



Minutes of a Regular Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held September 27, 2022.

Present: S. Heistad
M. Hollman
M. LaGrange
C. Leyson
D. Lonsdale
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
R. Ledene, Assoc. Superintendent - Personnel
R. Sawula, Assoc. Superintendent - Curriculum
J. Smith, Assoc. Superintendent - Inclusive Learning
R. Steeves, Secretary-Treasurer
M. St. Pierre, Executive Assistant
A. Visscher, Communications Coordinator

Absent: K. Pasula, Trustee

The meeting was called to order by Chair Watson at 3:30 P.M.

22/09/27-01-Leyson

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

Superintendent Finnigan, Secretary Treasurer Steeves, Association Superintendent Ledene and Executive Assistant St. Pierre joined the Committee of the Whole meeting at 3:39 P.M.

Secretary Treasurer Steeves, Association Superintendent Ledene left the meeting at 4:25 P.M.

22/09/27-02-Hollman

THAT THE BOARD MOVE OUT OF CAMERA AT 5:00 P.M.

CARRIED.

22/09/27-03-Heistad

THAT THE BOARD RECESS UNTIL THE REGULAR PUBLIC MEETING IS CALLED TO ORDER.

CARRIED.

Recess 5:00 - 5:35 P.M.

Board Chair Watson called the public meeting back to order at 5:35 P.M.

Trustee Hollman led the group in prayer.

Associate Superintendent Sawula read the Land Acknowledgement aloud.

1. APPROVAL OF THE AGENDA

22/09/27-04-Leyson

THAT THE AGENDA BE APPROVED AS PRESENTED.

CARRIED.

2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES, REGULAR MEETING MINUTES, JUNE 21, 2022

22/09/27-05-Heistad

THAT THE MINUTES OF THE REGULAR MEETING OF JUNE 21, 2022 BE ADOPTED AS PRESENTED.

CARRIED.

2.2 APPROVAL OF MINUTES, ORGANIZATIONAL MEETING MINUTES, AUGUST 30, 2022

22/09/27-06-LaGrange

THAT THE MINUTES OF THE ORGANIZATIONAL MEETING OF AUGUST 30, 2022 BE ADOPTED AS PRESENTED.

CARRIED.

3 DELEGATIONS - ATA LOCAL #80 PRESIDENT AND VICE-PRESIDENT PRESENTATION

- The ATA Local President and Vice-President shared a presentation with the Board regarding the future of public education in Alberta. The ATA President informed Trustees about an Alberta-wide public education rally happening on October 22, 2022 and asked for the Board's support with the rally. Trustees

indicated that they will make a formal statement of support for the public education rally on October 22, 2022.

4. ACTION ITEMS

4.1 TRUSTEE COMMITTEE APPOINTMENTS

Vice-Chair Heistad expressed her interest in being the school liaison at Holy Trinity School indicating that she is the sole elected representative of the ward where Holy Trinity School is located. Due to the role of school liaison, Vice-Chair Heistad stated there would not be a fiduciary conflict of interest. Trustee Hollman expressed his interest in being appointed to the audit committee.

22/09/27-07- Lonsdale

THAT TRUSTEE HOLLMAN BE APPOINTED TO THE AUDIT COMMITTEE AND THAT TRUSTEE HEISTAD BE APPOINTED THE SCHOOL LIAISON TO HOLY TRINITY SCHOOL.

CARRIED.

4.2 TRUSTEE REMUNERATION REPORT

Secretary Treasurer Steeves presented Trustees with a written report highlighting that Board policy stipulates the honoraria and per diem for Trustees be adjusted to reflect the change in the Alberta Consumer Price Index (CPI) for the previous year and recommended that Trustees approve an increase of 8.4% to Trustee honoraria and per diem so as to reflect the change in the Alberta CPI.

Trustees discussed the recommendation and felt that the recommended increase was too high this year.

22/09/27-08-Hollman

THAT THE BOARD OF TRUSTEES APPROVE AN INCREASE OF 3% TO THE TRUSTEE HONORARIA AND PER DIEM.

CARRIED.

4.3 ADMINISTRATIVE PROCEDURE 458 - DUTY TO REPORT - REVIEW

Secretary Treasurer Steeves informed Trustees that an annual review of Administrative Procedure #458 was conducted with administrators, managers and school staff.

4.4 JOINT USE PLANNING AGREEMENT

Secretary Treasurer Steeves presented a written report and explained that the province has mandated school boards and municipalities in which they operate to have a Joint Use Planning Agreement (JUPA) in place by June 10, 2023. RDCRS has developed a JUPA with Parkland Community Planning Services, Chinook's Edge School Division and the Town of Olds. The agreement template presented will be used when forming future agreements with other school divisions and municipalities.

22/09/27-09-Lonsdale

THAT THE BOARD OF TRUSTEES APPROVE THE JOINT USE PLANNING AGREEMENT WITH THE TOWN OF OLDS AND THE CHINOOK'S EDGE SCHOOL DIVISION AS AMENDED.

CARRIED.

- 4.5 ALBERTA SCHOOL COUNCILS' ASSOCIATION (ASCA)
In response to a letter received from the Alberta School Councils' Association, Superintendent Finnigan presented Trustees with a written report regarding the Alberta School Council Engagement grant provided by Alberta Education to each school and what the money can be used for. A recommendation was made to continue to allow school councils the opportunity to use the grant money provided by Alberta Education for their school community or in collaboration with other schools, ensuring they are fully aware of the opportunities for professional development offered by ASCA.

