

2018/19 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

Inv #
Sept 24/18 - May 30/19 mileage/Expenses

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Kim Pasula

DATE: Aug. 14, 2019

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Sep 27, 2018	Courtyard Marriott	Accommodation	\$234.47	10.54	223.93
Nov 14, 2018	Westin	Accommodation #332	\$219.73	19.76	199.97
Nov 15, 2018	Westin	Accommodation #333	\$879.33	40.49	838.84
May 30, 2019	ACSTA/CCSTA	Registration	\$887.23		\$887.23
May 30, 2019	Blackstone Lodge	Accommodation	\$931.18	\$42.73	\$888.45
			TOTAL THIS CLAIM	\$3,151.94	113.52
				TOTAL GST	Total Unit
					3638.42

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Sep 24, 2018	Red Deer	Ponoka - Wolf Creek S	120	Car Pool ASBA Zone 4 Meeting
Sep 27, 2018	Red Deer	Calgary South	352	Car Pool ACSTA Legal Summit
Sep 30, 2018	Red Deer	RMH - Prairie Creek	180	Trustee Board Retreat
Nov 15, 2018	Red Deer	Edmonton Downtown	308	ACSTA AGM/ASBA FGM
Dec 19, 2018	Red Deer	Innisfail Town Office	76	Car Pool Town Council Meeting
Jan 22, 2019	Red Deer	Edmonton/Campus Sai	308	GrACE & Campus Saint Jean Meetings
Feb 12, 2019	Red Deer	Nisku	250	ACSTA Election Prep Session
May 27, 2019	Red Deer	Innisfail - Chinook's Ed	70	ASBA Zone 4 & Governance Session
May 27, 2019	Red Deer	Innisfail Tournament Fa	83	Edwin Parr Awards
May 30, 2019	Red Deer	Canmore	484	ACSTA/CCSTA AGM & Convention
			TOTAL KM'S THIS CLAIM	2231
			RATE	.50
			TOTAL CLAIM	\$1,115.50
			GST	\$53.12

UNIT Total (A + B): \$4100.80
 GST/HST Total (A + B): \$166.64
TOTAL CLAIM / CHQ: \$4,267.44

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No: _____

Authorization: _____

(secretary)

6510-41 _____
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$4,162.58
68% of GST/HST:	\$104.86
Total Claim:	\$4,267.44

Version: 1-17/18 September 01, 2017



Courtyard Calgary South

3750 Market Street SE
Calgary AB T3M 2P2
T 587.349.7599

Kim Pasula

Room: 518

Room Type: KSOF

Number of Guests: 1

Rate: \$170.10

Clerk: KAD

Arrive: 27Sep18

Time: 07:09PM

Depart: 28Sep18

Time: 10:19AM

Folio Number: 86789

Date	Description	Charges	Credits
27Sep18	Restaurant Room Charge	30.00	
27Sep18	Room Charge	170.10	
27Sep18	Gst	8.76	
27Sep18	Hotel Levy	7.01	
27Sep18	Destination Marketing Fee	5.10	
28Sep18	Restaurant Room Charge	13.50	
28Sep18	Master Card		234.47
	Card #: MCXXXXXXXXXXXX5269/XXXX		
	Amount: 234.47 Auth: 07942S Signature on File		
	This card was electronically swiped on 27Sep18		
	Balance:	0.00	

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

See our "Privacy & Cookie Statement" on Marriott.com.

