

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held April 30, 2019.

- Present: S. Heistad
M. Hollman
C. Leyson
D. Lonsdale
R. Maloughney
K. Pasula and
A. Watson, Trustees
V. P. Mason, Superintendent of Schools
R. Ledene, Assoc. Sup't – Faith Dev & Div Support
K. Finnigan, Assoc. Sup't - Personnel
K. Jaeger, Supervisor of Support Services
D. Khatib, Assoc. Sup't – Inclusive Learning
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant

The meeting was called to order at 6:45 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer

1. APPROVAL OF AGENDA
The following item was added to the agenda
#9 - BOARD STRATEGIC PLAN

19/04/30-01-Leyson

THAT THE AGENDA BE APPROVED AS AMENDED

CARRIED.

2. ADOPTION OF MINUTES

19/04/30-02-Lonsdale

THAT THE MINUTES OF THE REGULAR MEETING OF MARCH 26, 2019 AND THE SPECIAL MEETING OF APRIL 10, 2019 BE ADOPTED AS CIRCULATED

CARRIED.

3. EDWIN PARR NOMINEES

Chair Watson welcomed and introduced the Edwin Parr nominees and congratulated them on their nomination. Ceanna Prediger (St. Joseph High School) has been chosen to represent Red Deer Catholic Regional Schools in Zone 4 Edwin Parr selection process where a winner is chosen from all Zone 4 nominees. The other nominees were Kelsey Paetz (St. Martin de Porres School) and Meagan Gabert (École Secondaire Notre Dame High School). Trustees were able to personally thank those in attendance for their hard work and dedication during their first year of teaching.

4. EARLY RETIREMENT INCENTIVE PROGRAM - APPLICATION

The Associate Superintendent of Personnel gave trustees a synopsis of an employee who recently applied for the Division's Early Retirement Incentive Program.

19/04/30-03-Hollman

THAT THE BOARD APPROVES THE APPLICATION FROM EMPLOYEE NUMBER 007 TO PARTICIPATE IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS.

**(1 for, 5 against)
NOT CARRIED.**

5. 2020-2021 CALENDAR APPROVAL

The Associate Superintendent of Personnel and the Supervisor of Support Services presented the 2020-2021 school calendars for Red Deer/Sylvan Lake/Blackfalds, Olds/Innisfail, and St. Patrick's Community School (year round) to Trustees for approval,.

19/04/30-04-Heistad

THAT THE BOARD APPROVES THE DRAFT 2020-2021 RED DEER/SYLVAN LAKE/BLACKFALDS, OLDS/INNISFAIL, AND ST. PATRICK'S COMMUNITY SCHOOL (YEAR ROUND) CALENDARS AS PRESENTED.

CARRIED.

6. LEED CERTIFICATION

The Supervisor of Support Services presented the Board Chair with a LEED (Leadership in Energy & Environmental Design) silver certification plaque. Alberta Education requires new buildings to target LEED silver ratings and both St. Gregory the Great Catholic School and St. Joseph High School received their LEED. After completion of the building, the design & construction must be certified by an independent third party to ensure the requirements are met.

7. MONTHLY BUDGET INFORMATION (E)

The Secretary-Treasurer shared this month's budget information with trustees. It is anticipated that the budgeted deficit forecast of \$1M will now be reduced to a \$500,000 deficit by year end.

8. TENDER APPROVALS

A tender package was issued for the re configuration of the École Camille J. Lerouge School change rooms as part of our Facility Master Plan. Seven tenders were received with the successful bid awarded to Emcee Construction & Management Ltd. in the amount of \$280,000. A second tender was issued for the reconfiguration of St. Matthew School and St. Dominic High School main entrances as well as an expansion to St. Matthew School parking lot. Five tenders were received with the successful bid awarded to Finishing Touch Builders Ltd. in the amount of \$286,240. These projects were also part of our Facility Master Plan and are within the budget allocation. The Superintendent approved these tenders as per Board Motion 17/10/24-04 - Hollman.

9. BOARD STRATEGIC PLAN

Over the past several months trustees have been developing and revising their strategic plan.

19/04/30-05-Maloughney

**THAT THE BOARD OF TRUSTEES APPROVES
THE BOARD STRATEGIC PLAN AS PRESENTED**

CARRIED.

10. POTENTIAL MEETING DATES 2019-2020

Trustees were able to review and make additions for potential meeting dates for the upcoming 2019-2020 school-year.

11. POLICY REVIEWS - POLICY 20 - BOARD REPRESENTATIVES

As part of the Board's Annual Work Plan, trustees had an opportunity to review Policy 20 - Board Representatives. No revisions were made to the existing policy.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

St. Patrick's Community School Modernization

Phase 2 work is continuing to progress nicely. It is anticipated that the gym will be available for us to re-sand and refinish the floor in mid-May. Planning has begun with regards to the turnover of Phase 2 in June and the start of Phase 3. We are currently tracking a couple of months ahead of the overall schedule and approximately a \$1M under budget.

Montfort/Central services

The tender package for this project is currently posted on Alberta Purchasing Connection and will close in early May. Once tenders close and are approved we expect work to begin in June.

REPORTS:

ACSTA

- Trustee Pasula provided a verbal report on ACSTA guidelines reviews regarding shared facilities.
- The ACSTA is reviewing its bylaws on governance - he asked trustees to provide him information prior to the next board meeting.

ASBA

- Trustee Hollman provided a written report.

CATHOLIC EDUCATION FOUNDATION

- The Foundation plans to host a fundraising event next year with a date to be determined.
- Education Foundation grants for the upcoming year will be reviewed on June 5.

RURAL CAUCUS

- No report.

Trustee Heistad lead the group in closing prayer.

19/04/30-06-Lonsdale

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 8:05 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)