

RED DEER CATHOLIC REGIONAL SCHOOLS

Regular Meeting

November 26, 2019

A G E N D A

CALL TO ORDER: **5:30 P.M.**

OPENING PRAYER: Ryan Ledene

1. APPROVAL OF AGENDA
2. ADOPTION OF MINUTES (Regular Meeting October 29, 2019)
3. 2018-2019 AUDITED FINANCIAL STATEMENTS (E)

Representatives from the auditing firm of BDO will be in attendance to provide the Board with an overview of the 2018-2019 Audited Financial Statements.

RECOMMENDATION: THAT THE BOARD APPROVES THE TRANSFER TO/FROM OPERATING RESERVES AND CAPITAL RESERVES AS FOLLOWS: CAPITAL RESERVES OF \$550,673 TO OPERATIONS AND MAINTENANCE FROM CURRENT SURPLUS AND AMORTIZATION; CAPITAL RESERVES OF \$636,747 TO ADMINISTRATION FROM CURRENT SURPLUS AND AMORTIZATION; AND CAPITAL RESERVES OF \$100,000 TO SCHOOL AND INSTRUCTION FROM CURRENT SURPLUS AND AMORTIZATION.

RECOMMENDATION: THAT THE BOARD APPROVE THE AUDITED FINANCIAL STATEMENTS, AS PRESENTED BY THE AUDIT COMMITTEE.

4. EARLY RETIREMENT INCENTIVE PROGRAM - APPLICATIONS

The Board has received an application to participate in the Division's Early Retirement Incentive Program at a natural break mid-year. A Board motion is required to approve these applications.

RECOMMENDATION: THAT THE BOARD APPROVES THE APPLICATION FROM EMPLOYEE NUMBERS 001 TO PARTICIPATE IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS.

5. LOCALLY DEVELOPED COURSE APPROVAL (E)

A board motion is required for renewing/acquiring Locally Developed Courses (LDCOMS). Self Directed Learning 15 is being acquired for the upcoming semester.

RECOMMENDATION: THAT THE BOARD OF TRUSTEES APPROVE SELF DIRECTED LEARNING 15 TO BE ACQUIRED.

6. MONTHLY BUDGET INFORMATION (E)

The Secretary-Treasurer will share this month's budget information with trustees.

7. 2019-2020 DIVISION BUDGET UPDATE (E)

The Secretary-Treasurer will review the Fall 2019-2020 budget update.

8. AGENDA ITEMS FOR MEETING WITH MLAS

A meeting has been set for December 13 with all MLAs who serve within RDCRS division boundaries. Trustees are asked to bring forward agenda items they wish to add to the agenda for that meeting.

9. BOARD ADVENT MESSAGE FEEDBACK (E)

The Communications Department would like feedback on the proposed Christmas message.

10. KEY MESSAGES FOR COMMUNICATION

At the recent board retreat it was decided trustees would select two key advocacy topics at each board meeting. Trustees would then connect with stakeholders over the next month to discuss these advocacy items. What two advocacy topics would trustees like to select for the upcoming month?

11. POLICY REVIEW (E)

Due to the implementation of the *Education Act* recently it is required that several Board Policies be reviewed to align with the *Act*. Trustees will review Draft Policy 3 - Trustee Role Description.

RECOMMENDATION: THAT THE BOARD APPROVES THE CHANGES TO DRAFT POLICY 3 - TRUSTEE ROLE DESCRIPTION, AS PRESENTED.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

St. Patrick's Community School

The final phase of the modernization will be completed by the end of November. The St. Patrick's staff will officially make the final moves on November 29, 2019.

St. Benedict the Moor Centre

There were some minor setbacks with abatement that was unanticipated. The project will begin to gear up now that we have dealt with the abatement issues and the move in date is anticipated to be approximately March 15.

REPORTS:

ASBA UPDATE

ACSTA UPDATE

RURAL CAUCUS UPDATE

CATHOLIC EDUCATION FOUNDATION UPDATE

CARC

CLOSING PRAYER: Trustee Heistad