

Minutes of a Regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held May 25, 2021.

Present: S. Heistad
M. Hollman
C. Leyson
D. Lonsdale
R. Maloughney
K. Pasula and
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
R. Ledene, Assoc. Sup't - Personnel
R. Steeves, Secretary-Treasurer
J. Heidt, Executive Assistant
A. Vischer, Communications

Meeting held via Zoom

The meeting was called to order at 5:31 p.m.

Division Principals, Jodi Smith and Ryan Sawula, led Trustees in prayer.

Vice Chair Lonsdale read the Land Acknowledgement aloud.

1. APPROVAL OF AGENDA

Addition to Agenda:

3.5 Rural Caucus of Alberta School Boards/Cost Sharing

The agenda was approved by consensus as amended.

2. ADOPTION OF MINUTES

21/05/25-01- Watson

**THAT THE MINUTES OF THE REGULAR
MEETING OF APRIL 27, 2021
BE ADOPTED AS PRESENTED.**

CARRIED.

3. ACTION ITEMS

3.1 2021-2023 RDCRS EDUCATION PLAN

Division Principal, Ryan Sawula, presented the 2021-2023 RDCRS Education Plan due to Alberta Education on May 31, 2021 which is a different timeline than previous years.

21/05/25-02-Leyson

**THAT THE BOARD OF TRUSTEES
APPROVE THE 2020-2023
EDUCATION PLAN AS PRESENTED.**

CARRIED.

3.2 BUDGET REPORT

The Secretary-Treasurer presented the 2021-2022 budget in detail and Trustees had the opportunity to ask questions. The 2021-2022 budget presented is forecasted to be balanced with revenue and expenses being just under \$112 M. We expect to have approximately \$1.0 M in board funded capital expenditures.

21/05/25-03-Maloughney

**THAT THE BOARD OF TRUSTEES APPROVE
THE 2021-2022 BUDGET AS PRESENTED.**

CARRIED.

3.3 SENIOR ADMINISTRATION STRUCTURE AND
COMPENSATION GUIDELINES

The Superintendent presented two scenarios with regard to Senior Administration structure for the upcoming year.

21/05/25-04-Lonsdale

**THAT THE BOARD OF TRUSTEES AGREE
TO SCENARIO #1 AS THE OPTION FOR
THE SENIOR ADMINISTRATION
STRUCTURE THAT INCLUDE A CHIEF
SUPERINTENDENT AS WELL AS 3
ASSOCIATE SUPERINTENDENTS AND A
SECRETARY TREASURER.**

**6 IN FAVOUR, OPPOSED BY TRUSTEE
PASULA**

CARRIED.

3.4 RDCRS SIGNING AUTHORITY CHANGE

Due to a retirement at Montfort Centre on June 30, 2021 signing authorities change.

21/05/25-05-Heistad

**THAT THE BOARD OF TRUSTEES
REPLACE ERMA BRADY WITH CINDY
ARMSTRONG, FINANCE MANAGER
AS A SIGNING AUTHORITY FOR THE
DIVISION ALONG WITH ROD STEEVES,
SECRETARY-TREASURER AND KATHLEEN
FINNIGAN, SUPERINTENDENT
EFFECTIVE JUNE 1, 2021.**

CARRIED.

3.5 RURAL CAUCUS OF ALBERTA SCHOOL BOARDS/COST SHARING

21/05/25-06-Hollman

**THAT THE BOARD OF TRUSTEES
PARTICIPATE IN RURAL CAUCUS OF
ALBERTA SCHOOLS BOARDS FOR THE
UPCOMING YEAR AND SUPPORT THE
FUNDING OF THE EXECUTIVE ON A COST
SHARED BASIS BY PARTICIPATING
BOARDS AT A COST \$200 FOR THE
2021-2022 SCHOOL YEAR.**

4. INFORMATION ITEMS

4.1 Board Chair Report

Highlighted in the report:

- The Human Resources firm, Talent Map, has been hired for the circulation of a staff survey with regard to the Superintendent evaluation.

4.2 Superintendent Report

Highlighted in the report:

- 154 approved Pre-kindergarten and 64 new and in progress.
- Hub model - parents are happy to have Pre-kindergarten remain in any capacity.
- Summer school numbers have surpassed last year's numbers.

- 4.3 H/R Report
 - Vaccinations that were scheduled by H/R were well received by many school staff.
 - Policies for Health and Wellness are being worked on. Will bring these to trustees in the fall.
- 4.4 Financial Report
Highlighted in the report:
 - The year to date surplus is \$3.3 M with expenses lower than budget by \$2.7 M and revenue up \$0.6 M
- 4.5 St. Lorenzo Ruiz Design Team Update
Highlighted in the report:
 - Reviewed the report that was provided
- 4.6 Trustee Reports and Updates
 - 4.6.1 Alberta School Boards' Association (ASBA)
Trustee Leyson gave a verbal report:
 - Next meeting May 31.
 - May 31 will be the Edwin Parr banquet virtually.
 - 4.6.2 Alberta Catholic School Trustees Association (ACSTA)
Chair Pasula gave a verbal report:
 - Highlights of the last meeting will be shared at the next board meeting.
 - Organizational structure review is currently happening. Progress is being made with plans to restructure to better serve. A report calling for feedback will likely come to school boards in June.
 - 4.6.3 Rural Caucus of Alberta School Boards
Trustee Heistad gave a verbal report.
 - 4.6.4 Catholic Education Foundation
Trustee Heistad gave a verbal report:
 - Next meeting will be on June 1.

Trustee Leyson led the group in closing prayer.

21/05/25-07-Hollman

**THAT THE REGULAR MEETING RECESS THE
TIME BEING 8:51 P.M.**

CARRIED.

21/05/25-08-Watson

THAT THE REGULAR MEETING RECONVENE

CARRIED.

21/05/25-09-Leyson

**THAT THE REGULAR MEETING ADJOURN, THE
TIME BEING 9:10 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)