



Minutes of a Regular Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held June 20, 2023.

Present:

- S. Heistad
- M. Hollman
- M. LaGrange
- C. Leyson
- D. Lonsdale
- K. Pasula (joined meeting at 5:35 p.m)
- A. Watson, Trustees
- K. Finnigan, Superintendent of Schools
- L. Latka, Secretary Treasurer
- R. Ledene, Assoc. Superintendent - Personnel
- R. Sawula, Assoc. Superintendent - Curriculum
- J. Smith, Assoc. Superintendent - Inclusive Learning
- R. Steeves, Secretary Treasurer
- M. St. Pierre, Executive Assistant

The meeting was called to order by Chair Watson at 3:28 p.m.

23/06/20-01-Lonsdale

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA.

CARRIED.

23/06/20-02-Heistad

THAT THE BOARD MOVE OUT OF CAMERA AT 4:17 P.M.

CARRIED.

23/06/20-03-Lonsdale

THAT THE BOARD RECESS UNTIL THE PUBLIC MEETING IS CALLED TO ORDER.

CARRIED.

Board Chair Watson called the public meeting back to order at 5:30 p.m.
Secretary Treasurer Steeves led the group in prayer.
Vice-Chair Heistad read the Land Acknowledgement aloud.

1. APPROVAL OF AGENDA
The Board added the following item to the Agenda.
 - 4.1 Compensation Review

23/06/20-04-Hollman

THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED.

2. APPROVAL OF MINUTES
 - 2.1 Regular Meeting Minutes, May 26, 2023

23/06/20-05-Heistad

**THAT THE MINUTES OF THE REGULAR MEETING OF MAY 26, 2023
BE APPROVED AS PRESENTED.**

CARRIED.

3. DELEGATIONS
There were no delegations at the meeting.

4. ACTION ITEMS

- 4.1 STRATEGIC PLAN MEASUREMENT DASHBOARD
Superintendent Finnigan presented Trustees with the Strategic Plan Measurement Dashboard document and explained that this will be used to measure the goals put into place within the Board of Trustees Strategic Plan. Associate Superintendent of Curriculum Sawula explained that each of the Strategic Imperatives have specific deliverables that are designed to achieve the overall practical vision. The dashboard includes lag measures that will demonstrate the achievement of the practical vision and predictive lead measures that define what actions are necessary to achieve the Division's end goals. Sawula indicated that he is confident that if all of the lead measures are put into place, the Division will see the intended results. Superintendent Finnigan concluded that the imperatives and measurements will align with the Division's quarterly reports.
- 4.2 LOCALLY DEVELOPED COURSES
Associate Superintendent of Curriculum Sawula informed Trustees that the Division supports the local development and authorization of senior high school courses to enhance student learning opportunities. Sawula stated that the courses being discussed are all courses that have previously been acquired by the Division and

approved by Alberta Education but require reauthorization as the Division's authorization to offer them is set to expire.

