

## 2022-2023 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Cynthia Leyson

DATE: Mar 20, 2023

Claim Totals		Office Use
Unit Total (A+B)	\$41.88	Purchase Order #
GST/HST Total (A+B)	\$2.10	
Adjusted Unit Amount	\$42.55	Authorization
68% of GST/HST	\$1.43	

**Claim Total (Reimbursement): \$43.98**

Applicant Signature

Admin/Approval Signature

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no receipts entered

Date	From	To	Comment	Distance (km)
Jan 09, 2023	Deer Park	Montfort	parents appeal	8.3
Jan 09, 2023	Montfort	Deer Park	parents appeal	8.3
Jan 11, 2023	Deer Park	St. Marys	HF/MV Epiphany mass	3.3
Jan 11, 2023	St. Marys	Deer Park	HF/MV Epiphany mass	3.3
Jan 12, 2023	Deer Park	St. Marys	STA Epiphany mass	3.3
Jan 12, 2023	St. Marys	Deer Park	STA Epiphany mass	3.3
Jan 16, 2023	Deer Park	Montfort	Board retreat	8.3
Jan 16, 2023	Monfort	Deer Park	Board retreat	8.3
Jan 17, 2023	Deer park	St. Elizabeth	School Council	2.9
Jan 17, 2023	St. Elizabeth	Deer Park	School Council	2.9
Jan 27, 2023	Deer Park	Monfort	Board meeting	8.3
Jan 27, 2023	Monfort	Deer Park	Board meeting	8.3
Jan 31, 2023	Deer Park	St.Thomas	School Council	3.3

Distance Total (km)

72.1

Distance Total Year (km)

Rate (\$/km after tax)

\$0.61

GST Total

\$2.10

**Unit Total**

**\$41.88**

**Mileage Total**

**\$43.98**

## 2022-2023 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Cynthia Leyson

DATE: Mar 20, 2023

Claim Totals		Office Use
Unit Total (A+B)	\$25.79	Purchase Order #
GST/HST Total (A+B)	\$1.29	
Adjusted Unit Amount	\$26.21	Authorization
68% of GST/HST	\$0.88	

**Claim Total (Reimbursement): \$27.08**

Applicant Signature

Admin/Approval Signature

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no receipts entered

Date	From	To	Comment	Distance (km)
Feb 09, 2023	Deer Park	Maryview	clothing presentation	2.3
Feb 09, 2023	Maryview	Deer Park	clothig presentation	2.3
Feb 13, 2023	Deer park	Montfort	board retreat	8.3
Feb 13, 2023	Monfort	Deer Park	board retreat	8.3
Feb 17, 2023	Deer Park	St. Thomas	Shrove tuesday	3.3
Feb 17, 2023	St. Thomas	Deer Park	Shrove Tuesday	3.3
Feb 28, 2023	Deer Park	Montfort	Sec-Treas interview	8.3
Feb 28, 2023	Montfort	Deer Park	Sec-Treas interview	8.3

Distance Total (km) 44.4

Distance Total Year (km)

Rate (\$/km after tax) \$0.61

GST Total \$1.29

Unit Total \$25.79

Mileage Total \$27.08

## 2022-2023 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Cynthia Leyson

DATE: Mar 20, 2023

Claim Totals		Office Use
Unit Total (A+B)	\$24.57	Purchase Order #
GST/HST Total (A+B)	\$1.23	
Adjusted Unit Amount	\$24.97	Authorization
68% of GST/HST	\$0.84	

**Claim Total (Reimbursement): \$25.80**

Applicant Signature

Admin/Approval Signature

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no receipts entered

Date	From	To	Comment	Distance (km)
Mar 02, 2023	Deer Park	St.Marys	HF Lenten mass	3.3
Mar 02, 2023	St. Marys	Deer Park	HF Lenten mass	3.3
Mar 07, 2023	Deer Park	St. Elizabeth	SES Sch Council	2.9
Mar 07, 2023	St. Elizabeth	Deer Park	SES Sch Council	2.9
Mar 10, 2023	Deer Park	St. Joseph	Faith Day	5
Mar 10, 2023	St. Joseph	Deer Park	Faith day	5
Mar 13, 2023	Deer Park	Montfort	Board retreat	8.3
Mar 13, 2023	Montfort	Deer Park	Board retreat	8.3
Mar 15, 2023	Deer Park	St. Marys	SES grade 2 reconciliation	3.3

Distance Total (km) 42.3

Distance Total Year (km)

Rate (\$/km after tax) \$0.61

GST Total \$1.23

Unit Total \$24.57

Mileage Total \$25.80