



Suite 1200, 9925 - 109 Street Edmonton, AB T5K 2J8
 Phone: 780.482.7311 Fax: 780.482.5659
 www.asba.ab.ca email: finance@asba.ab.ca

Invoice

Date	Invoice #
6/22/2023	2022299

INVOICE TO

Red Deer CS School Division
 5210 - 61 Street
 Red Deer, AB T4N 6N8

Terms - Net 30 days

Business No. 10669 4268 RT0001

Quantity	Item	Description	Net	Amount
	000-51000-30	Registration as attached - ASBA Spring General Meeting	4,725.00	4,725.00
		GST on sales	5.00%	236.25

Electronic Funds Transfer (EFT) Option:
 Bank of Nova Scotia
 Beneficiary: Alberta School Boards Association
 Transit #: 12989
 Bank #: 002
 Account #: 0386014
 Send payment notifications to finance@asba.ab.ca

Subtotal	CAD 4,725.00
GST 5%	CAD 236.25
Total	CAD 4,961.25

Alberta School Boards Association
 Spring General Meeting
 June 4-5, 2023

School Board	Acctg Code	First Name	Last Name	Title	Registration - Late	Date Registered	Reg Fee	
Red Deer Catholic	red01	Kathleen	Finnigan	Superintendent		Apr 27, 2023	\$675.00	00093
Red Deer Catholic	red01	Sharla	Heistad	Vice-Chair		Apr 26, 2023	\$675.00	06502
Red Deer Catholic	red01	Laurel	Latka	Secretary-Treasurer		Apr 27, 2023	\$675.00	07408
Red Deer Catholic	red01	Cynthia	Leyson	Trustee		Apr 27, 2023	\$675.00	06513
Red Deer Catholic	red01	Dorraine	Lonsdale	Trustee		Apr 27, 2023	\$675.00	06512.
Red Deer Catholic	red01	Kim	Pasula	Trustee		May 26, 2023	\$675.00	06511
Red Deer Catholic	red01	Anne Marie	Watson	Board Chair		Apr 27, 2023	\$675.00	03964
Red Deer Catholic Total							\$4,725.00	

2022-2023 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort

PAYABLE TO: Sharla Heistad

DATE: Jul 01, 2023

Claim Totals		Office Use
Unit Total (A+B)	\$293.38 612.60	Purchase Order #
GST/HST Total (A+B)	\$349.23 30.01	Authorization
Adjusted Unit Amount	\$405.13	
68% of GST/HST	\$237.48	

Claim Total (Reimbursement): \$642.61

Applicant Signature

Admin/Approval Signature

X

A: RECEIPTS

Date	Vendor	Description	Receipt Total	GST & HST	Unit Amount
Jun 04, 2023	The Westin Hotel	room charge	\$149.00	\$149.00	\$0.00
Jun 04, 2023	The Westin Hotel	GST	\$7.67	\$7.67	\$0.00
Jun 04, 2023	The Westin Hotel	Destination Marketing Fee	\$4.47	\$4.47	\$0.00
Jun 04, 2023	The Westin Hotel	Tourism Levy	\$6.14	\$6.14	\$0.00
Jun 05, 2023	The Westin Hotel	room charge	\$149.00	\$149.00	\$0.00
Jun 05, 2023	The Westin Hotel	GST	\$7.67	\$7.67	\$0.00
Jun 05, 2023	The Westin Hotel	Destination Marketing Fee	\$4.47	\$4.47	\$0.00
Jun 05, 2023	The Westin Hotel	Tourism Levy	\$6.14	\$6.14	\$0.00
Receipts Total					\$334.56
GST/HST Total					\$334.56 15.34
Unit Total					\$0.00 319.22

The Westin Calgary
 320 Fourth Ave SW
 Calgary, AB T2P 2S6
 Canada
 Tel: 403-266-1611 Fax: 403-233-7471



Sharla Heistad
 AL5453 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 1 Invoice Nbr : 1000329427
 Guest Number : 1696934
 Folio ID : A
 Arrive Date : 04-JUN-23 15:09
 Depart Date : 06-JUN-23
 No. Of Guest : 1
 Room Number : 419
 Marriott Bonvoy Number :

