



Minutes of an Organizational Meeting of The Red Deer Catholic Separate School Division, held August 30, 2022.

Present: S. Heistad
M. LaGrange
C. Leyson
D. Lonsdale
K. Pasula and
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
R. Steeves, Secretary-Treasurer
M. St. Pierre, Executive Assistant
A. Vischer, Communications Coordinator

Absent: M. Hollman

The meeting was called to order by Chair Pasula at 3:42 P.M.

22/08/30-01-Leyson

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

22/08/30-02-Lonsdale

THAT THE BOARD MOVE OUT OF CAMERA AT 4:45 P.M.

CARRIED.

22/08/30-03-LaGrange

THAT THE BOARD RECESS UNTIL THE REGULAR PUBLIC MEETING IS CALLED TO ORDER.

CARRIED.

The meeting was called to order by Superintendent Finnigan at 5:30 P.M.

Superintendent Finnigan led the group in prayer.

Executive Assistant St. Pierre read the Land Acknowledgement aloud.

1. ELECTION OF BOARD CHAIR

The Superintendent called for nominations for the position of Board Chair.

Trustee Lonsdale nominated Trustee Watson for the position of Board Chair.

Trustee Watson accepted the nomination.

The Superintendent called a second time for nominations.

The Superintendent called a third time for nominations for the position of Board Chair.

There were no further nominations for the position of Board Chair.

22/08/30-04-Lonsdale

**THAT NOMINATIONS FOR THE POSITION OF BOARD CHAIR
CEASE.**

CARRIED.

The Superintendent declared Trustee Watson elected Board Chair.

Chair Watson assumed the Chair.

2. ELECTION OF VICE-CHAIR

Board Chair Watson called for nominations for the position of Vice-Chair.

Trustee Leyson nominated Trustee Heistad for Vice-Chair.

Trustee Heistad accepted the nomination.

The Board Chair called a second time for nominations.

The Chair called a third time for nominations for the position of Vice-Chair.

There were no further nominations for the position of Vice-Chair.

22/08/30-05-Lonsdale

**THAT NOMINATIONS FOR THE POSITION OF VICE CHAIR
CEASE.**

CARRIED.

Chair Watson declared Trustee Heistad elected Vice-Chair.

3. The Organizational Meeting report was reviewed by Trustees.
4. **COMMITTEE APPOINTMENTS/TRUSTEE REPRESENTATIVE(S)**
Trustees expressed their interest in each of the committees for the 2022-2023 school year.

Trustee Pasula expressed a conflict of interest concern with the appointment of Chair Watson and Vice-Chair Heistad to the Board/A.T.A Liaison Committee due to having children who are teachers in our Division. Chair Watson and Vice-Chair Heistad stated that they do not have a conflict of interest under the definition within the Education Act.

Trustee Pasula expressed a perceived conflict of interest with the appointment of Chair Watson to the A.T.A Negotiations Committee. Chair Watson stated she does not have a conflict of interest according to the definition within the Education Act.

Trustee Pasula requested that the Board review 'conflict of interest' within Board Policy as an agenda item at an upcoming board retreat.

22/08/30-06-Lonsdale

THAT COMMITTEE APPOINTMENTS FOR THE 2022-2023 SCHOOL YEAR ARE AS FOLLOWS:

Board/A.T.A. Liaison	Chair Anne Marie Watson Vice-Chair Sharla Heistad
Superintendent Negotiating	Chair Anne Marie Watson Vice-Chair Sharla Heistad
Student Matters Appeals/Hearing Committee	Trustees rotate
Audit Committee Three (3) Trustees	Chair Anne Marie Watson Trustee Dorraine Lonsdale Trustee - spot left vacant and until the September Board meeting.
Red Deer Catholic Foundation	Trustee Kim Pasula Trustee Monique LaGrange
A.T.A. Negotiations	Chair Anne Marie Watson Trustee Cynthia Leyson TEBA Trustee Dorraine

	Lonsdale
CUPE Negotiations	Chair Anne Marie Watson Trustee Monique LaGrange
A.S.B.A. Zone 4	Trustee Cynthia Leyson Trustee Monique LaGrange (alternate)
A.C.S.T.A.	Trustee Monique LaGrange Trustee Kim Pasula (alternate)
Rural Caucus Committee	Trustee Sharla Heistad
TEBA	Trustee Dorraine Lonsdale
Calendar Committee	Trustee Sharla Heistad

CARRIED.