COURTYARD BY MARRIOTT

Calgary South
 3750 Market St. SE
 Calgary, AB, T2B 4W8
 403-243-7599

B I S T R O eat drink connect
 122599 ASHWIN 1

CHK 3718 TBL 7/3
 GST 1
 27 Sep'18 8:46 PM

1 SALMON FILET	24.50
TYPE IN	
POTATO/VEGS	
SUBTOTAL	\$24.50
	\$4.27
TAX	\$1.29
PAYMENT	\$30.00
Change Due	\$0.00
ROOM CHARGE TIP	\$4.27
ROOM CHARGE	\$30.00
518	86789

----- Check Closed -----
 27 Sep'18 9:51 PM

COURTYARD BY MARRIOTT

Calgary South
 3750 Market St. SE
 Calgary, AB, T2B 4W8
 403-243-7599

B I S T R O eat drink connect
 113961 HELEN 2

CHK 3742 TBL 1/2
 GST 1
 28 Sep'18 7:47 AM

1 VANILLA CRISPEAL	9.00
1 COFFEE VERONA	9.00
SUBTOTAL	\$18.00
	\$1.85
TAX	\$1.85
PAYMENT	\$18.50
Change Due	\$0.00
ROOM CHARGE TIP	\$1.85
ROOM CHARGE	\$18.50
518	86789

----- Check Closed -----
 28 Sep'18 7:53 AM

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

Kim Pasula

Canada
 AK16AE - ASBA 2018

Page Number : 2 Invoice Nbr : 27859332
 Guest Number : 1218366
 Folio ID : A
 Arrive Date : 14-NOV-18 22:24
 Depart Date : 20-NOV-18 12:49
 No. Of Guest : 2
 Room Number : 1119
 Club Account : SPG - A9439

27859332

Date	Reference	Description	Charges (CAD)	Credits (CAD)
17-NOV-18	RT1119	GST	1.29	
17-NOV-18	RT1119	Destination Marketing Fee	0.75	
17-NOV-18	RT1119	Tourism Levy	1.03	
18-NOV-18	RT1119	Room Upgrade Drake Beil	25.00	
18-NOV-18	RT1119	GST	1.29	
18-NOV-18	RT1119	Destination Marketing Fee	0.75	
18-NOV-18	RT1119	Tourism Levy	1.03	
19-NOV-18	RT1119	Room Charge	175.00	
19-NOV-18	RT1119	GST	9.01	
19-NOV-18	RT1119	Destination Marketing Fee	5.25	
19-NOV-18	RT1119	Tourism Levy	7.21	
19-NOV-18	RT1119	Room Upgrade Drake Beil	25.00	
19-NOV-18	RT1119	GST	1.29	
19-NOV-18	RT1119	Destination Marketing Fee	0.75	
19-NOV-18	RT1119	Tourism Levy	1.03	
19-NOV-18	RT1119	Parking Valet	43.00	
19-NOV-18	RT1119	GST	2.15	
20-NOV-18	5151	Share Lounge	4.00	
20-NOV-18	MC	Mastercard-5269		-403.85
** Total			645.47	-645.47
*** Balance			-0.00	

