



Minutes of a Regular Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held March 24, 2023.

Present:

- S. Heistad
- M. Hollman
- M. LaGrange
- C. Leyson
- D. Lonsdale
- K. Pasula
- A. Watson, Trustees
- K. Finnigan, Superintendent of Schools
- R. Ledene, Assoc. Superintendent - Personnel
- J. Smith, Assoc. Superintendent - Inclusive Learning
- R. Steeves, Secretary Treasurer
- M. St. Pierre, Executive Assistant
- A. Visscher, Communications Coordinator

Not in Attendance R. Sawula, Assoc. Superintendent - Curriculum

The meeting was called to order by Chair Watson at 11:38 A.M.

23/03/24-01-Leyson

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

23/03/24-02-Hollman

THAT THE BOARD MOVE OUT OF CAMERA AT 12:40 P.M.

CARRIED.

23/03/24-03-Pasula

THAT THE BOARD RECESS UNTIL THE PUBLIC MEETING IS CALLED TO ORDER.

CARRIED.

Board Chair Watson called the public meeting back to order at 1:33 p.m.

Trustee Leyson led the group in prayer.

Associate Superintendent Smith read the Land Acknowledgement aloud.

1. APPROVAL OF AGENDA

23/03/24-04-Heistad

THAT THE AGENDA BE APPROVED AS PRESENTED.

CARRIED.

2. APPROVAL OF MINUTES

2.1 Regular Meeting Minutes, February 28, 2023

23/03/24-05-Lonsdale

THAT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 28, 2023 BE APPROVED AS AMENDED.

CARRIED.

3. DELEGATIONS

3.1 St. Lorenzo Ruiz Logo Delegation

A student advisory group and the principal of St. Lorenzo de Ruiz Middle School, Mr. Rob Coumont, presented Trustees with a new corporate logo and a new sports logo for St. Lorenzo Ruiz Middle School. The group shared the initial planning process for creating these logos.

3.2 Teacher - Betna Huddleston

Mrs. Huddleston provided Trustees with an oral presentation on her career with Red Deer Catholic Regional Schools.

4. ACTION ITEMS

4.1 THREE YEAR CAPITAL PLAN

Superintendent Finnigan presented Trustees with the three year Capital Plan report and indicated the Division was happy to hear the news regarding a new Blackfalds K-5 school. Secretary Treasurer Steeves informed Trustees that the capital plan would have typically shown a priority for schools within the city of Red Deer, however, statistics show that the city of Red Deer population is not growing, while the population in some of our rural areas is growing. Based on these trends, and projected enrolments, the capital plan is prioritizing new school construction in rural communities.

23/03/24-06-Pasula

**THAT THE BOARD OF TRUSTEES APPROVES THE
2023-2024 - 2026-2027 THREE YEAR CAPITAL PLAN**

CARRIED.

23/03/24-07-Pasula

**THAT THE BOARD OF TRUSTEES APPROVES THE
2023-2024 - 2033-2034 TEN YEAR CAPITAL PLAN AS
PRESENTED.**

CARRIED.

4.2 POLICY REVIEW: POLICY 21 SIPP NON-REGISTERED PENSION PLAN

23/03/24-08-Hollman

**THAT THE BOARD OF TRUSTEES APPROVE THE CHANGES
& UPDATES TO POLICY 21 - SIPP NON-REGISTERED
PENSION PLAN AS PRESENTED.**

CARRIED.

4.3 JOINT USE PLANNING AGREEMENT WITH TOWN OF INNISFAIL

Secretary Treasurer Steeves presented a Joint Use Planning Agreement with the Town of Innisfail for approval. Trustees inquired whether agreements would be required with counties where RDCRS operates, in addition to having agreements with municipalities. Steeves indicated that, in discussion with colleagues, agreements with counties would not be required.

23/03/24-09-Leyson

**THAT THE BOARD OF TRUSTEES APPROVE THE JOINT
USE PLANNING AGREEMENT WITH THE TOWN OF
INNISFAIL AS PRESENTED.**

CARRIED.

4.4 RDCRS TRANSPORTATION - DAYHOME UPDATE

Superintendent Finnigan presented Trustees with the RDCRS Transportation - Dayhome Update report. The Superintendent explained that, as a result of communicating transportation changes in early 2023, it has become apparent that guideline three (3), previously approved in the May 24, 2022 board meeting, would cause challenges for families who access dayhomes and daycares. As a result of these concerns, the Superintendent recommended changes to guideline 3 of the previously approved transportation process be accepted.

Trustees discussed the recommendation and asked whether the proposed \$150 fee for students who require the use of a second route would cover the expense associated

with a seat on an additional route. Secretary Treasurer Steeves explained that the additional fee only covers 15% of the expense. Trustees also asked if there are liability issues associated with an additional stop and whether the amendment would address a majority of the concerns that have been brought forward. Administration explained that the amendment would address the concerns and at the same time allow for the delivery of an efficient transportation system. The Superintendent explained that the revised transportation processes will come into effect at the start of the 2023-2024 school year.