23/06/20-06-Leyson

**THAT THE BOARD OF TRUSTEES APPROVE THE RENEWING /
ACQUIRING OF THE LOCALLY DEVELOPED COURSES AS FOLLOWS:**

Course Name	Version	Course Code	First Approved Year	Last Approved Year
Advanced Acting/Touring Theatre 15	3 Credits (2023-2027)	LDC1975	2023-2024	2026-2027
Advanced Acting/Touring Theatre 15	5 Credits (2023-2027)	LDC1975	2023-2024	2026-2027
Advanced Acting/Touring Theatre 25	3 Credits (2023-2027)	LDC2975	2023-2024	2026-2027
Advanced Acting/Touring Theatre 25	5 Credits (2023-2027)	LDC2975	2023-2024	2026-2027
Advanced Acting/Touring Theatre 35	3 Credits (2023-2027)	LDC3975	2023-2024	2026-2027
Advanced Acting/Touring Theatre 35	5 Credits (2023-2027)	LDC3975	2023-2024	2026-2027
Big History 15	5 Credits (2023-2027)	LDC1017	2023-2024	2026-2027
Biology (IB) 25	3 Credits (1904-2024)	LDC2232	2023-2024	2023-2024
Creative Writing and Publishing 15	3 Credits (2023-2027)	LDC1269	2023-2024	2026-2027
Creative Writing and Publishing 15	5 Credits (2023-2027)	LDC1269	2023-2024	2026-2027
Creative Writing and Publishing 25	3 Credits (2023-2027)	LDC2269	2023-2024	2026-2027
Creative Writing and Publishing 25	5 Credits (2023-2027)	LDC2269	2023-2024	2026-2027
Creative Writing and Publishing 35	3 Credits (2023-2027)	LDC3269	2023-2024	2026-2027
Creative Writing and Publishing 35	5 Credits (2023-2027)	LDC3269	2023-2024	2026-2027
Dance 15	3 Credits (2023-2027)	LDC1413	2023-2024	2026-2027
Dance 15	5 Credits (2023-2027)	LDC1413	2023-2024	2026-2027
Dance 25	3 Credits (2023-2027)	LDC2413	2023-2024	2026-2027
Dance 25	5 Credits (2023-2027)	LDC2413	2023-2024	2026-2027
Dance 35	3 Credits (2023-2027)	LDC3413	2023-2024	2026-2027
Dance 35	5 Credits (2023-2027)	LDC3413	2023-2024	2026-2027
ESL Introduction to Canadian Studies 15	5 Credits (2023-2027)	LDC1212	2023-2024	2026-2027
ESL Introduction to Canadian Studies 25	5 Credits (2023-2027)	LDC2212	2023-2024	2026-2027
ESL Introduction to Science 15	5 Credits (2023-2027)	LDC1213	2023-2024	2026-2027
ESL Introduction to Science 25	5 Credits (2023-2027)	LDC2213	2023-2024	2026-2027
Religious Studies Roman Catholic 15	3 Credits (2023-2027)	LDC1794	2023-2024	2026-2027
Religious Studies Roman Catholic 15	5 Credits (2023-2027)	LDC1794	2023-2024	2026-2027
Religious Studies Roman Catholic 25	3 Credits (2023-2027)	LDC2794	2023-2024	2026-2027
Religious Studies Roman Catholic 25	5 Credits (2023-2027)	LDC2794	2023-2024	2026-2027
Religious Studies Roman Catholic 35	3 Credits (2023-2027)	LDC3794	2023-2024	2026-2027
Religious Studies Roman Catholic 35	5 Credits (2023-2027)	LDC3794	2023-2024	2026-2027

CARRIED.

4.3 APPROVAL OF AUDITORS

Secretary Treasurer Steeves informed Trustees that the Division is in the second year of a five year audit services agreement with BDO accounting firm and that the approval of their professional services is required each year.

23/06/20-07-Hollman

THAT THE BOARD APPROVES THE APPOINTMENT OF BDO AS THE AUDITORS FOR THE FISCAL YEAR ENDING AUGUST 31, 2023.

CARRIED.

4.4 JOINT USE PLANNING AGREEMENT REPORT

Secretary Treasurer Steeves presented a Joint Use Planning Agreement with the County of Red Deer for approval.

23/06/20-08-Lonsdale

THAT THE BOARD OF TRUSTEES APPROVE THE JOINT USE PLANNING AGREEMENT WITH THE COUNTY OF RED DEER AS PRESENTED.

CARRIED.

4.5 COMPENSATION REVIEW

Trustees discussed the creation of an ad hoc committee to solicit and review proposals from compensation consultants for the purpose of conducting a compensation review.

23/06/20-09-Heistad

THAT THE BOARD CREATE AN AD HOC COMMITTEE TO SOLICIT AND REVIEW PROPOSALS FROM ROSTERS OF COMPENSATION CONSULTANTS. THE COMMITTEE, COMPRISED OF TRUSTEES HOLLMAN, LEYSON AND CHAIR WATSON AS EX OFFICIO, ON A BEST EFFORTS BASIS, SUPPORTED BY THE SUPERINTENDENT, WILL BRING A RECOMMENDATION FOR THE COMPENSATION CONSULTANT TO THE SEPTEMBER MEETING, AND A FINAL COMPENSATION REPORT TO THE NOVEMBER MEETING.

