



Minutes of a Regular Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held September 26, 2023.

Present: S. Heistad
M. Hollman
C. Leyson
D. Lonsdale
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
L. Latka, Secretary-Treasurer
R. Ledene, Assoc. Superintendent - Personnel
R. Sawula, Assoc. Superintendent - Curriculum
J. Smith, Assoc. Superintendent - Inclusive Learning
M. St. Pierre, Executive Assistant
A. Visscher, Communications Coordinator

Not in Attendance: K. Pasula
M. LaGrange

Board Chair Hollman called the meeting to order at 4:40 p.m.

09/26/23-01-Lonsdale

THAT THE COMMITTEE OF THE WHOLE MOVE IN CAMERA 4:42 P.M.

CARRIED.

09/26/23-02-Leyson

THAT THE BOARD MOVE OUT OF CAMERA AT 5:00 P.M.

CARRIED.

09/26/23-03-Heistad

THAT THE BOARD RECESS UNTIL THE PUBLIC MEETING IS CALLED BACK TO ORDER.

CARRIED.

Board Chair Hollman read the Carried Motion (09/25/23-09-Heistad) from the Special Meeting of September 25, 2023 aloud.

Board Chair Hollman called the meeting back to order at 5:49 p.m.

Vice Chair Lonsdale read the opening prayer aloud.

Associate Superintendent Smith read the Land Acknowledgement aloud.

Board Chair Hollman stated that Trustee Pasula was unable to attend the meeting due to an emergency.

1. APPROVAL OF AGENDA

The following additions were made to the Agenda:

4.2 COMMITTEE APPOINTMENTS

09/26/23-04-Watson

THAT THE AGENDA BE ACCEPTED AS AMENDED.

CARRIED.

2. APPROVAL OF MINUTES

2.1 AUGUST 25, 2023 ORGANIZATIONAL MEETING MINUTES

09/26/23-05-Lonsdale

THAT THE MINUTES OF THE ORGANIZATIONAL MEETING OF AUGUST 25, 2023 BE ADOPTED AS PRESENTED.

CARRIED.

2.2 AUGUST 25, 2023 REGULAR MEETING MINUTES

09/26/23-06-Watson

THAT THE MINUTES OF THE REGULAR MEETING OF AUGUST 25, 2023 BE ADOPTED AS PRESENTED.

CARRIED.

2.3 SEPTEMBER 5, 2023 SPECIAL MEETING MINUTES

09/26/23-07-Leyson

THAT THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 5, 2023 BE ADOPTED AS PRESENTED.

CARRIED.

2.4 SEPTEMBER 13, 2023 SPECIAL MEETING MINUTES

09/26/23-08-Watson

THAT THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 13, 2023 BE ADOPTED AS AMENDED.

CARRIED.

3. DELEGATIONS

There were no delegations at the meeting.

4. ACTION ITEMS

4.1 ALBERTA SCHOOL FOUNDATION FUND (ASFF)

Superintendent Finnigan presented the report to the Board of Trustees. Trustee Watson encouraged Trustees to vote in favour of this motion.

09/26/23-09-Leyson

THAT THE BOARD OPT OUT OF THE ALBERTA SCHOOL FOUNDATION FUND (ASFF) AND THAT DIVISION 4 OF PART 6 OF THE EDUCATION ACT (2012) S. 164 (1-5) DOES NOT APPLY TO THIS BOARD.

CARRIED.

4.2 COMMITTEE APPOINTMENTS

09/26/23-10-Watson

THAT THE TRUSTEE COMMITTEE APPOINTMENTS FOR THE 2023-2024 SCHOOL YEAR BE AMENDED TO THE FOLLOWING:

Board/A.T.A. Liaison Board Chair, Vice-Chair (or designate)	Chair Murray Hollman Vice-Chair Dorraine Lonsdale
Superintendent Negotiating	Chair Murray Hollman