Personal 4.00

\$218.35

Continued on the next page

Charges \$645.47 ✓
 Less Personal (218.35) ✓
 Less GST on Personal (10.98) ✓

 \$416.14 ✓
 Deposit (196.41) ✓

 CLAIM 219.73 ✓

ACSTA & ASBA
General Meetings
and Convention

Two invoices provided:
232 for Nov. 14-17
233 for Nov. 15-18

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN
HOTELS & RESORTS

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27859332
Nov. 14-18-19

Copy Tax Invoice

Tax ID : 815461330RT0001
The Westin Edmonton JUL-10-2019 16:13 SJAGT806

Personal
\$196
Personal
7.00
Personal
10.88

Date	Reference	Description	Charges (CAD)	Credits (CAD)
14-NOV-18	DEPOSIT	Deposit-VI-6124		-196.47
14-NOV-18	RT405	Room Charge	175.00	
14-NOV-18	RT405	GST	9.01	
14-NOV-18	RT405	Destination Marketing Fee	5.25	
14-NOV-18	RT405	Tourism Levy	7.21	
15-NOV-18	11/14/18	Parking Valet	43.00	
15-NOV-18	11/14/18	GST	2.15	
15-NOV-18	MC	Mastercard-5269		-45.15
15-NOV-18	4679	Share-Lounge	7.00	
15-NOV-18	RT1119	Room Upgrade Drake Beil	25.00	
15-NOV-18	RT1119	GST	1.29	
15-NOV-18	RT1119	Destination Marketing Fee	0.75	
15-NOV-18	RT1119	Tourism Levy	1.03	
16-NOV-18	4750	Share Lounge	10.88	
16-NOV-18	RT1119	Room Upgrade Drake Beil	25.00	
16-NOV-18	RT1119	GST	1.29	
16-NOV-18	RT1119	Destination Marketing Fee	0.75	
16-NOV-18	RT1119	Tourism Levy	1.03	
17-NOV-18	RT1119	Room Upgrade Drake Beil	25.00	

Juanita's
card

Continued on the next page

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



Kim Pasula

 Canada
 AK16AE - ASBA 2018

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 Arrive Date : 14-NOV-18 22:24
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 No. Of Guest : 2
 Room Number : 1119
 Club Account : SPG - A9439

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-14-2018	175.00	9.01	7.21	0.00	0.00	-191.22	0.00	0.00
11-15-2018	0.00	1.29	1.03	7.00	0.00	70.90	80.22	-45.15
11-16-2018	0.00	1.29	1.03	10.88	0.00	25.75	38.95	0.00
11-17-2018	0.00	1.29	1.03	0.00	0.00	25.75	28.07	0.00
11-18-2018	0.00	1.29	1.03	0.00	0.00	25.75	28.07	0.00
11-19-2018	175.00	10.30	8.24	0.00	0.00	76.15	269.69	0.00

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HOTELS & RESORTS

Kim Pasula

 Canada
 AK16AE - ASBA 2018

Page Number : 4 Invoice Nbr : 27859332
 Guest Number : 1218366
 Folio ID : A
 Arrive Date : 14-NOV-18 22:24
 Depart Date : 20-NOV-18 12:49
 No. Of Guest : 2
 Room Number : 1119
 Club Account : SPG - A9439

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-20-2018	0.00	0.00	0.00	4.00	0.00	0.00	4.00	-403.85
Total	350.00	24.47	19.57	21.88	0.00	33.08	449.00	-449.00

Gst fees (10.92)

13.55

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WESTIN[®]

HOTELS & RESORTS

Kim Pasula

 Canada
 AK16AE - ASBA 2018

Page Number : 1 Invoice Nbr : 27859333
 Guest Number : 1218366
 Folio ID : B
 Arrive Date : 14-NOV-18 22:24
 Depart Date : 20-NOV-18 12:49
 No. Of Guest : 2
 Room Number : 1119
 Club Account : SPG - A9439

27859333

Nov. 15-18

Copy Tax Invoice

Tax ID : 815461330RT0001
 The Westin Edmonton JUL-10-2019 16:13 SJAGT806

Date	Reference	Description	Charges (CAD)	Credits (CAD)
15-NOV-18	2 nts	Parking Valet	89.00	
15-NOV-18	2 nts	GST	4.45	
15-NOV-18	RT1119	Room Charge	175.00	
15-NOV-18	RT1119	GST	9.01	
15-NOV-18	RT1119	Destination Marketing Fee	5.25	
15-NOV-18	RT1119	Tourism Levy	7.21	
16-NOV-18	RT1119	Room Charge	175.00	
16-NOV-18	RT1119	GST	9.01	
16-NOV-18	RT1119	Destination Marketing Fee	5.25	
16-NOV-18	RT1119	Tourism Levy	7.21	
17-NOV-18	RT1119	Room Charge	175.00	
17-NOV-18	RT1119	GST	9.01	
17-NOV-18	RT1119	Destination Marketing Fee	5.25	
17-NOV-18	RT1119	Tourism Levy	7.21	
18-NOV-18	RT1119	Room Charge	175.00	
18-NOV-18	RT1119	GST	9.01	
18-NOV-18	RT1119	Destination Marketing Fee	5.25	
18-NOV-18	RT1119	Tourism Levy	7.21	
20-NOV-18	MC	Mastercard-5269		-879.33