Information Invoice

Tax ID : 815462536RT0001
 The Westin Cal YYCWI JUN-06-2023 04:30 9999

Date	Reference	Description	Charges (CAD)	Credits (CAD)
04-JUN-23	RT419	Room Chrg - Grp - Association	149.00	
04-JUN-23	RT419	Goods And Services Tax	7.67	
04-JUN-23	RT419	Destination Marketing Fee	4.47	
04-JUN-23	RT419	Tourism Levy	6.14	
05-JUN-23	RT419	Room Chrg - Grp - Association	149.00	
05-JUN-23	RT419	Goods And Services Tax	7.67	
05-JUN-23	RT419	Destination Marketing Fee	4.47	
05-JUN-23	RT419	Tourism Levy	6.14	
JUN-06-2023 MC		MasterCard/Euro		-334.56

Approve EMV Receipt for MC - 5082: PIN Verified
 TC:9765648B6E2E1D70
 IAD:1410607003220000BDB200000000000000FF TVR:0000048000
 AID:A0000000041010 Application Label:Mastercard

** Total 334.56 -334.56
 *** Balance 0.00

The Westin Calgary
320 Fourth Ave SW
Calgary, AB T2P 2S6
Canada
Tel: 403-266-1611 Fax: 403-233-7471



Sharla Heistad
AL5453 - ALBERTA SCHOOL BOARDS ASSOCIAT

Page Number : 2 Invoice Nbr : 1000329427
Guest Number : 1696934
Folio ID : A
Arrive Date : 04-JUN-23 15:09
Depart Date : 06-JUN-23
No. Of Guest : 1
Room Number : 419
Marriott Bonvoy Number :

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

GST Summary	Amount (CAD)
Room	15.34
Food & Beverage	0.00
Telephone	0.00
Other Revenue	0.00
Total	15.34

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Signature _____

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Date	From	To	Comment	Distance (km)
Jun 04, 2023	Innisfail	Calgary	ASBA SGM and rural caucus	115
Jun 08, 2023	Innisfail	Red Deer	St. Francis farewell Mass St. Mary's	76
Jun 09, 2023	Innisfail	Montfort	Superintendent/Board Review	80
Jun 16, 2023	Innisfail	Mother Teresa	Grade 9 Farewell	80
Jun 20, 2023	Innisfail	Montfort	Regular Board meeting	80
Jun 29, 2023	Innisfail	Red Deer	Notre Dame grad Centrum	74

Distance Total (km) 505

Distance Total Year (km)

Rate (\$/km after tax) \$0.61

GST Total \$14.67

Unit Total \$293.38

Mileage Total \$308.05

2022-2023 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Sharla Heistad

DATE: Sep 01, 2023

Claim Totals		Office Use
Unit Total (A+B)	\$95.27	Purchase Order #
GST/HST Total (A+B)	\$4.77	
Adjusted Unit Amount	\$96.80	Authorization
68% of GST/HST	\$3.24	

6510-41 ——— 06502-80

Claim Total (Reimbursement): \$100.04

Applicant Signature

Admin/Approval Signature

X

X

no receipts entered

Date	From	To	Comment	Distance (km)
Jul 13, 2023	Innisfail home	St. Joseph High School	Holy Trinity Principal interviews	84
Jul 24, 2023	Innisfail home	Pogadl Park	Sylvan Gulls game Town of Sylvan guest	80

Distance Total (km) 164

Distance Total Year (km)

Rate (\$/km after tax) \$0.61

GST Total \$4.77

Unit Total \$95.27

Mileage Total \$100.04

2022-2023 EXPENSE & MILEAGE CLAIM REIMBURSEMENT



LOCATION/DEPARTMENT: Montfort / Trustee

PAYABLE TO: Sharla Heistad

DATE: Sep 01. 2023

Claim Totals		Office Use
Unit Total (A+B)	\$140.59	Purchase Order #
GST/HST Total (A+B)	\$7.03	
Adjusted Unit Amount	\$142.84	Authorization
68% of GST/HST	\$4.78	

~~6510-41~~ 06502-80
Claim Total (Reimbursement): \$147.62

Applicant Signature

Admin/Approval Signature

no receipts entered

Date	From	To	Comment	Distance (km)
Aug 25, 2023	Innisfail home	Montfort	Organizational/Board meeting	80
Aug 28, 2023	Innisfail home	St. Joseph	Opening Divisional Mass	84
Aug 31, 2023	Innisfail home	Notre Dame	Grade 10 welcome BBQ	78

Distance Total (km) 242

Distance Total Year (km)

Rate (\$/km after tax) \$0.61

GST Total \$7.03

Unit Total \$140.59

Mileage Total \$147.62