

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic Regional Schools

Inu#

LOCATION / DEPARTMENT Montfort/ Trustee

May/19 - mileage / Canmore etc.

PAYABLE TO: Anne Marie Watson

DATE: Jun. 04, 2019

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
May 30, 2019	The Wood Restaurant	supper - Trustees Lonsdale & Watson	\$58.23	2.35	55.88
Jun 01, 2019	Tank 310	lunch - Trustees Lonsdale, Heistad, Pasula, and Watson	\$108.36	4.30	104.06
Jun 02, 2019	Rocky Mountain Bage	breakfast - Trustees Lonsdale and Watson	\$23.35	1.11	22.24
Jun 02, 2019	The Lodges at Canmo	hotel - Trustees Heistad and Watson	\$767.20	54.75	712.45
			TOTAL GST		
TOTAL THIS CLAIM			\$957.14	62.51	\$957.14

27.94  
27.94  
26.82 x 3  
26.00  
11.12  
356.23  
356.22

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
May 08, 2019	Red Deer	St. Gregory the Great	28	school council meeting
May 27, 2019	Red Deer	Innisfail	68	ASBA zone 4 meeting/Edwin Parr event
May 30, 2019	Red Deer	Canmore	484	CCSTA conference
TOTAL KM'S THIS CLAIM			580	
			RATE	TOTAL CLAIM
			.50	\$290.00
				GST
				\$13.81

UNIT Total (A + B): \$1,233.33  
GST/HST Total (A + B): \$13.81  
TOTAL CLAIM / CHQ: \$1,247.14

6510-41 — 03964-80 A. Watson  
6510-41 — 06512-80 D. Lonsdale  
6510-41 — 06502-80 S. Heistad.  
6510-41 — 06511-80 K. Pasula

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No: \_\_\_\_\_  
Authorization: \_\_\_\_\_  
(secretary)

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$1,237.75
68% of GST/HST:	\$9.39
Total Claim:	\$1,247.14

Version: 1-17/18 September 01, 2017

the  
**WOOD**  
restaurant & lounge

Canmore, Alberta  
Canada  
GST#859195505

\*\*\*\*\*

264 Maysa K

Tbl 92/1                      Chk 9871                      Gst 1  
                                    May30'19 05:29PM

\*\*\*\* Seat 1 \*\*\*\*

1 Caesar Salad	15.00
Add Chicken	7.00
1 Spinach Salad	17.00
Add Panko Salmon	8.00
Subtotal	47.00
GST	2.35
06:17PM Total	<b>49.35</b>

\*\*\*\* All \*\*\*\*

Subtotal	47.00
GST	2.35
06:17PM Total	<b>49.35</b>

\*\*\*\*\*

Gratuities not included  
Canadian custom is 15 - 20%

PLEASE PAY YOUR SERVER

Thanks for joining us today !

Check us out online at  
[www.thewood.ca](http://www.thewood.ca)

THE WOOD RESTAURANT  
838 Main Street  
Canmore AB T1W 2B7  
403-678-3404

\*\* TRANSACTION RECORD \*\*

Tran. #: 6786  
RVC: The Wood  
Table #: 92  
Check #: 9871  
Group #: 1  
Employee #: 264  
Employee: Maysa K

Type: Purchase  
Acct: MasterCard  
Card #: xxxxxxxxxxxx4767

Amount        \$49.35

Tip             \$8.88

=====  
TOTAL CAD\$58.23

Reference #:  
66256368 0011350100 C  
Auth. #: 026685  
WDRTC511/W66256368 005  
05/30/2019        6:17:55 PM

MASTERCARD  
A0000000041010  
0000008000 6800

APPROVED - THANK YOU  
01-027

VERIFIED BY PIN

Customer Copy

IMPORTANT  
Retain this copy for  
your records

THE GRIZZLY PAW PUB @  
BREWING  
310 OLD CANMORE ROAD  
CANMORE AB

**Tank 310**  
310 Old Canmore Road  
Canmore, Alberta  
Canada, T1W 0J7  
Tel: 4036782487  
Printed June 1, 2019 at 1:29 PM

June 1, 2019 at 1:29 PM Order #: 33154

Table: 15, 7 guests  
Party Name: 13 Server: Ashley  
Sale Tax #: 139757330RT0001  
Seat(s): 6

Blueberry & Basil Salad \$16.00  
2 x Panzanella \$30.00  
Open Faced Smoked Beef Sandwich \$20.00  
Pizza A La Nonna \$20.00  
Split Items (1/6)

Food Total \$86.00

Sub Total \$86.00  
Sale Tax \$4.30

Total \$90.30

*Tank you!*

Thank You!  
Use promo code FRESHSODA on our online store to receive 10% off!