23/03/24-09-Hollman

TO AMEND THE MOTION PREVIOUSLY ADOPTED (22/05/24-07-LONSDALE) TO NOW READ THAT THE RECOMMENDATIONS OF CHANGES WITHIN THE TRANSPORTATION PROCESSES AS PRESENTED IN THE MAY 24, 2022 BOUNDARY DEVELOPMENT REPORT BE ACCEPTED WITH THE FOLLOWING AMENDMENT TO GUIDELINE 3:

EACH CHILD WILL RECEIVE, IF NECESSARY, UP TO TWO BUS STOPS TO ACCOMMODATE UP TO TWO ADDRESSES, AND THE REQUIREMENT THAT THE SECOND REGISTERED ADDRESS BE AN ADDRESS WHERE THE STUDENT RESIDES BE REMOVED.

SHOULD THE STUDENT'S SECOND BUS STOP BE LOCATED ON THE SAME ROUTE AS THE STUDENT'S PRIMARY ADDRESS'S BUS STOP, NO ADDITIONAL TRANSPORTATION FEES WOULD APPLY.

IF A STUDENT'S SECOND BUS STOP REQUIRES THE USE OF A SECOND BUS ROUTE, WITHIN THE SCHOOL CATCHMENT, A FEE OF \$150 WILL APPLY TO OFFSET THE SEAT BEING OCCUPIED ON A SECOND BUS ROUTE.

IF A STUDENT'S SECOND BUS ROUTE IS OUTSIDE THE SCHOOL CATCHMENT THERE WILL BE NO BUSING PROVIDED.

THE REVISED TRANSPORTATION PROCESSES WILL COME INTO EFFECT AT THE START OF THE 2023-2024 SCHOOL YEAR.

CARRIED.

Chair Watson called for a break at 3:00 PM.

The meeting was called back to order at 3:15 PM.

5. DISCUSSION

5.1 MLA FORUM EVENT

Superintendent Finnigan presented the MLA Forum Event report and informed Trustees that, as a result of discussion from the February 28, 2023 regular board meeting, Administration has begun planning an election forum event for high school students and candidates. The event will be planned as a nonpartisan election forum for candidates to respond to social studies 30 student-generated questions where equal opportunity for participation will be provided to all local candidates. Trustees approved the student election forum to take place on May 2, 2023 at Ecole Secondaire Notre Dame High School.

5.2 PROCESS FOR NAMING A SCHOOL

The Superintendent presented the Process for Naming a School report for discussion. Trustees expressed concern with the order of some of the steps and indicated that this is an operational matter and recommended that the process be documented into an Administrative Procedure.

6. INFORMATION ITEMS

6.1 SUPERINTENDENT REPORT

Superintendent Finnigan presented the Superintendent Report as information, focusing on Faith Day, the Central Alberta Collegiate Institute (CACI) proposal to Alberta Education, and International Education.

6.2 FINANCIAL REPORT

Secretary Treasurer Steeves presented the Financial Report as information. He informed Trustees the budget will come in at a bit of a deficit this year as expected, and that RDCRS received \$478,000 from Alberta Infrastructure for the soil issue at St. Lorenzo Ruiz Middle School, which was less than the cost and the amount requested.

6.3 TRUSTEE REPORTS AND UPDATES

- Alberta School Boards Association (ASBA)
Trustee Leyson reported that the next ASBA meeting will be held on Monday, March 27, 2023. Leyson indicated that the names of the RDCRS Edwin Parr nominee and RDCRS ACSTA Catholic education award nominees will be announced in April.
- ALBERTA CATHOLIC SCHOOL TRUSTEES ASSOCIATION (ACSTA)
Trustee LaGrange reported that she attended the ACSTA MLA reception event and reported that Education Minister Adriana Lagrange and Opposition Leader Rachel Notley spoke at the event. Vice-Chair Heistad also attended the event. Associate Superintendent Ledene reported that he was also at the event and that both Minister LaGrange and Ms. Notley spoke strongly in support of publicly-funded Catholic education.

- Rural Caucus of Alberta School Boards
Vice-Chair Heistad provided a verbal report on the Rural Education Symposium, which focused on resiliency, reconciliation, and rejoicing. Heistad stated that it was a great conference and that Minister LaGrange was in attendance.
- Catholic Education Foundation
Trustee Pasula reported that the Foundation will meet in April and introduced the idea that the Foundation could potentially help students scholarships and bursaries and fund the expense of participating in athletics teams or artistic events.
- Trustee PD Reports
There were no reports.

6.4 [Correspondence Report:](#)

- [Letter from the Minister - Budget](#)
- [Letter from the Education Critic - Sarah Hoffman](#)
- [Education Budget Information - 2023](#)

6.5 Upcoming Events

- March 27, 2023 - ASBA Zone 4 @ Chinook's Edge (hybrid)
- April 3, 2023 - Board Retreat
- April 7, 2023 - Good Friday
- April 9, 2023 - Easter
- April 24, 2023 - ASBA Zone 4 @ Wildrose

Trustee LaGrange read a closing prayer aloud.

23/03/24-20-Leyson

THAT THE REGULAR MEETING RECESS TO THE COMMITTEE OF THE WHOLE, THE TIME BEING 4:30 P.M.

CARRIED.

23/03/24-21-Pasula

THAT THE REGULAR MEETING RECONVENE.

CARRIED.

23/03/24-22-Lonsdale

THAT THE REGULAR MEETING ADJOURN, THE TIME BEING 5:55 P.M.

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)