

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held March 31, 2020.

Present: A. Watson
S. Heistad
M. Hollman
C. Leyson
D. Lonsdale
R. Maloughney (via Google Meet) and
K. Pasula (via Google Meet), Trustees
R. Ledene, Assoc. Sup't – Faith Dev & Div Support
K. Finnigan, Interim Superintendent
D. Khatib, Assoc. Sup't – Inclusive Learning
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant

The meeting was called to order at 5:40 p.m.

Mr. Ledene, Interim Superintendent of Personnel, led Trustees in a special prayer.

1. APPROVAL OF AGENDA
#10. BUDGET CONTINUITY PLAN

20/03/31-01-Hollman

THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED.

2. ADOPTION OF MINUTES

20/03/31-02-Lonsdale

THAT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 25, 2020 AND SPECIAL MEETING OF MARCH 12, 2020 BE ADOPTED AS CIRCULATED.

CARRIED.

3. EARLY RETIREMENT INCENTIVE PROGRAM - APPLICATIONS (2E)

The Board received 11 applications to participate in the Division's Early Retirement Incentive Program. The Interim Associate Superintendent of Personnel answered any questions Trustees had with regard to the applications. Trustee Pasula removed himself for a potential conflict of interest.

20/03/31-03-Maloughney

THAT THE BOARD APPROVES APPLICATIONS FROM EMPLOYEE NUMBERS 001, 002, 003, 004, 005,006, 007, 008, 009, 010 AND 011 TO PARTICIPATE IN THE DIVISION EARLY RETIREMENT ALLOWANCE FOR TEACHERS.

CARRIED.

4. MONTHLY BUDGET INFORMATION

The Secretary-Treasurer indicated that the financial statements for February are still somewhat accurate, but due to the many changes that have transpired over the last week due to the COVID-19 crisis both the revenues and expenses will have changed substantially. The Division should still be on track for the planned \$2M deficit.

5. 2020-2021 ROCKY MOUNTAIN HOUSE CALENDAR (E)

The 2020-2021 Rocky Mountain House school calendar was presented to Trustees for approval.

20/03/31-04-Heistad

THAT THE BOARD OF TRUSTEES APPROVES THE 2020-2021 ROCKY MOUNTAIN HOUSE CALENDAR AS PRESENTED.

CARRIED.

6. THREE YEAR CAPITAL PLAN

The Secretary-Treasurer presented the Three-Year Capital Plan to Trustees indicating that it will be sent to Alberta Infrastructure in April. The document will be placed on the website for public viewing.

20/03/31-05-Pasula

THAT THE BOARD OF TRUSTEES APPROVES THE THREE YEAR CAPITAL PLAN AS PRESENTED.

CARRIED.

7. UPCOMING SCHOOL TRIP TO QUEBEC

20/03/31-06-Lonsdale

THAT THE BOARD CANCEL PLANNED SCHOOL TRIPS TO QUEBEC FOR ÉCOLE CAMILLE J. LEROUGE FROM MAY 10-15, 2020.

CARRIED.

8. HIGH SCHOOL FEES FOR 2020-2021

The upcoming school year fees were presented for Trustee approval. Many questions were asked of the Secretary-Treasurer as to where the fees are directed and how they are spent. The Secretary-Treasurer assured the Board that these fees must be spent on classes in the current year and they are charged solely on a cost-recovery basis.

20/03/31-07-Leyson

THAT THE BOARD APPROVES THE PROPOSED FEES FOR ST. JOSEPH HIGH SCHOOL, ÉCOLE SECONDAIRE NOTRE DAME HIGH SCHOOL AND ST. DOMINIC HIGH SCHOOL FOR THE 2020-2021 SCHOOL YEAR.

CARRIED.

(one opposed)

9. POLICY REVIEW

Due to the implementation of the *Education Act* it is required that several Board Policies are reviewed to align with the *Act*. Trustees reviewed Draft Policy 14 - Appeals and Hearings Regarding Student Matters.

20/03/31-08- Heistad

**THAT THE BOARD APPROVES THE CHANGES TO DRAFT POLICY 14 - APPEALS AND HEARINGS REGARDING STUDENT MATTERS AS AMENDED.
CARRIED.**

10. BUDGET CONTINUITY PLAN

The Interim Superintendent explained that the basic instruction grant that was removed by the government on March 28 affects Educational Assistants, bus drivers and non-essential support staff. Senior Administration has received the exact dollar figure and it has been confirmed that the Division will be cut by \$1.3M. The cut came as a surprise to the Division as they were assured there would be no cuts and schools had a positive plan going forward. Trustees expressed extreme

disappointment over the change in funding as well as the timing and rollout of the announcement; the Board commended the Interim Superintendent and Sr. Administration for their quick communication with division staff after the announcement. The Nutrition Grant will remain in full and the Division is getting lunches out to families in need.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

St. Benedict the Moor Centre

The renovation should be completed in April.

REPORTS:

ACSTA

- They plan to meet virtually in May.

ASBA

- A teleconference is to be held on April 3.

RURAL CAUCUS

- Trustee Heistad attended the rural Symposium conference in early March.

CATHOLIC EDUCATION FOUNDATION

- The March 7 event at Kerrywood Nature Centre was a success.

STAKEHOLDER ENGAGEMENT

1. Government budget adjustment due to COVID.
2. Maintenance Funding - the ability to use any extra maintenance dollars for other expenditures.
3. 3 Year Capital Plan

Trustee Pasula led the group in closing prayer.

20/03/31-09-Leyson

**THAT THE REGULAR MEETING RECESS FOR
THE COMMITTEE MEETING THE TIME BEING
7:06 P.M.**

CARRIED.

20/03/31-10-Lonsdale

THAT THE REGULAR MEETING RECONVENE

CARRIED.

20/03/31-11-Hollman

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 8:35 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)