Claim \$879.33

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 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
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Kim Pasula

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 No. Of Guest : 2
 Room Number : 1119
 Club Account : SPG - A9439

** Total 879.33 -879.33
 *** Balance -0.00

KIDS EAT WELL AT WESTIN - Discover kids' meals that are as delicious as they are nutritious with the Westin Eat Well Menu for Kids, developed with Superchefs(TM) to make kids and parents happy. Learn more at westin.com/eatwell

Tell us about your stay. www.westin.com/reviews

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-15-2018	175.00	9.01	7.21	0.00	0.00	98.70	289.92	0.00
11-16-2018	175.00	9.01	7.21	0.00	0.00	5.25	196.47	0.00

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WESTIN®

HOTELS & RESORTS

Kim Pasula

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 No. Of Guest : 2
 Room Number : 1119
 Club Account : SPG - A9439

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
11-17-2018	175.00	9.01	7.21	0.00	0.00	5.25	196.47	0.00
11-18-2018	175.00	9.01	7.21	0.00	0.00	5.25	196.47	0.00
11-20-2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-879.33
Total	700.00	36.04	28.84	0.00	0.00	114.45	879.33	-879.33

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RegOnline®

Host Your Own Event



CCSTA 2019 Convention & AGM

Thursday, May 30, 2019 (2019-05-30) - Saturday, June 01, 2019 (2019-06-01)

Coast Canmore Hotel & Conference Centre

511 Bow Valley Trail

Canmore, Alberta T1W 1N7

Canada

403-678-3625 or 1-800-716-6199

Event Details

Phone: 780-484-6209

Fax: 780-484-6248

Email: admin@acsta.ab.ca

Email Us

Your registration is complete.

A confirmation email has been sent to kim.pasula@rdcrs.ca.

Personal Information

Registration ID:

113664125

Registrant:

Kim Pasula

Board Member and Trustee

ACSTA & Red Deer Catholic Regional Schools

5210 - 61 Street

Red Deer

Red Deer, AB T4N 6N8

Registration Date:

5/22/2019 4:15 PM

Registrant Type:

Delegate Registration

Status:

Confirmed

Delegate Phone:

4033501808

DELEGATE Email:

kim.pasula@rdcrs.ca

CCSTA AGM Program Book

Electronic Version

Communication Consent

Yes



Sessions/Companion Tickets

Convention Program

Information

Are you attending the Administrators' Workshop & Lunch?

Selection: No, I am not attending Administrators' Workshop & Lunch CDN\$0.00

Breakout Sessions

Break-Out Session 1

Selection: E) The Politics of Catholic Education in Canada - Dr. Bob Murray

Break-Out Session 2

Selection: A) Dreams that Soar Higher: Where Catholic Education and Social Services Meet - Dr. Troy Davies

Break-Out Session 3

Selection: C) Conversion to Practice: Living the Culture of Encounter and Laudato Si' in Catholic Schools - Kathleen Ladouceur

Additional Friday Evening Barbeque Tickets?

Selection: 1 Additional Friday Evening Barbeque Ticket CDN\$66.00

Additional Saturday Gala Banquet Tickets?