22/08/30-07-Heistad

THAT TRUSTEE DORRAINE LONSDALE REPRESENT THE BOARD OF TRUSTEES AT TEBA FOR THE 2022-2023 SCHOOL YEAR.

CARRIED.

5. SCHOOL LIAISON AND APPOINTMENTS

The following school liaison appointments were made:

School	Trustee Representative
École Camille J. Lerouge School	Trustee Kim Pasula
École Secondaire Notre Dame High School	Trustee Kim Pasula
École Mother Teresa School	Vice-Chair Sharla Heistad
École Our Lady of the Rosary School	Trustee Dorraine Lonsdale
Father Henri Voisin School	Trustee Murray Hollman
Holy Family School	Trustee Cynthia Leyson

Holy Trinity School	Chair Anne Marie Watson
Maryview School	Chair Anne Marie Watson
St. Dominic High School	Trustee Dorraine Lonsdale
St. Elizabeth Seton School	Trustee Cynthia Leyson
St. Francis of Assisi School	Trustee Monique LaGrange
St. Gregory the Great Catholic School	Trustee Monique LaGrange
St. Joseph High School	Trustee Monique LaGrange
St. Marguerite Bourgeoys School	Vice-Chair Sharla Heistad
St. Martin de Porres school	Trustee Murray Hollman
St. Matthew School	Trustee Dorraine Lonsdale
St. Patrick's Community School	Chair Anne Marie Watson
St. Teresa of Avila School	Trustee Murray Hollman
St. Thomas Aquinas School	Trustee Cynthia Leyson
St. John Paul II Outreach School	Trustee Kim Pasula

6. **REGULAR BOARD MEETING DATES**

Board policy has established that regular board meetings will be scheduled for the last Tuesday of each month beginning at 5:30 p.m, and alternating on the last Friday of every month beginning at 1:30 p.m. unless otherwise agreed to by the Board.

22/08/30-08-Leyson

THAT THE BOARD ACCEPT THE UPCOMING BOARD MEETING DATES AS FOLLOWS:

Tuesday, September 27, 2022
Friday, October 28, 2022
Tuesday, November 29, 2022
Friday, January 27, 2023
Tuesday, February 28, 2023
Friday, March 24, 2023
Tuesday, April 25, 2023
Friday, May 26, 2023

Tuesday, June 20, 2023
Friday, August 25, 2023

CARRIED.

7. **MINI-RETREATS AND OPTIONAL DATES FOR CONSIDERATION**
Trustees reviewed possible dates suitable for full-day Board mini retreats. The following dates were agreed upon by Trustees to hold for the use of full-day Board mini-retreats.
 - October 27-28, 2022 - Strategic Planning - Thursday Full Day and Friday morning
 - December 5, 2022
 - January 16, 2023 - Strategic Planning
 - February 13, 2023
 - March 13, 2023
 - April 3, 2023 - Budget
 - June 9, 2023 - Board/Superintendent Evaluation

8. **STAKEHOLDER ENGAGEMENT PLANNING**
Trustees agreed that working in conjunction with the Annual Board Work Plan, the Board will work with administration and review and plan for stakeholder engagement. Trustees established that on an annual basis, the Board will convene with stakeholders regarding planning and budgeting in alignment with the Board of Trustees strategic plan.

9. **ANNUAL BOARD WORK PLAN REVIEW AND UPDATES**
Trustees reviewed and amended the Annual Work Plan to include the agreed upon dates for the full-day mini retreats.

22/08/30-09-Pasula

THAT BOARD ACCEPT THE ANNUAL BOARD WORK PLAN AS AMENDED.

CARRIED.

10. **OTHER IMPORTANT UPCOMING DATES FOR TRUSTEES**

Sept. 12, 2022 - Meeting with Minister Lagrange
Oct. 17, 2022 - Board/Senior Administration Meeting with City of Red Deer
Oct. 27 & 28, 2022 - Board Strategic Planning Retreat
November 2022 - Possible Trustee Appreciation Dinner
Nov. 18-20 - ACSTA AGM and Convention (Edmonton)

Nov. 20-22 - ASBA General Meeting & PD (Edmonton)

Mar. 10, 2023 - RDCRS Faith Day PD

May 2-5, 2023 - ACSTA Blueprints Conference (Kananaskis)

June 1-3, 2023 - CCSTA AGM and Convention (Saskatoon)

22/08/30-10-Pasula

THAT THE ORGANIZATIONAL MEETING ADJOURN AT 6:49 P.M.

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)