CARD \*\*\*\*\*4767  
CARD TYPE MASTERCARD  
DATE 2019/06/01  
TIME 4599 13:36:45  
CLERK ID 1013  
RECEIPT NUMBER  
C85074625-001-001-887-0

-----  
PURCHASE  
AMOUNT \$90.30  
TIP \$18.06  
TOTAL

**\$108.36**  
-----

MASTERCARD  
A0000000041010  
5A2E2394CEE6F1B  
000008000-E800  
654B95879825CFF4

**APPROVED**

AUTH# 09370S 01-027  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

ROCKY MOUNTAIN BAGEL COM  
101-1106 BOW VALLEY TRAI  
CANMORE, AB. T1W 1N6  
403-678-9968

**SALE**

Rocky Mountain Bagel Co.  
ROCKY MOUNTAIN BAGEL CO.  
1306 Bow Valley Trail #6A  
Canmore, AB T1W 1N6  
Table 0#2

Trans #: 1455611      Serv: Shanyn  
02/06/2019 8:46 AM      # Cust:1

REF#: 00000020

Batch #: 085  
06/02/19      07:46:22  
APPR CODE: 08686S  
Trace: 20  
MASTERCARD      Chip  
\*\*\*\*\*4767      \*\*/\*\*

Quan	Descript	Cost
1	Latte SM	\$4.52
1	Small Flavour Shot	\$0.33
1	SM Coffee	\$2.38
1	Eggel	\$7.38
1	Add Bacon	\$1.90
1	SAUSAGE TWIST	\$5.71

AMOUNT      \$23.35  
TIP      \$3.50  
TOTAL      \$26.85

APPROVED

MASTERCARD  
AID: A0000000041010  
TVR: 00 00 00 80 00  
TS: E8 00

Net Total: \$22.24  
GST      \$1.11

**TOTAL: \$23.35**

Food: \$15.00  
Beverage: \$7.24

THANK YOU / MERCI

CUSTOMER COPY

Debit      \$23.35

Thanks for coming!  
Visit us online at [www.thebagel.ca](http://www.thebagel.ca)

**The Lodges At Canmore**  
 107 Montane Road  
 Canmore, AB T1W 3J2  
 P:1-866-678-9350 or 403-678-9350  
 guestservices@lodgesofcanmore.ca

**GST# 83815 9986 RT0001:**

**Anne Marie Watson**  
**AB**  
**Canada**

C214	117148	30/05/2019	02/06/2019	0.00
Guest Folio				Rack Rates

30/05/2019	C214	Deposit Transfer - Conf: 78904 to Folio: 117148	0.00	459.20	-459.20
		08/02/2019 Visa -459.20			
30/05/2019	C214	Room Taxable Lodges	315.00	0.00	315.00
30/05/2019	C214	Resort Marketing Fee - 3%	9.45	0.00	-134.75
30/05/2019	C214	G.S.T. Lodges - 5%	15.75	0.00	-119.00
30/05/2019	C214	Alberta Tourism Levy - 4%	12.60	0.00	-106.40
31/05/2019	C214	Room Taxable Lodges	390.00	0.00	283.60
31/05/2019	C214	Resort Marketing Fee - 3%	11.70	0.00	295.30
31/05/2019	C214	G.S.T. Lodges - 5%	19.50	0.00	314.80
31/05/2019	C214	Alberta Tourism Levy - 4%	15.60	0.00	330.40
01/06/2019	C214	Room Taxable Lodges	390.00	0.00	720.40
01/06/2019	C214	Resort Marketing Fee - 3%	11.70	0.00	732.10
01/06/2019	C214	G.S.T. Lodges - 5%	19.50	0.00	751.60
01/06/2019	C214	Alberta Tourism Levy - 4%	15.60	0.00	767.20
02/06/2019	C214	Mastercard - 018007**4767	0.00	767.20	0.00
		<b>Balance Due</b>			<b>130.00</b>
		<b>Canadian Dollars</b>			<b>130.00</b>
		<b>Summary and Taxes</b>			<b>1095.00</b>
		Taxable Sales			32.85
		Resort Marketing Fee - 3%			54.75
		G.S.T. Lodges - 5%			43.80
		Alberta Tourism Levy - 4%			767.20

