



Minutes of a Regular Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held January 27, 2023.

Present: S. Heistad
M. Hollman
M. LaGrange
C. Leyson
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
R. Ledene, Assoc. Superintendent - Personnel
J. Smith, Assoc. Superintendent - Inclusive Learning
R. Steeves, Secretary-Treasurer
A. Visscher, Communications Coordinator

Joined via Zoom K. Pasula, Trustees
D. Lonsdale, Trustees
R. Sawula, Assoc. Superintendent - Curriculum

The meeting was called to order by Chair Watson at 11:30 a.m.

23/01/27-01- Heistad

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

23/01/27-02- Hollman

**THAT THE BOARD MOVE OUT OF CAMERA AT 12:30 P.M,
AND RECESS UNTIL THE PUBLIC MEETING IS CALLED TO
ORDER.**

CARRIED.

Board Chair Watson called the public meeting back to order at 1:35 p.m.

Trustee Pasula led the group in prayer.

Associate Superintendent Sawula read the Land Acknowledgement aloud.

1. APPROVAL OF THE AGENDA

The Board added the following two items to the Agenda.

4.6 Attendance at Mustard Seed "Seeds of Hope" Fundraiser

- Policy 24: Attendance at Fundraising Events
- 4.7 Middle School Foundations Program

23/01/27-03-Hollman

THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED.

2. APPROVAL OF MINUTES

- 2.1 APPROVAL OF MINUTES, REGULAR MEETING MINUTES, NOVEMBER 29, 2022

23/01/27-04-Leyson

THAT THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 29, 2022 BE APPROVED AS PRESENTED.

CARRIED.

3 DELEGATIONS

There were no delegations at the meeting.

4. ACTION ITEMS

4.1 [ANNUAL EDUCATION RESULTS REPORT, MOTION EXECUTIVE SUMMARY](#)

- Associate Superintendent of Curriculum Sawula presented highlights from the Annual Education Results Report (AERR) and an Executive Summary. Superintendent Finnigan added that the strong results from the 2021-2022 school year are the result of the Division's staff's significant efforts.
- Trustees commended Administration on the results and report. Trustees indicated they would like to see all staff, and not just teachers, participate in the survey in the future.

23/01/27-05-Leyson

THAT THE BOARD OF TRUSTEES APPROVE THE RED DEER CATHOLIC SEPARATE SCHOOL DIVISION'S ANNUAL EDUCATION RESULTS REPORT FOR THE 2021-2022 SCHOOL YEAR AS PRESENTED.

CARRIED.

4.2 [JOINT USE PLANNING AGREEMENT REPORT](#)

- Secretary-Treasurer Steeves presented Trustees with a Joint Use Planning

Report and Agreement for the Town of Blackfalds. He informed Trustees that the province has mandated that School Boards and the Municipalities in which they operate must have Joint Use Planning Agreements in place by June 10, 2023.

22/11/29-06-Hollman

THAT THE BOARD OF TRUSTEES APPROVE THE JOINT USE PLANNING AGREEMENT WITH THE TOWN OF BLACKFALDS AS PRESENTED.

CARRIED.

4.3 [FACILITY MASTER PLAN](#)

Secretary-Treasurer Steeves presented Trustees with the Facility Master Plan for the 2022-2023 school year and provided Trustees with a list of projects that will have a cost equal to or greater than \$10,000.

23/01/27-07-Heistad

THAT THE BOARD OF TRUSTEES ACCEPTS THE 2022-2023 SCHOOL FACILITY MASTER PLAN AS PRESENTED.

CARRIED.

4.4 POLICY REVIEW: POLICY 18 - EARLY RETIREMENT ALLOWANCE FOR TEACHERS

Board Chair Watson explained that the footer text within the Policy document needed to be updated so as to reflect that the policy will be deleted effective June 30, 2023. Trustees agreed that, since this is a housekeeping amendment, a motion is not required.

4.5 POLICY REVIEW - POLICY 25 - IMMUNIZATION POLICY

Chair Watson presented a small change to the policy, intended to assist Alberta Health Services (AHS) with the distribution and retrieval of immunization consent forms. Superintendent Finnigan assured Trustees that this change will neither encourage nor discourage immunizations, as that is a parent choice.