Selection: 1 Additional Saturday Gala Banquet Ticket CDN\$76.00

Pre-Convention Activities

Selection: No, I am not partaking in the Pre-Convention Activities

Companion Activities

Selection: No, my companion is not partaking in the Companion Activities

Accommodation/Transport**Other Needs and Preferences - Other****Number of Guests:**

2

Fees**Delegate Registration Event Fee**

Quantity:	1
Unit Price:	CDN\$700.00
Amount:	CDN\$700.00

Are you attending the Administrators' Workshop & Lunch? --- No, I am not attending Administrators' Workshop & Lunch

Quantity:	1
Unit Price:	CDN\$0.00
Amount:	CDN\$0.00

Additional Friday Evening Barbeque Tickets? --- 1 Additional Friday Evening Barbeque Ticket

Quantity:	1
Unit Price:	CDN\$66.00
Amount:	CDN\$66.00

Additional Saturday Gala Banquet Tickets? --- 1 Additional Saturday Gala Banquet Ticket

Quantity:	1
Unit Price:	CDN\$76.00
Amount:	CDN\$76.00

Subtotal: CDN\$842.00

Administration Fee CDN\$45.23

Total: CDN\$887.23

Transactions



Transaction Amount

Date: 5/22/2019
 Amount: CDN\$842.00
 Balance: CDN\$842.00

Administration Fee

Date: 5/22/2019
 Amount: CDN\$45.23
 Balance: CDN\$887.23

Online Credit Card Payment (*****5269) Details

Date: 5/22/2019
 Amount: -CDN\$887.23
 Balance: CDN\$0.00

Current Balance: CDN\$0.00

Payment Method:

Credit Card (MasterCard)

The online credit card payment for this event will be listed on your credit card statement with the name CCSTA 2019 AGM.

Refund Information

Cancellations:

There are no refunds, however replacement names will be accepted.

**Register for your Pre-Convention and/or Companion Activities Now -
 Discover Banff Tours**

Event Home | Event Contact Information

Interested in hosting your own event? Get Started!

Blackstone Mountain Lodge

170 Kananaskis Way
 Canmore, AB T1W 0A8
 P: 1-888-830-8883 or 403-609-8098
 E: info@blackstonelodge.ca

TAX ID: GST#791825698RT0005

Kim Pasula

Room	Folio	CheckIn	CheckOut	Balance
------	-------	---------	----------	---------

126B	78678	30/05/2019	02/06/2019	0.00
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Canada

Guest Folio AMA Quick Trips Exclusive Non-Ref

Direct Bill: 456143314

Date	Room	Description / Voucher	Charges	Credits	Balance
30/05/2019	126B	Deposit Transfer - Conf: 101834 to Folio: 78678		931.18	-931.18
30/05/2019	126B	Room Taxable	191.96		-739.22
30/05/2019	126B	Resort Fee - 3.8%	7.29		-731.93
30/05/2019	126B	DMF Fee - 3%	5.76		-726.17
30/05/2019	126B	Alberta Tourism Levy - 4%	8.20		-717.97
30/05/2019	126B	G.S.T. - 5%	9.96		-708.01
30/05/2019	126B	GST On DMF Fee - 0.15%	0.29		-707.72
31/05/2019	126B	Room Taxable	303.96		-403.76
31/05/2019	126B	Resort Fee - 3.8%	11.55		-392.21
31/05/2019	126B	DMF Fee - 3%	9.12		-383.09
31/05/2019	126B	Alberta Tourism Levy - 4%	12.99		-370.10
31/05/2019	126B	G.S.T. - 5%	15.78		-354.32
31/05/2019	126B	GST On DMF Fee - 0.15%	0.46		-353.86
01/06/2019	126B	Room Taxable	303.96		-49.90
01/06/2019	126B	Resort Fee - 3.8%	11.55		-38.35
01/06/2019	126B	DMF Fee - 3%	9.12		-29.23
01/06/2019	126B	Alberta Tourism Levy - 4%	12.99		-16.24
01/06/2019	126B	G.S.T. - 5%	15.78		-0.46
01/06/2019	126B	GST On DMF Fee - 0.15%	0.46		0.00
		Balance Due			0.00

Summary and Taxes

Taxable Sales	799.88
Resort Fee	30.39
DMF Fee	24.00
Alberta Tourism Levy	34.18
G.S.T.	41.52
GST On DMF Fee	1.21