

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held August 25, 2020.

Present: Present: S. Heistad
M. Hollman
C. Leyson
D. Lonsdale
R. Maloughney (via Google meet)
K. Pasula and
A. Watson, Trustees
Kathleen Acting Superintendent of Schools
R. Ledene, Assoc. Assoc. Sup't - Personnel
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant

The meeting was called to order at 6:17 p.m.

Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening prayer

1. APPROVAL OF AGENDA

20/08/25-01-Leyson

THAT THE AGENDA BE APPROVED AS PRESENTED.

CARRIED.

2. ADOPTION OF MINUTES

20/08/25-02-Hollman

THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 18, 2020, SPECIAL MEETING OF JUNE 26, 2020 AND SPECIAL MEETING OF JULY 30, 2020 BE ADOPTED AS CIRCULATED.

CARRIED.

3. SCHOOL RE-ENTRY INFORMATION

The Associate Superintendent of Personnel informed Trustees that to date 731 students have requested At Home Learning (AHL). He also explained that French Immersion is not able to proceed with At Home Learning due to a lack of requests; therefore, French Immersion will only be in-person this year. The cost for At Home Learning teachers is projected to be \$1M, however, the government has recently approved that excess funds from the Operating and Maintenance budget can be used to offset such expenses on approval from the Education Minister.

4. TRUSTEE REMUNERATION

Discussion took place with regard to Section 14 of Policy 19 with regard to trustee wage adjustment.

20/08/25-03-Watson

THAT THE BOARD APPROVES THE 2020-2021 SALARY ADJUSTMENT FOR TRUSTEES PER SECTION 14 of POLICY 19.

DEFEATED UNANIMOUSLY.

5. APPROVAL OF AUDITORS

The Secretary-Treasurer recommended that the Board continue with BDO to conduct the 2019-2020 audit. This would be year 4 of a 5 year agreement.

20/08/25-04-Heistad

THAT THE BOARD APPROVES THE AUDITING FIRM OF BDO, FOR THE FISCAL YEAR ENDING AUGUST 31, 2020

CARRIED.

6. INTERNATIONAL TRIPS

The Acting Superintendent informed trustees of two International school trips scheduled to occur during spring break 2021. The affected schools are St. Dominic High School and St. Joseph High School.

20/08/25-05-Leyson

THAT THE BOARD CANCEL ALL PLANNED INTERNATIONAL STUDENT TRIPS DURING THE UPCOMING 2021 SPRING BREAK.

CARRIED.

7. MONTHLY FINANCIAL INFORMATION

The Secretary-Treasurer reviewed the monthly financials and believes to finish the year with the expected \$2M deficit.

8. 2020-2021 SCHOOL CALENDARS

The Acting Superintendent brought forward a proposal regarding the change of the upcoming PD day from September 25 to September 11 as was brought forward from neighbouring divisions. Mrs. Finnigan has consulted with principals who felt September 11 may be too soon to assess school startup and the administration and trustees felt that parents may not be able to accommodate the change to the calendar with short notice. Trustees agreed to keep the September 25 PD day as planned.

9. DUTY TO REPORT

The Secretary Treasurer is the designated officer for the division and all staff are to be made aware of this Administrative procedure No. 458.

10. POLICY REVIEW

Trustees were asked to review Paragraph 3.f. Of Policy 18 - Early Retirement Allowance for Teachers as it was changed for the 2019-2020 school year only.

20/08/25-06-Hollman

**THAT THE BOARD REVERT POLICY 18
BACK TO ITS ORIGINAL FORMAT BY DELETING
PARAGRAPH 3.F.**

CARRIED.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

St. Thomas Aquinas Middle School and École Our Lady of the Rosary modulars

The screw piles and underground services have been completed for all of the modulars. Unfortunately, the modular delivery was delayed because of delays by the manufacturer. Alberta Education indicated that we will receive the modulars toward the end of August.

St. Lorenzo Ruiz School

An RFP was done for the management of the project and three individuals assessed each of the 11 respondents and it was concluded that the best proposal was KTJ Management. KTJ Management and division representation have spoken to Alberta Infrastructure to ask about doing the project based on IPD. KTJ Management will bring a committee together to begin design and planning as well as a RFP will be done to begin an architect search.

St. Gregory the Great Catholic School

Due to renovations, the gym will be used for two Grade 6 classes and one Grade 4 class until approximately the end of September.

REPORTS:

ACSTA

- Next meeting is on September 8, 2020

ASBA

- Next meeting is on September 28, 2020.

CATHOLIC EDUCATION FOUNDATION

- Next meeting October 26, 2020.

RURAL CAUCUS

- No report.

Trustee Leyson led the group in closing prayer.

20/08/25-06-Watson

THAT THE REGULAR MEETING RECESS FOR THE COMMITTEE MEETING THE TIME BEING 7:32 P.M.

CARRIED.

20/08/25-07-Hollman

THAT THE REGULAR MEETING RECONVENE

CARRIED.

20/08/25-08-Watson

THAT, AS OF AUGUST 26, 2020, THE SUBCOMMITTEE OF THE BOARD MANAGING AND OVERSEEING MATTER 2020-02 WILL CONSIST OF TRUSTEE HEISTAD, TRUSTEE LEYSON AND VICE-CHAIR LONSDALE.

CARRIED.

20/08/25-09- Lonsdale

THAT THE REGULAR MEETING ADJOURN, THE TIME BEING 9:25 P.M.

CARRIED.

File copy signed

(CHAIR)

File copy signed

(SECRETARY-TREASURER)