22/09/27-10-Hollman

THAT THE BOARD OF TRUSTEES CONTINUE ALLOWING INDIVIDUAL SCHOOL COUNCILS THE OPPORTUNITY TO USE THE \$500 GRANT FROM THE ALBERTA SCHOOL COUNCIL ENGAGEMENT GRANT PROVIDED BY ALBERTA EDUCATION FOR THEIR SCHOOL COMMUNITY OR IN COLLABORATION WITH OTHER SCHOOLS IN RDCRS.

CARRIED.

- 4.6 DELEGATION TO MOUNTAIN VIEW COUNTY COUNCIL MEETING
Superintendent Finnigan informed Trustees that Mountain View County has requested that a Trustee attend an upcoming County Council meeting to speak about school bus fees and school bus safety. Superintendent Finnigan recommended that RDCRS send the Secretary Treasurer and the Transportation Manager, due to their knowledge of the subjects, to the Mountain View Council meeting on October 12, 2022. Trustees felt it was also important for the local

Trustee to attend the meeting and decided that a Trustee will accompany the Secretary Treasurer and Transportation Manager to the meeting.

5. DISCUSSION

5.1 CITY OF RED DEER MEETING - NEW FORMAT

Superintendent Finnigan updated Trustees that during a meeting with the City of Red Deer Manager, a new format was discussed for the next Joint Council/Board meeting happening on October 17, 2022. A workshop model was discussed for the upcoming meeting with the aim being to more fully engage all participants and discuss successes and challenges.

5.2 TRUSTEE APPRECIATION DINNER

- Chair Watson informed Trustees that in the past, in the year following an election, a Trustee Appreciation Dinner occurred where current and previous trustees were invited to attend in appreciation of their service. The Chair explained that the dinner did not happen last fall due to Covid and asked Trustees whether they would be in favour of having a Trustee Appreciation Dinner this year instead. Trustees indicated they would be in favour of having an appreciation dinner in the spring and directed the Superintendent to plan the event.

Chair Watson called for a break at 6:59 P.M.

The meeting resumed at 7:14 P.M.

6. INFORMATION ITEMS

6.1 Superintendent Report

A written report was provided by Superintendent Finnigan and reviewed by Trustees.

6.2 Financial Report

Secretary Treasurer Steeves provided Trustees with a written report on the financial status of the Division.

6.3 Strategic Plan Report

Superintendent Finnigan updated Trustees on the development of a Division Strategic Plan and the upcoming Strategic Planning retreat on October 27 & 28, 2022. The Superintendent advised Trustees that the Strategic Management consultant would be reaching out to Trustees individually prior to the retreat to solicit insight and feedback and compile information prior to the retreat.

- 6.4 **Transportation Audit**
Secretary Treasurer Steeves updated Trustees about a transportation audit that has begun and will be completed by the end of the year. Steeves informed Trustees that the audit is being conducted by Practical Business Solutions (PBS) and will aim to identify safety, operational, and efficiency metrics to assist senior administration in the general assessment of the department's performance. Superintendent Finnigan added that with the new school opening in 2023, and boundary changes, this is a good opportunity to review the department.
- 6.5 **New Formation Area**
Secretary Treasurer Steeves Report presented Trustees with a report on the possible formation of a new area located between Bowden and the newly-formed Garrington area. Steeves indicated that a census will be taking place shortly.
- 6.6 **Curriculum Implementation Update September 2022**
Associate Superintendent Sawula provided a written report and shared that the new Curriculum Implementation process is in full swing. Sawula indicated that the Division will continue to use a measured approach to curriculum implementation that considers the demands placed on, and needs of, teachers and students.

Trustees asked for information on how teachers are feeling about the implementation process and if they have received feedback on the availability of resources. Associate Superintendent Sawula responded that administration is in frequent communication with principals and that the measured approach has been appreciated. There will also be an opportunity for teachers to give feedback anonymously starting October. Sawula shared that the New Learn Alberta website provides many resources, but that with the measured approach it may be too soon to tell. Superintendent Finnigan added that teachers are provided with structured collaboration time to discuss and learn about the new curriculum.

- 6.6 **Trustee Reports and Updates**
- Alberta School Boards Association (ASBA)
Trustee Leyson informed Trustees that there was a Zone 4 ASBA meeting in September and that the highlights were sent out. The next meeting will be held on October 24, 2022, hosted by Red Deer Catholic.
 - Alberta Catholic School Trustees Association (ACSTA)
There was no report provided.
 - Catholic Education Foundation
Trustee LaGrange reported that the first meeting was rescheduled and will happen in October.
 - Rural Caucus of Alberta School Boards
Vice-Chair Heistad reported that the first meeting is scheduled in

November.

- 6.7 RDCRS Grant Analysis Report - September 2022
Associate Superintendent Smith shared a written report on how funds from Alberta Education are used for mental health in schools, specialized assessments, learning loss supports and school nutrition. Smith informed Trustees that RDCRS has asked for \$1.8 million dollars in funding from a new mental health grant available through the Alberta government.
- 6.8 Correspondence Report
A correspondence report was shared as information.
- 6.9 Upcoming Events:
Upcoming events for the division were listed as information

Trustee Leyson led the in closing prayer.group

22/09/27-11-Hollman

**THAT THE REGULAR MEETING RECESS TO THE
COMMITTEE OF THE WHOLE, THE TIME BEING 8:13 P.M.**

CARRIED.

22/09/27-12-Heistad

THAT THE REGULAR MEETING RECONVENE.

CARRIED.

22/04/26-13-LaGrange

**THAT THE REGULAR MEETING ADJOURN, THE TIME BEING
8:53 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)