Board Chair, Vice-Chair	Vice-Chair Dorraine Lonsdale
Student Matters Appeals/Hearing Committee Any two (2) trustees who are available	Trustees rotate
Audit Committee Three (3) Trustees. One (1) of the three Trustees will act as the Chair of the Audit Committee as determined by the members.	Chair Murray Hollman Vice-Chair Dorraine Lonsdale Trustee Kim Pasula
Red Deer Catholic Foundation Two (2) trustees as per Policy 22	Trustee Sharla Heistad Trustee Kim Pasula
A.T.A. Negotiations Three (3) Trustees including the Board Chair (unless in conflict) and TEBA representative	Trustee Kim Pasula Trustee Cynthia Leyson Vice-Chair Dorraine Lonsdale - TEBA
CUPE Negotiations Two (2) Trustees including Board Chair (unless in conflict)	Chair Murray Hollman Trustee Anne Marie Watson
A.S.B.A. Zone 4 One Trustee and one alternate	Trustee Sharla Heistad Trustee Anne Marie Watson (alternate)
A.C.S.T.A. One Trustee and one alternate	Trustee Cynthia Leyson Trustee Sharla Heistad (alternate)
Rural Caucus Committee One Trustee	Trustee Sharla Heistad
TEBA One Trustee	Trustee Dorraine Lonsdale
Joint Use Planning Governing Two (2) Trustees	Trustee Sharla Heistad Trustee Dorraine Lonsdale

CARRIED.

Trustees reviewed the Trustee School Liaisons appointments for the 2023-2024 school year and amended the appointments to the following.

School	Trustee Representative
École Camille J. Lerouge School	Trustee Kim Pasula

École Secondaire Notre Dame High School	Trustee Cynthia Leyson
École Mother Teresa School	Trustee Sharla Heistad
École Our Lady of the Rosary School	Vice-Chair Dorraine Lonsdale
Father Henri Voisin School	Trustee Anne Marie Watson
Holy Family School	Chair Murray Hollman
Holy Trinity School	Trustee Sharla Heistad
Maryview School	Trustee Cynthia Leyson
St. Dominic High School	Vice-Chair Dorraine Lonsdale
St. Elizabeth Seton School	Trustee Anne Marie Watson
St. Francis of Assisi School	Trustee Anne Marie Watson
St. Gregory the Great Catholic School	Trustee Cynthia Leyson
St. Joseph High School	Trustee Kim Pasula
St. Lorenzo Ruiz Middle School	Trustee Cynthia Leyson
St. Marguerite Bourgeoys School	Trustee Sharla Heistad
St. Martin de Porres school	Trustee Kim Pasula
St. Matthew School	Vice-Chair Dorraine Lonsdale
St. Patrick's Community School	Chair Murray Hollman
St. Teresa of Avila School	Trustee Anne Marie Watson
St. Thomas Aquinas School	Chair Murray Hollman
St. John Paul II Outreach School	Trustee Kim Pasula

5. DISCUSSION ITEMS

5.1 ADMINISTRATIVE PROCEDURE 458 - DUTY TO REPORT

Secretary-Treasurer Latka presented the Administrative Procedure 458 - Duty to Report and informed Trustees that the procedure was communicated with all schools and facilities within the Division.

5.2 TRUSTEE REMUNERATION REVIEW

Secretary-Treasurer Latka presented the Board of Trustees with the Trustee

Remuneration Review Report and highlighted that as per Policy 19 - Board Operations, the Trustee rates of remuneration shall be adjusted annually in September to reflect the change in the Alberta Consumer Price Index (CPI). Latka recommended that based on the information presented, an adjustment to the Trustee remuneration be an increase of 1.90% based on the CPI increase for the period July 1, 2022 through June 30, 2023.

Trustee Watson agreed that the Board should adhere to the referenced policy and accept Latka's recommendation. As the recommendation falls within policy, there is no requirement for a motion for the recommendation.

5.3 BOARD MINI RETREATS DATES FOR CONSIDERATION

Superintendent Finnigan presented Trustees with potential dates to hold additional full-day Board mini-retreats for the 2023-2024 school year. The following dates were set for holding full-day board mini retreats for the 2023-2024 school year:

- October 23, 2023.
- December 4, 2023
- January 25, 2024
- March 1, 2024
- April 12, 2024

The Board requested that the agreed upon dates be added to the Trustee calendar.

5.4 SENIOR ADMINISTRATION COMPENSATION REVIEW REPORT - SPECIAL COMMITTEE

Trustee Watson informed Trustees that the Compensation Review Committee, with the assistance of the Secretary-Treasurer, solicited and reviewed proposals from compensation consultants to conduct a Senior Administration Compensation Review.

