

2019/20 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic
Regional Schools

Inv#

LOCATION / DEPARTMENT Montfort/ Trustee

Dec 19 - Mileage

PAYABLE TO: Dorraine Lonsdale

DATE: Mar. 26, 2020

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Dec 02, 2019	Rocky Mtn. House	Red Deer - Montfort	180	ASBA Zone 4 - Wetaskiwin Car Pool
Dec 04, 2019	Rocky Mtn. House	Red Deer - Montfort	180	Board / Admin Wine & Cheese
Dec 11, 2019	Rocky Mtn. House	Sylvan Lake - OLA Park	140	EMTS Advent Mass
Dec 13, 2019	Rocky Mtn. House	Red Deer - Montfort	180	Meeting with MLAs
Dec 19, 2019	Rocky Mtn. House	Sylvan Lake - EMTS	140	EMTS Advent Concert
TOTAL KM'S THIS CLAIM			820	
			RATE	TOTAL CLAIM
			.50	\$410.00
				GST
				\$19.52

UNIT Total (A + B): \$390.48 ✓
 GST/HST Total (A + B): \$19.52 ✓
 TOTAL CLAIM / CHQ: \$410.00 ✓

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:

Authorization:

(secretary)

6510-41-06512-80
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$396.72
68% of GST/HST:	\$13.28
Total Claim:	\$410.00

Version: 1-17/18 September 01, 2017

2019/20 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic
Regional Schools

Inv#
Jan/20 - Mileage

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Dorraine Lonsdale

DATE: Mar. 26, 2020

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL
Jan 19, 2020	Rocky Mtn House	Red Deer - Sacred Hea	180	Friendship Meal
Jan 22, 2020	Rocky Mtn House	Sylvan Lake - EMTS	140	School Council Meeting
Jan 24, 2020	Rocky Mtn House	Red Deer - Montfort	180	Board Mini Retreat
Jan 27, 2020	Rocky Mtn House	Red Deer - Montfort	180	ASBA Zone 4 - Stettler Car Pool
Jan 28, 2020	Rocky Mtn House	Red Deer - Montfort	180	Monthly Board Meeting
			RATE	TOTAL CLAIM
TOTAL KM'S THIS CLAIM			860	\$430.00
			RATE	GST
			.50	\$20.48

UNIT Total (A + B): \$409.52
 GST/HST Total (A + B): \$20.48
 TOTAL CLAIM / CHQ: \$430.00

Applicant Signature

Admin Approval/ Signature

School Office Use:

Purchase Order No:

Authorization:

(secretary)

6510-41 *06512-80*
 record code (optional)

Central Office / Secretary GST Override	
Adjusted UNIT Amt:	\$416.08
68% of GST/HST:	\$13.92
Total Claim:	\$430.00

2019/20 EXPENSE/MILEAGE CLAIM REIMBURSEMENT



Red Deer Catholic
Regional Schools

Inu#
Feb/20 - mileage

LOCATION / DEPARTMENT Montfort/ Trustee

PAYABLE TO: Dorraine Lonsdale

DATE: Mar. 26, 2020

B: MILEAGE

Date	Departure Location	Arrival Location	KMS	COMMENTS / PURPOSE OF TRAVEL		
Feb 04, 2020	Rocky Mtn. House	Red Deer	180	Special Board Mtg & St. Pat's Rededication		
Feb 05, 2020	Rocky Mtn. House	Sylvan Lake	140	EMTS Meeting with ASCA Bylaws		
Feb 06, 2020	Rocky Mtn. House	Leduc	380	ACSTA Board Meeting - Alternate		
Feb 18, 2020	Rocky Mtn. House	Red Deer	180	Special Board Mtg - Montfort		
Feb 19, 2020	Rocky Mtn. House	Red Deer & Sylvan La	180	Faith Day - St. Joes & EMTS Dr. Jody C		
Feb 25, 2020	Rocky Mtn. House	Red Deer & Sylvan La	180	EMTS Shrove Tuesday & Monthly Board		
Feb 28, 2020	Rocky Mtn. House	Red Deer	180	Camille J Lerouge Mock Interviews		
			RATE	TOTAL CLAIM	GST	
TOTAL KM'S THIS CLAIM			1420	.50	\$710.00	\$33.81

UNIT Total (A + B): \$676.19 ✓
 GST/HST Total (A + B): \$33.81 ✓
 TOTAL CLAIM / CHQ: \$710.00 ✓

Applicant Signature _____

Admin Approval/ Signature _____

School Office Use:

Purchase Order No:	_____
Authorization:	_____
	(secretary)

6510-41-06512-80
 record code (optional)

Central Office / Secretary GST Override:	
Adjusted UNIT Amt:	\$687.01
68% of GST/HST:	\$22.99
Total Claim:	\$710.00