

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held June 23, 2015.

Present: G. Pelletier  
A. LaGrange  
M. Hollman  
D. MacKay  
L. McNiff and  
A. Watson, Trustees  
V. P. Mason, Superintendent of Schools  
K. Finnigan, Assoc. Sup't – Inclusive Learning  
J. P. Stewart, Assoc. Sup't - Personnel  
K. Jaeger, Supervisor of Support Services  
D. Khatib, Division Principal  
R. Steeves, Secretary-Treasurer  
J. Heidt, Executive Assistant

Absent: D. Bouchard, R. Ledene

The meeting was called to order at 6:30 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Dr. Khatib, Division Principal, led Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

15/06/23-40-Hollman

**THAT THE AGENDA BE APPROVED AS PRESENTED**

**CARRIED.**

ADOPTION OF MINUTES

15/06/23-41- McNiff

**THAT THE MINUTES OF THE REGULAR MEETING OF MAY 26, 2015 BE ADOPTED AS CIRCULATED**

**CARRIED.**

3. 2015 EXCELLENCE IN TEACHING AWARDS SEMI-FINALIST

The Board Chair and Superintendent welcomed and were proud to present the 2015 Excellence in Teaching Awards semi-finalist with his Certificate of Recognition. Mr. Ken Meraw was on hand to receive his certificate as he was one of 30 semi-finalists across Alberta. Trustees congratulated Mr. Meraw and thanked him for his dedication to the students and staff in the Division.

4. YOUTH MINISTRY UPDATE

Mrs. Jeanette Manser and Mr. Peter Van Kampen each presented Trustees with a synopsis of what the past year in the Youth Ministry has looked like for each of them. They both continue to be busy with many students to serve but the fruits of their labour seem to be coming full circle. They both indicated that former students who had become part of the program when it was first introduced are now coming back to volunteer which is a prime example of the good things that are happening in the schools.

The board continues to support the Youth Ministers in all they do and commended them both their passion, hard work and dedication.

5. CALENDAR APPROVAL FOR 2015-2016 SCHOOL YEAR (E)

The Associate Superintendent of Personnel presented and discussed the 2015-2016 calendar that was approved in May, 2015.

15/06/23-42- McNiff  
(seconded by Watson)

**THAT THE BOARD AMENDS THE MOTION ADOPTED AT THE MAY 26, 2015 MEETING TO ADD TWO PD DAYS TO THE CALENDAR. THE AMENDED CALENDAR REFLECTS A DAY OFF IN LIEU OF PARENT TEACHER INTERVIEWS ON NOVEMBER 12, 2015 AND AN ADDITIONAL HOLIDAY DAY ON NOVEMBER 13, 2015.**

**CARRIED.**

6. 2015-2016 BUDGET

The Secretary-Treasurer presented the final figures for the 2015-2016 budget to Trustees. Mr. Steeves reviewed draft budgets for the Admin, Instruction, Maintenance and Transportation blocks. Student growth has been estimated conservatively at 2%. Total budget revenues are estimated at \$94,742,803 with expenditures at \$95,872,622, for an operating deficit of \$1,129,819. This deficit will be offset with existing operating reserves.

15/06/23-43-MacKay

**THAT THE BOARD APPROVES THE 2015-2016 BUDGET, AS PRESENTED.**

**CARRIED.**

7. FISCAL MONITORING REPORT

The Secretary-Treasurer presented the fiscal monitoring report for the time period ending April 30, 2015. Overall Mr. Steeves predicts a deficit of \$462,000 for the upcoming year. This deficit may rise to \$800,000 due to the possibility of some necessary technology purchases.

8. 2015-2018 DRAFT THREE YEAR EDUCATION PLAN

Trustees reviewed the DRAFT Three Year Ed Plan. The Board discussed and recommended changes and additions and the report will be brought back at the November 24, 2015 meeting for approval.

9. BOARD YEAR END BARBECUE

Trustees supported a year end barbecue to be held in August.

10. POLICY REVIEW - POLICY 5 - BOARD CHAIR

As part of the Board's Annual Work Plan, Trustees had an opportunity to review Policy 5 - Board Chair.

The Secretary-Treasurer presented the policy and one small addition was made.

INFORMATION ITEMS:

CAPITAL PROJECTS UPDATE

The Supervisor of Support Services provided updates on the following capital projects:

*St. Marguerite Bourgeoys School*

Phase two will be going out to tender in July with construction expected to start September 1. The School will be moving out of the classroom wings prior to leaving for the summer break.

*St. Gregory the Great Catholic School*

Work is proceeding in preparation for development permit application. The Division is waiting to see if the new government will approve the construction funding in a timely manner.

*St. Joseph High School*

Development permit was issued on June 10 with the advertising conditions. Application for a grading/foundation permit has been submitted along with a building permit for a garage so it can be constructed into house site offices.

*St. Francis of Assisi Middle School*

A pre-qualifying contractor meeting was held on June 11 and the Division is awaiting final approval from Alberta Infrastructure to proceed to tender. The letter is on the Minister's desk waiting for his approval.

*St. Teresa Modular Addition*

The contract was awarded to Shunda Construction. Work has begun on the link and modulares are expected to arrive in early July with completion by August 18.

*Holy Trinity Modular Addition*

The contract was awarded to Pearl Rose Construction. Work will begin in early July with completion by August 25.

*Fr. Voisin Modular Addition*

ABC Schools is managing the installation of these two units as part of their P3 contract.

ASBA UPDATE

No update.

ACSTA UPDATE

- The 2015 AGM convention will have Bishop Mark Hagerman from NWT as a speaker and the theme will be the New Evangelization.
- Policies will be coming to AGM for approval.
- Blueprints and SPICE were well attended this spring.

EDUCATION FOUNDATION

- The fund disbursement committee has met and approved funds for faith based activities/projects to schools in the amount of \$50,000 as well as individual student scholarships in the amount of \$2,500.

CLOSING PRAYER

Chair Pelletier led the group in closing prayer.

ADJOURNMENT

15/06/23-44-McNiff

**THAT THE REGULAR MEETING  
ADJOURN, THE TIME BEING 9:14  
P.M.**

**CARRIED.**

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(CHAIR)

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(SECRETARY-TREASURER)