

2019/20 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



**Red Deer Catholic
Regional Schools**

Inv#
11/20/19 - Westin

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Murray Hollman

DATE: Nov. 20, 2019

A: RECEIPTS

Date	Vendor	Description (Meals / Registration / Other)	RECEIPT TOTAL (includes GST & HST)	GST & HST	Unit Amount
Nov 19, 2019	Westin	Hotel (Nov 15-19, 2019)	\$808.36	\$37.08	\$771.28
				TOTAL GST	Total Unit
TOTAL THIS CLAIM			\$808.36	\$37.08	\$771.28

UNIT Total (A + B): \$771.28
 GST/HST Total (A + B): \$37.08
TOTAL CLAIM / CHQ: \$808.36

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No: _____

Authorization: _____

(secretary)

6510-41 → *05412-80*

record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$771.28
68% of GST/HST:	\$29.21
Total Claim:	\$808.36

Version: 1-17/18 September 01, 2017

The Westin Edmonton
10105 101 St
Edmonton, AB T5J 6N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN

HOTELS & RESORTS

Murray Holliman
XA1178 - ASBA 2019 Conference

Room Number
Guest Number
Folio ID
Arrive Date
Depart Date
No. of Rooms
Room Category
Marrion Bonvoy Number

101819
101819
101819
15 NOV 19
16 NOV 19
1
Room

27376571

To Invoice

Tax ID: 815413001000

The Westin Edmonton GW - NOV 14 2019 - 0712 - SSINC760

Date	Room No.	Description
15 NOV 19	RT1819	Room Chrg - Gov. Association
15 NOV 19	RT1819	GST
15 NOV 19	RT1819	DME
15 NOV 19	RT1819	Tour/Trav
16 NOV 19	RT1819	Room Chrg - Gov. Association
16 NOV 19	RT1819	GST
16 NOV 19	RT1819	DME
16 NOV 19	RT1819	Tour/Trav
17 NOV 19	RT1819	Room Chrg - Gov. Association
17 NOV 19	RT1819	GST
17 NOV 19	RT1819	DME
17 NOV 19	RT1819	Tour/Trav
18 NOV 19	RT1819	Room Chrg - Gov. Association
18 NOV 19	RT1819	GST
18 NOV 19	RT1819	DME
18 NOV 19	RT1819	Tour/Trav

Approved by: _____
General Manager
ASBA 2019 Conference

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The Westin Edmonton
 1015 109 St
 Edmonton, AB T5S 1G7
 Canada
 Tel: 780.453.8888 Fax: 780.453.4154

WESTIN

HOTELS & RESORTS

Murray Fairman
 1015 109 St Edmonton, AB T5S 1G7

Page Number: 2 Invoice Nbr: 27916671
 Guest Number: 1298800
 Room: A
 Check In: 15-NOV-19 18:35
 Check Out: 19-NOV-19 07:12
 No. of Guests: 1
 Room Number: 1819
 Brand: Edition (NORTH)

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EXPENSE SUMMARY REPORT

DATE: NOV 2019

DATE	ROOM	TAXES	RESERVATION	COMMISSION	OTHER	TOTAL	TOTAL PAID	TOTAL DUE
11-15-2019	202.09	0.00	0.00	0.00	0.00	202.09	202.09	0.00
11-16-2019	202.09	0.00	0.00	0.00	0.00	202.09	202.09	0.00
11-17-2019	202.09	0.00	0.00	0.00	0.00	202.09	202.09	0.00
11-18-2019	202.09	0.00	0.00	0.00	0.00	202.09	202.09	0.00
11-19-2019	0.00	0.00	0.00	0.00	808.36	808.36	0.00	-808.36
TOTAL	808.36	0.00	0.00	0.00	808.36	808.36	808.36	-808.36