

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held June 18, 2019.

- Present: S. Heistad  
M. Hollman  
C. Leyson  
D. Lonsdale  
R. Maloughney  
K. Pasula and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
R. Ledene, Assoc. Sup't – Faith Dev & Div Support  
K. Finnigan, Assoc. Sup't - Personnel  
K. Jaeger, Supervisor of Support Services  
D. Khatib, Assoc. Sup't – Inclusive Learning  
R. Steeves, Secretary-Treasurer  
J. Heidt, Executive Assistant

The meeting was called to order at 6:37 p.m.

Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening prayer

1. APPROVAL OF AGENDA

19/06/18-01-Leyson

**THAT THE AGENDA BE APPROVED AS PRESENTED**

**CARRIED.**

2. ADOPTION OF MINUTES

19/06/18-02-Heistad

**THAT THE MINUTES OF THE REGULAR MEETING OF MAY 28, 2019 BE ADOPTED AS CIRCULATED**

**CARRIED.**

3. MONTFORT CALENDAR

The Associate Superintendent of Personnel shared with trustees a calendar that ATA members working at Montfort Centre will follow which will provide consistency for these staff.

4. BOARD SELF-EVALUATION

19/06/18-03-Hollman

**THAT THE BOARD APPROVE THE BOARD SELF-EVALUATION REPORT AS DEVELOPED AT THE FACILITATED WORKSHOP OF JUNE 12, 2019 AND THAT THE BOARD CHAIR BE AUTHORIZED TO MONITOR THE PRIORITIES AND SUGGESTIONS AGREED TO AND BRING ITEMS FORWARD FOR BOARD CONSIDERATION AS DEEMED APPROPRIATE.**

**CARRIED.**

5. SUPERINTENDENT ANNUAL EVALUATION

Trustees completed the Superintendent evaluation for the 2018-2019 year on June 12, 2019.

19/06/18-04-Pasula

**THAT THE BOARD APPROVES THE SUPERINTENDENT'S EVALUATION REPORT AS DEVELOPED IN THE EVALUATION WORKSHOP OF JUNE 12, 2019 AS AN ACCURATE ACCOUNTING OF THE SUPERINTENDENT'S PERFORMANCE FOR THE PERIOD JUNE 16, 2018 TO JUNE 12, 2019**

**CARRIED.**

6. LOCALLY DEVELOPED COURSE APPROVALS

The locally developed courses ESL Introduction to Science, Advanced Acting Touring, Creative Writing and Publishing, Dance, Mythbusting Science, Reading, and RS: Roman Catholic were either due for renewal or newly acquired for use within the Division.

19/06/18-05-Lonsdale

**THAT THE BOARD OF TRUSTEES OF THE  
RED DEER CATHOLIC REGIONAL DIVISION #39  
APPROVES THE OFFERING OF THE LOCALLY  
DEVELOPED COURSES AS FOLLOWS:**

- ESL INTRODUCTION TO SCIENCE (2019) 15-5
- ESL INTRODUCTION TO SCIENCE (2019) 25-5
- ADVANCED ACTING/TOURING THEATRE (2019) 15 (3&5 credits)
- ADVANCED ACTING/TOURING THEATRE (2019) 25 (3&5 credits)
- ADVANCED ACTING/TOURING THEATRE (2019) 35 (3&5 credits)
- CREATIVE WRITING AND PUBLISHING (2019) 15 (3&5 credits)
- CREATIVE WRITING AND PUBLISHING (2019) 25 (3&5 credits)
- CREATIVE WRITING AND PUBLISHING (2019) 35 (3&5 credits)
- DANCE (2019) 15 (3&5 credits)
- DANCE (2019) 25 (3&5 credits)
- DANCE (2019) 35 (3&5 credits)
- MYTH BUSTING SCIENCE 25
- READING 15, 25 (3&5 credits)
- RS:ROMAN CATHOLIC (2019) 15 (3&5 credits)
- RS:ROMAN CATHOLIC (2019) 25 (3&5 credits)
- RS:ROMAN CATHOLIC (2019) 35 (3&5 credits)

7. 2019-2020 BUDGET

The Secretary-Treasurer presented the forecast for the 2019-2020 budget. The budget was developed on a 1% estimated student growth and with the assumption that Classroom Improvement Fund (CIF) and the nutrition grant would not be funded. With these assumptions a \$400,000 deficit is projected which will be offset with existing operating reserves. The budget is not firm until Alberta Education releases their budget.

19/06/18-06-Leyson

**THAT THE BOARD OF TRUSTEES APPROVE THE  
2019-2020 BUDGET, AS PRESENTED**

**CARRIED.**

8. CULTURAL BUILDING NAME

Trustees agreed to follow their previous practice of naming schools with regard to the current Cultural Services building. The Communications Department will reach out to stakeholders in early September for suggestions of possible names.

9. MONTHLY BUDGET INFORMATION

The Secretary-Treasurer reviewed the monthly budget. A deficit of approximately \$500,000 at year end is projected as compared to the original projection of \$1M.

10. ACOL RESULTS

Trustees approve the Accountability Report at the August board meeting each year. The ACOL results, which are usually available each May, have not been released by Alberta Education to date. This will make it difficult to produce an accurate Accountability Report for approval at the August Board meeting. Trustees agreed to review the Accountability Report at the September Board meeting with the assumption that the ACOL results will be released over the summer.

11. POTENTIAL MEETING DATES 2019-2020

Trustees were able to review and make additions for potential meeting dates for the upcoming school-year.

12. POLICY REVIEWS - POLICY 19 - BOARD OPERATIONS

As part of the Board's Annual Work Plan, trustees had an opportunity to review Policy 19 - Board Operations. One of the key changes to the Policy was under section 6.1 as Regular Board meeting start time will be 5:30 pm beginning in August, 2019.

19/06/18-07-Hollman

**THAT THE BOARD APPROVES THE  
PROPOSED AMENDMENTS TO POLICY  
19 - BOARD OPERATIONS**

**CARRIED.**

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

**St. Patrick's Community School Modernization**

Work is continuing on phase two of the project and still tracking to be completed by the end of the month.

**Montfort/Central services**

The low tender was approved by Alberta Infrastructure. Contract documents are being prepared and expect work on the Cultural Services building to begin shortly.

REPORTS:

ACSTA

- Trustee Pasula commended the board for having trustee reports at each meeting. He feels it gives trustees a chance to share valuable information with each other.
- The ACSTA Strategic Plan was approved. The key points are Advocacy, Faith Formation & Catholic Education Development, Stakeholder Engagement, and Solidarity.
- Governance work continues through feedback received from member boards.
- The review of Catholic Facilities Guidelines has been completed and has been sent to CCSSA for review.

ASBA

- No report.

CATHOLIC EDUCATION FOUNDATION

- The recent news release regarding project funding for the 2019-2020 school year was shared with trustees. A total of \$50,000 in funds was dispersed for projects. In addition, \$2,500 in scholarships to five students will be awarded in the fall.
- \$26,000 was raised at the March Catholic Education fundraising event.

RURAL CAUCUS

- No report

Chair Watson acknowledged Mr. Ken Jaeger, Supervisor of Support Services, for his 32 years of exemplary service with RDCRS; Mr. Jaeger will be retiring in August, 2019.

Vice Chair Hollman lead the group in closing prayer.

19/06/18-08-Maloughney

**THAT THE REGULAR MEETING  
ADJOURN, THE TIME BEING 8:30 P.M.**

**CARRIED.**

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(CHAIR)

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(SECRETARY-TREASURER)