

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held January 26, 2021.

Present: S. Heistad  
M. Hollman  
C. Leyson  
D. Lonsdale  
R. Maloughney  
K. Pasula and  
A. Watson, Trustees  
K. Finnigan, Superintendent of Schools  
R. Ledene, Assoc. Sup't - Personnel  
R. Steeves, Secretary-Treasurer  
J. Heidt, Executive Assistant

Meeting held via Zoom

The meeting was called to order at 5:32 p.m.

Division Principals, Ryan Sawula and Jodi Smith, led Trustees in prayer.

Vice-Chair Lonsdale read the Land Acknowledgement aloud.

1. APPROVAL OF AGENDA

The agenda was approved by consensus.

2. ADOPTION OF MINUTES

21/01/26-01-Watson

**THAT THE MINUTES OF THE REGULAR  
MEETING OF NOVEMBER 24, 2020  
BE ADOPTED AS AMENDED.**

**CARRIED.**

21/01/26-02-Lonsdale

**THAT THE MINUTES OF THE SPECIAL  
MEETING OF DECEMBER 15, 2020  
BE ADOPTED AS PRESENTED.**

**CARRIED.**

3. ACTION ITEMS

3.1 ST. GABRIEL ONLINE SUMMER SCHOOL NAME CHANGE

Due to the closure of St. Gabriel Online School it was proposed that St. Gabriel Online Summer School name change to Red Deer Catholic Online Summer School.

21/01/26-03-Hollman

**THAT THE BOARD OF TRUSTEES CHANGE THE NAME OF ST. GABRIEL ONLINE SUMMER SCHOOL TO RED DEER CATHOLIC ONLINE SUMMER SCHOOL.**

**CARRIED.**

3.2 DIVISION ACCOUNTABILITY REPORT

20/01/26-04-Heistad

**THAT THE BOARD APPROVES THE DIVISION ACCOUNTABILITY REPORT FOR THE PERIOD SEPTEMBER 1, 2020-NOVEMBER 30, 2021 AS PRESENTED.**

**CARRIED.**

3.3 EARLY RETIREMENT INCENTIVE PLAN APPLICATION

Trustees were presented with a semester-break Early Retirement Incentive Plan application. The criteria in Board Policy 18 - Early Retirement Incentive was not met.

20/01/26-05-Maloughney

**THAT THE BOARD OF TRUSTEES APPROVE EMPLOYEE #01/2021 FOR THE EARLY RETIREMENT INCENTIVE EFFECTIVE FEBRUARY 1, 2021.**

**DEFEATED  
UNANIMOUSLY.**

3.4 BUDGET FORECAST ASSUMPTIONS

The Secretary-Treasurer provided information on 2021-2022 budget assumptions. It is difficult to predict funding until the Government budgets are provided, but Secretary-Treasurer Steeves felt that the Division will remain status-quo for the upcoming school year.

### 3.5 POLICY REVIEW - POLICY 15-LEAVES OF ABSENCE

No changes were made to Policy 15-Leaves of Absence.

## 4. INFORMATION ITEMS

### 4.1 Superintendent Report

Highlighted in the report:

- The Superintendent thanked Chair Pasula and Alberta Teachers Association Local No. 80 President, Stephen Merredew, for their collaboration and assistance in navigating St. Joseph High School's operational shift to online learning.
- The COVID-19 hotline has been successful to date. Communication processes continue to improve with increased technology support through text messaging and Swift Reach.
- The Safe and Caring School assessment of Holy Family School with the Red Deer City RCMP Community Policing unit is now moving into meetings to provide recommendations generated in the report.

### 4.2 Financial Report

Highlighted in the report:

- The Secretary-Treasurer predicts a balanced budget by the end of the school year as spending has been lower than expected and revenue has been higher to date.

### 4.3 Insurance Report

- The Secretary-Treasurer provided an Insurance Report explaining the partnership Red Deer Catholic Regional Schools has within the Urban Schools Insurance Consortium (USIC). The USIC consists of several Metro and Urban School Boards across the province which allows the member School Boards to share policies and personnel while reducing costs..

### 4.4 Catholic Learning Opportunities (provided in report)

### 4.5 Reports

#### 4.5.1 Alberta School Boards' Association (ASBA)

- Written report provided

20/01/26-06-Lonsdale

**THAT THE REGULAR MEETING ADJOURN,  
THE TIME BEING 7:24 P.M.**

**CARRIED.**

Trustee Heistad led the group in closing prayer.

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(CHAIR)

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(SECRETARY-TREASURER)