Ref#: 00070351964  
 Inv #: 018007 Appr Code: 074095  
 Total: \$ 767.20

06/02/19  
 08/24/18  
 Batch#: 000926

Entry Method: Chip  
 AID: A0000000041010  
 XXXXXXXXXXXXX4767

**PreAuth Complete**

Merchant ID: 00000005373432  
 Term ID: 09313957  
 25413570011

LODGES OF CANMORE LTD  
 107 MONTANE RD  
 CANMORE, AB T1W 3J2

Customer Copy



**Cardholder Activity**

Name: JUANITA HEIDT

Account Number: \*\*6124

Cycle End Date: 02/15/2019

Trans Date	Posting Date	Merchant Name City, State/Prov.	Transaction Total	National Allocation Amounts	Regional Allocation Amounts	Source Currency	Accounting Code	Currency Amount	Allocation Comment
02/08/2019		LODGES OF CANNMORE LTD CANNMORE, AB	\$459.20	\$21.87	\$0.00	CAD	6590-41-000000-000000-80	459.20	CCSTA Deposit on transfer AM Watson + S. Heista
02/08/2019		ACT*CCSTA 2019 AGM 877-551-5560, BC	\$685.73	\$32.65	\$0.00	CAD	6590-41-000000-000000-80	685.73	CCSTA Reg AM Watson
02/08/2019		ACT*CCSTA 2019 AGM 877-551-5560, BC	\$845.25	\$40.25	\$0.00	CAD	6590-41-000000-000000-80	845.25	CCSTA Reg 769.25 S.M. Holliman (Owes \$76 for wife's banquet ticket)
02/11/2019		ACT*CCSTA 2019 AGM 877-551-5560, BC	\$983.78	\$46.85	\$0.00	CAD	6590-41-000000-000000-80	983.78	CCSTA Reg. Sharla Heistad = AM Watson = 142.00 983.78
<b>Activity Totals</b>			<b>\$2,973.96</b>	<b>\$141.62</b>	<b>\$0.00</b>				
<b>Purchases</b>			<b>\$2,973.96</b>	<b>\$0.00</b>	<b>\$0.00</b>				
<b>Payments</b>			<b>\$0.00</b>	<b>\$141.62</b>	<b>\$0.00</b>				

Cardholder Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Signature: \_\_\_\_\_



Juanita Heidt <juanita.heidt@rdcrs.ca>

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## Confirmation: 78904 (Watson)

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Lodges Guest Services <guestservices@lodgesofcanmore.ca>  
To: juanita.heidt@rdcrs.ca

Fri, Feb 8, 2019 at 9:44 AM

February 8, 2019  
Anne Marie Watson

Re: Reservation Confirmation: #78904

Dear Anne Marie Watson,

Welcome to your home away from home! The management and staff at the Lodges at Canmore would like to thank you for choosing us as the destination for your stay in beautiful Canmore.

### ARRIVAL AT THE LODGES AT CANMORE

4:00PM Check In: May 30, 2019  
11:00AM Check Out: June 2, 2019

Number of Units: 1  
Unit Style: 3 Bedroom Premium Suite

Number of Adults: 2  
Number of Children: 0

Total Stay: \$1,624.00 (including taxes)  
Total Deposit: \$459.20 (first night room + tax)

The deposit will guarantee your reservation. In order to receive a full refund, we require 72 hours notice for cancellations. If this notification is not received, your deposit will be forfeited. We will attempt to accommodate both early arrivals and late departure, but we do not guarantee.

Please note when making more than one booking we try to keep reservations as close as possible however; depending on availability we may not be able to have reservations in the same building. When making your booking please request this, but we do not guarantee.

### GETTING TO THE LODGES AT CANMORE

We are located at 107 Montane Road T1W 3J2, Canmore Alberta  
To get to The Lodges at Canmore exit off the Trans Canada Highway on to Highway 1A. Highway 1A quickly turns into Bow Valley Trail. Follow Bow Valley Trail until Montane Road (your second right at a traffic circle). The Lodges at Canmore is located at 107 Montane Road. For further directions, please visit <www.lodgesofcanmore.ca> Shuttle service may be booked to and from the Calgary International Airport with Brewster Travel. Visit <http://www.banffairporter.com/rates/for> shuttle times.

### HOUSEKEEPING SERVICES AT THE LODGES AT CANMORE

The Lodges at Canmore suites are cleaned before your arrival and once you depart. If you are staying more than three nights, you will receive a refreshment of towels and amenities, and a pick-up of garbage and recycling on the fourth day. You may have additional housekeeping service during your stay for a fee. Please contact one our Guest Services Agents to make arrangements

### QUIET TIMES

The Lodges at Canmore has a zero tolerance policy with regards to noise violations. Quiet times are 10:00P.M.-7:00 A.M. If you do not comply with the properties quiet times this could result in a fine being charged to your file from \$100.00-\$2500.00 depending on the severity of the complaints.

**2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT**



**Red Deer Catholic  
Regional Schools**

*Inv#*  
*June 5/19 - Mileage*

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Anne Marie Watson

DATE: Jul. 02, 2019

**B: MILEAGE**

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Jun 05, 2019	Red Deer	St. Stephen's, Lacombe	49	SGTG grade 9 farewell
			<b>RATE</b>	<b>TOTAL CLAIM</b>
<b>TOTAL KM'S THIS CLAIM</b>			49	\$24.50
			.50	\$1.17

UNIT Total (A + B): \$23.33 ✓  
 GST/HST Total (A + B): \$1.17 ✓  
**TOTAL CLAIM / CHQ: \$24.50** ✓

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:	
Authorization:	(secretary)

*6510-41* — *03964-80*  
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$23.71
68% of GST/HST:	\$0.79
<b>Total Claim:</b>	<b>\$24.50</b>