proposed. These adjustments would allow for the net pay of trustees to remain the same.

Trustees Hollman and LaGrange spoke against the motion.

18/11/27-06 -Pasula

**THAT THE BOARD APPROVES AN
ADJUSTMENT TO THE TRUSTEE
HONORARIUM THAT REFLECTS THE CHANGE
TO THE NON-TAXABLE PORTION OF THE
SALARY FROM THE LAST FEDERAL BUDGET.
TRUSTEES NET SALARIES WILL REMAIN THE
SAME WITH THE ADJUSTMENT. THE
ADJUSTMENTS WILL BE AS FOLLOWS:
CHAIR \$2,509/ANNUM
VICE-CHAIR \$2,119/ANNUM
TRUSTEE \$1,955/ANNUM
PER DIEM \$30/DAY**

(5 in favour, 2 opposed)

CARRIED.

18/11/27-07 - Pasula

**THAT THE BOARD CHANGE POLICY 19-
BOARD OPERATIONS AS DISCUSSED,
DIRECTING THE SECRETARY-TREASURER TO
DO A SURVEY OF TRUSTEE REMUNERATION
OF CATHOLIC SCHOOL BOARDS ACROSS
ALBERTA EVERY TWO YEARS.**

CARRIED.

10. TRUSTEE LAGRANGE RESIGNATION

Trustee LaGrange successfully won the Red Deer North UCP nomination and will be running for MLA for Red Deer North in the upcoming provincial election. Mrs. LaGrange provided a resignation letter to her colleagues which is effective immediately. Chair Watson commended Trustee LaGrange for her servant leadership as a trustee over the past 11 years having served as Chair, Vice Chair, Trustee and on countless committees. Trustee Pasula noted that although her resignation was not required, he commended her for resigning which was the right thing to do given the situation before her. He also added that Trustee LaGrange has made a large impact on Catholic education in Alberta as well as across Canada. Trustee LaGrange ended by saying she has grown both as an individual as well as in her faith during her tenure and is very proud of everything Red Deer Catholic Regional Schools stands for.

18/11/27-08 - Hollman

**THAT THE BOARD ACCEPT THE
RESIGNATION OF TRUSTEE LAGRANGE
EFFECTIVE IMMEDIATELY.**

CARRIED.

CAPITAL PROJECTS UPDATE

St. Patrick's Community School Modernization

Work is progressing on the new addition with all structural steel and concrete floor in place, roofing started and exterior walls constructed. Work will continue with the interior walls, mechanical and electrical work. We remain on schedule and trending under budget which will allow us to add the admin suite revitalization into the scope of work.

St. Matthew Catholic School Modular addition

The modulares are expected to to be ready for occupancy by the end of November.

Playground Pilot Program

After review with the City of Red Deer who maintains and inspects our playgrounds within city boundaries, no playgrounds within the city of Red Deer are due for replacement prior to 2023. Our maintenance team, who maintains and inspects our rural playgrounds, has indicated that the playground located at St. Marguerite is in need of replacement. A submission will be made to the pilot program for the replacement of the St. Marguerite Bourgeoys playground.

REPORTS:

ASBA UPDATE

- Next meeting on December 3, 2018.

ACSTA UPDATE

- GrACE - to contact us for a March date.

CATHOLIC EDUCATION FOUNDATION

- Next meeting December 4, 2018.

RURAL CAUCUS

- Met in November and the meeting was very informative. The Rural Education Symposium will be held in March.
- The Superintendent of Chinook's Edge mentioned Red Deer Catholic Regional Schools at the last meeting and spoke of the cooperative relationship with regards to joint bussing between the two divisions.

Trustee Leyson lead the group in closing prayer.

18/10/30-09-Hollman

**THAT THE REGULAR MEETING RECESS
FOR THE MEETING OF THE COMMITTEE
OF THE WHOLE, THE TIME BEING 8:45 P.M.**

CARRIED.

18/10/30-10-Leyson

THAT THE REGULAR MEETING RECONVENE

CARRIED.

18/10/30-11-Hollman

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 9:45 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)