



Minutes of a Regular Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held October 28, 2022.

Present: S. Heistad
M. Hollman
M. LaGrange
C. Leyson
D. Lonsdale
K. Pasula
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
R. Sawula, Assoc. Superintendent - Curriculum
M. St. Pierre, Executive Assistant
A. Visscher, Communications Coordinator

Joined via Zoom R. Ledene, Assoc. Superintendent - Personnel
J. Smith, Assoc. Superintendent - Inclusive Learning
R. Steeves, Secretary-Treasurer

The meeting was called to order by Chair Watson at 12:30 p.m.

22/10/28-01-Heistad

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

Superintendent Finnigan, Executive Assistant St. Pierre joined the Committee of the Whole meeting at 12:54 p.m.

22/10/28-02-Leyson

THAT THE BOARD MOVE OUT OF CAMERA AT 1:30 P.M.

CARRIED.

Board Chair Watson called the public meeting back to order at 1:32 p.m.

Trustee Pasula led the group in prayer.

Trustee Heistad read the Land Acknowledgement aloud.

1. APPROVAL OF THE AGENDA

22/10/28-03-Lonsdale

THAT THE AGENDA BE APPROVED AS PRESENTED.

CARRIED.

2. APPROVAL OF MINUTES

2.1 APPROVAL OF MINUTES, REGULAR MEETING MINUTES, SEPTEMBER 27, 2022

22/10/28-04-Heistad

THAT THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 27, 2022 BE ADOPTED AS PRESENTED.

CARRIED.

3 DELEGATIONS

4. ACTION ITEMS

4.1 [CATHOLIC EDUCATION SUNDAY - NOVEMBER 6, 2022](#)

Trustees discussed a written report on the gift of Catholic Education and reviewed Trustee representation and messaging at the November 5, 6, 2022 masses in the different parishes across the Red Deer Catholic Regional Schools division.

4.2 POLICY REVIEW - POLICY 19: BOARD OPERATIONS

22/10/28-05-Hollman

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES AND UPDATES TO POLICY 19 - BOARD OPERATIONS AS PRESENTED, TO REFLECT APPROVED MOTION 22/09/27-08 THAT BOARD OF TRUSTEES APPROVE AN INCREASE OF 3% TO THE TRUSTEE HONORARIA AND PER DIEM.

CARRIED.

4.3 POLICY REVIEW - POLICY 7: COMMITTEES OF THE BOARD

22/10/28-06-Lonsdale

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES AND UPDATES TO POLICY 7 - COMMITTEES OF THE BOARD AS PRESENTED.

CARRIED.

4.4 [2023-2024 SCHOOL CALENDARS](#)

Superintendent Finnigan and Associate Superintendent Ledene presented a written report that described the process to establish the 2023-2024 School Calendars and four (4) draft calendars for schools across the Division.

22/10/28-07-Leyson

THAT THE BOARD OF TRUSTEES APPROVE THE 2023-2024 SCHOOL CALENDARS FOR RED DEER, SYLVAN LAKE, BLACKFALDS, ST. PATRICK'S COMMUNITY SCHOOL (YEAR ROUND), OLDS, INNISFAIL AND ROCKY MOUNTAIN HOUSE AS PRESENTED.

CARRIED.

5. DISCUSSION

6. INFORMATION ITEMS

6.1 [Superintendent Report](#)

A written report was presented by Superintendent Finnigan and reviewed by Trustees. Superintendent Finnigan commended Religious Education and Curriculum Support Lead Teacher JoAnn Kelly on her suggestions for the Catholic Education Sunday suggestions. The first outcome of the RDCRS Education Plan, Students are Successful, was discussed. A monthly news release will be created after each board meeting.

6.2 [Alberta Education Survey Executive Summary 2021-2023](#)

Superintendent Finnigan provided Trustees with an update on the Alberta Education Assurance Survey. Associate Superintendent Sawula provided an oral snapshot of the Schollie and Alberta Education Assurance (AEA) Survey. Administration indicated that they aim to increase parental involvement and have targeted to improve the three-year and five-year high school completion rates.

6.3 [Student Enrolment Report](#)

Trustees reviewed a written report provided by Secretary Treasurer Steeves on student enrollment for the 2022-2023 school year. The report showed that student enrolment has grown by 1.29% in total students and 1.57% in Full-Time Equivalency (FTE) over the 2021-2022 school year.

6.4 [Financial Report](#)

Secretary Steeves presented a written financial report to Trustees, outlining the statement of operations, expenses by object, balance sheet and the St. Lorenzo Ruiz budget. Steeves shared that the St. Lorenzo project is currently on schedule and on budget.

6.5 [Capital Projects Report](#)

Secretary Treasurer Steeves updated Trustees about the St. Lorenzo Ruiz capital project and shared that the Division continues to work towards the goal of construction completion by June of 2023. Steeves also provided an update on projects happening at Ecole Secondaire Notre Dame High School, St. Francis of Assisi, St. Gregory the Great, St. Thomas Aquinas, St. Joseph High School, St. Patrick's Community School, Our Lady of the Rosary and St. Matthew Catholic School.

6.6 Trustee Reports and Updates

- Alberta School Boards Association (ASBA)
Trustee Leyson provided Trustees with an oral report and indicated that Secretary Steeves was recognized by ASBA as a lifelong member.
- Alberta Catholic School Trustees Association (ACSTA)
A report was not provided.
- Catholic Education Foundation
A report was not provided.
- Rural Caucus of Alberta School Boards
A report was not provided.

6.7 [Correspondence Report](#)

A correspondence report was shared as information.

6.9 Upcoming Events:

Upcoming events for the division were listed as information.

22/10/28-08-Hollman

**THAT THE REGULAR MEETING RECESS TO THE
COMMITTEE OF THE WHOLE, THE TIME BEING 2:42 P.M.**

CARRIED.

22/10/28-09-Pasula

THAT THE REGULAR MEETING RECONVENE.

CARRIED.

22/04/26-10-LaGrange

**THAT THE REGULAR MEETING ADJOURN, THE TIME BEING
2:49 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)