CARRIED.

5. DISCUSSION

5.1 BOARD OF TRUSTEES SCHOOL TOURS

Superintendent Finnigan presented a potential four-day itinerary for Trustees to participate in school and facility tours in the fall of 2023. Finnigan explained that the purpose of the visits are to apprise Trustees with our various schools and facilities and to introduce Trustees to the school administration.

6. INFORMATION ITEMS

6.1 SUPERINTENDENT REPORT

Superintendent Finnigan presented the June Superintendent report and highlighted the service project work done by high school students, including a Thinkfast event to raise money for Development and Peace. Finnigan informed Trustees that RDCRS students had the opportunity to participate in faith retreats and in the celebration of sacraments in the months of May and June. Finnigan also reported that the administration and RDCRS school councils used the sum of school councils grant money to provide keynote presentations for all school communities with a focus on mental health, strategies to support mental health, and how parents can support learning at home and at school.

6.2 SECRETARY TREASURER REPORT

- Financial Report
- Capital Projects Report
- Maintenance Report

Secretary Treasurer Latka presented the Secretary Treasurer Report and informed Trustees that the May financial statements are now showing a deficit which is starting to come in line with the forecast for the year. Latka informed Trustees that 11 new buses have been purchased which will not be delayed by the 12 - 18 month typically expected delivery date. Latka also provided Trustees with an update on St. Lorenzo Ruiz Middle School project, summer maintenance projects including the purchase of new air conditioning units for schools that have portables, and facility rentals.

6.3 TRUSTEE REPORTS AND UPDATES

- Alberta School Boards Association (ASBA)
Trustee Leyson informed Trustees that the ASBA Spring General Meeting was well attended on June 2-4, 2023.
- Alberta Catholic School Trustees Association (ACSTA)
Trustee LaGrange indicated that ACSTA have not met since the May meeting and that the ACSTA Convention and AGM will occur on November 17 - 19, 2023.
- Rural Caucus of Alberta School Boards.
Vice-Chair Heistad informed Trustees that the Rural Caucus of Alberta School Board's website is now up and running and highlighted the Member Boards page intended to assist rural boards with posting job opportunities and recruitment. Heistad also directed Trustees to the Flourishing Stories page intended to highlight stories from rural boards across the province.
- Catholic Education Foundation
Trustee Pasula presented Draft Minutes from the RDCRS Education Foundation May 18, 2023 meeting as information. Superintendent Finnigan reported that the Education Foundation committee met to review submitted scholarship and grant applications, resulting in 6 student scholarships being awarded, 21 school projects and 3 Division projects being awarded. Chair Watson indicated that that the Board

will review Policy 22 - Red Deer Catholic Regional Schools Education Foundation in the fall.

- Trustee PD Reports
Trustee Pasula informed Trustees that he attended the Greater St. Albert Catholic Schools Education Foundation's first ever golf tournament and that the event was very well done.

6.4 CORRESPONDENCE REPORT

There was no correspondence report presented.

6.5 UPCOMING EVENTS

- June 20, 2023 - Honouring Spirit Student Recognition Evening
- June 24, 2023 - Waskasoo Seepee Traditional Pow Wow
- June 27, 2023 - St. Dominic Grad Mass
- June 28, 2028 - St. Dominic Graduation Day
- June 29, 2023 - École Secondaire Notre Dame High School Graduation Day
- June 29, 2023 - St. Joseph High School Graduation Day
- July 2-5, 2023 - CSBA Congress & National Trustee Gathering on indigenous Education
- August 25, 2023 - Board Organizational Meeting

Chair Watson stated that she doesn't anticipate a full board meeting in August and that at this point it will be an organizational meeting only.

Trustee Leyson read a closing prayer aloud.

23/06/20-10-Lonsdale

THAT THE REGULAR MEETING ADJOURN, THE TIME BEING 6:37 P.M.

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)