9/26/23-11- Watson

THAT THE BOARD APPROVES THE APPOINTMENT OF YSTATION TO PROVIDE CONSULTATION SERVICES FOR THE SENIOR ADMINISTRATION COMPENSATION REVIEW.

CARRIED.

Trustee Leyson provided Secretary-Treasurer Latka Kudos for her work in the process.

5.5 JOINT MEETING WITH THE CITY OF RED DEER

The Superintendent informed Trustees about a joint meeting with the City of Red Deer on November 7, 2023 and requested feedback for potential discussion items. A variety of potential topics were discussed including future land

availability for Catholic schools, improved accessibility to recreational facilities, youth and training programs, more frequent review of City transit contracts, safety concerns at the Collicutt Centre, and the potential for recreation facilities to support structured programming. The Board of Trustees is also interested in a GH Dawe Community Centre presentation and how the facility could be utilized by Division schools.

5.6 2024-2025 CALENDAR COMMITTEE

Associate Superintendent Ledene presented the 2024-2025 Calendar Committee Report and explained that they are in need of one Trustee to become a representative on the committee. Vice-Chair Lonsdale put her name forward for the committee.

6. INFORMATION ITEMS

6.1 SUPERINTENDENT REPORT

Superintendent Finnigan presented the Superintendent report giving Trustees an update on the first Faith Formation evening for new probationary contract teachers. The Associate Superintendent of Curriculum provided Trustees with an update on the new curriculum implementation and shared that Administration met with Red Deer Polytechnic President and Vice President, Academic & Student Experience at the Confluence Campus in Rocky Mountain House to assess community needs and discuss future partnerships particularly focusing on dual-credit programs and work-integrated learning opportunities for student within the school division.

6.2 SECRETARY TREASURER REPORT

Secretary-Treasurer Latka presented the Secretary Treasurer report as information and highlighted the financials for the St. Lorenzo Ruiz Middle School project, and the upcoming grand opening event.

6.3 SCHOOL BUS ADVANCE FUNDING PROGRAM

Secretary-Treasurer Latka informed Trustees of new funding that is now available to school boards that manage their own student transportation fleets. Latka stated that due to budget changes for the 2023-2024 year, the Division will require 10-15 additional buses and is currently working on finalizing the number of buses required prior to submitting an application for the school bus advance funding program.

6.4 TRUSTEE REPORTS AND UPDATES

- Alberta School Boards Association (ASBA)
 - Trustee Heistad informed Trustees that RDCRS is hosting the next ASBA Zone 4 meeting on October 16, 2023 in a hybrid format.

- Alberta Catholic School Trustees Association (ACSTA)
 - Trustee Leyson stated that as the new ACSTA Director, she intends to attend the ACSTA meetings in Edmonton and will

provide detailed reports back to the Board.

- Rural Caucus of Alberta School Boards
 - Trustee Heistad informed Trustees the the AGM will happen in November.
- Catholic Education Foundation
 - Superintendent Finnigan informed Trustees that the Foundation has not had a meeting as of yet and will work to organize the AGM in October.

6.5 Correspondence

- Minister's Back to School Letter (English)
- Minister's Back to School Letter (French)
- Resuming Engagement on Draft Social Studies Curriculum - Letter to Parents from the Minister (English) & French

6.6 Upcoming Events:

- October 6, 2023 - Archbishop Dinner, Edmonton
- October 9, 2023 - Thanksgiving Day
- October 10, 12, 18, 31, 2023 - School Tours with Trustees (get times out to trustees by end of the week)
- October 23, 2023 - Full-day Board Mini Retreat
- October 26, 2023 - St. Lorenzo Ruiz Middle School Grand Opening

Trustee Heistad read the closing prayer aloud.

09/26/23-12-Heistad

THAT THE BOARD RECESS UNTIL THE PUBIC MEETING IS CALLED BACK TO ORDER.

CARRIED.

09/26/23-12-Heistad

THAT THE BOARD MOVE INTO CAMERA AT 7:15 P.M.

CARRIED.

09/26/23-13-Watson

THAT THE BOARD MOVE OUT OF CAMERA AT 8:40 P.M.

CARRIED.

09/26/23-13-Leyson

THAT THE REGULAR MEETING ADJOURN, THE TIME BEING 8:41 P.M.

CARRIED.

(CHAIR)

(SUPERINTENDENT)