23/01/27-08-Pasula

THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES & UPDATES TO POLICY 25 - IMMUNIZATION POLICY AS PRESENTED.

CARRIED.

- 4.6 MUSTARD SEED SEEDS OF HOPE FUNDRAISER
[POLICY 24: ATTENDANCE AT FUNDRAISING EVENTS](#)

23/01/27-09-Hollman

THAT THE BOARD OF TRUSTEES SPONSOR A TABLE AT THE MUSTARD SEED'S 2ND ANNUAL SEEDS OF HOPE DINNER CELEBRATION.

CARRIED.

- 4.7 [MIDDLE SCHOOL FOUNDATIONS PROGRAM](#)

Associate Superintendent Smith presented Trustees with a proposal to relocate the Foundations and Blended programs from St. Francis of Assisi Middle School to St. Lorenzo Ruiz Middle School for the 2023-2024 school year. Smith indicated that main factors for the proposed relocation of the program are: the lack of sufficient space at St. Francis of Assisi Middle School due to high student enrollment; and, the ability to maximize space for students at St. Lorenzo Ruiz.

23/01/27-10-Leyson

THAT THE BOARD OF TRUSTEES APPROVE THE RELOCATION OF THE FOUNDATIONS AND BLENDED PROGRAMMING FROM ST. FRANCIS OF ASSISI MIDDLE SCHOOL TO ST. LORENZO RUIZ MIDDLE SCHOOL, FOR SEPTEMBER 2023.

CARRIED.

5. DISCUSSION

- 5.1 [NEW CURRICULUM IMPLEMENTATION UPDATE](#)

Associate Superintendent Sawula presented Trustees with an update on the new curriculum implementation plan. He informed Trustees that a *Science of Reading* Professional Development is being planned as a result of needs expressed by teachers and feedback from the ATA Local. He informed Trustees that more resources are being added to the Division's resource inventory for supporting the

new curriculum.

5.2 [PREPARATION TO OPEN ST. LORENZO RUIZ MIDDLE SCHOOL - SEPTEMBER 2023](#)

Superintendent Finnigan shared a report outlining plans to open St.Lorenzo Ruiz Middle School. The CORE team will be running scenarios with the transportation department to ensure that transportation is provided efficiently. Superintendent Finnigan stated that the CORE team will meet every two weeks. Finnigan also highlighted transportation and grandfathering guidelines that are in effect for the Division.

6. INFORMATION ITEMS

6.1 [SUPERINTENDENT REPORT](#)

Superintendent Finnigan shared the Superintendent Report as information.

6.2 [FINANCIAL REPORT](#)

Secretary-Treasurer Steeves shared the Financial Report as information.

6.3 TRUSTEE REPORTS AND UPDATES

- Alberta School Boards Association (ASBA)
Trustee Leyson asked Trustees to let her know if they plan to attend the next Zone 4 meeting, which will be online.
- Alberta Catholic School Trustees Association (ACSTA)
Trustee LaGrange informed Trustees that she cannot attend the next ACSTA meeting due to a scheduling conflict, and that Trustee Pasula will attend as the alternate. She further informed Trustees that registration is open for the Spice and Blueprint retreats.
- Rural Caucus of Alberta School Boards
Vice-Chair Heistad informed Trustees that the Rural Caucus met on December 15 and elected a new Director. She further informed Trustees that the theme for the Alberta Rural Education Symposium is centered around resiliency, reconciliation and rejoicing. Next meeting will be in the afternoon before the symposium.

- Catholic Education Foundation
Nothing to report.

6.4 Correspondence Report:

- The Correspondence report and letters were shared as information.
- Minister Letter to Teachers - New code of professional conduct creates consistent teaching standards
 - Code of Professional Conduct for Teachers and Teacher Leaders
- Letter to Dr. Joffe-2022 Protecting AB Children Virus Season

6.5 Upcoming Events:

- Board Retreat - February 13, 2023
- Teachers' Convention - February 23 & 24, 2023
- ASBA Zone 4 Meeting (online) - February 27, 2023

Trustee Leyson read a closing prayer aloud.

23/01/27-11-Hollman

**THAT THE REGULAR MEETING ADJOURN, THE TIME BEING
4:12 P.M.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)