



**23/24 CELL PHONE & INTERNET ACCESS**

Location: **BOARD OF TRUSTEES**

Cheque Payable to: **MURRAY HOLLMAN 05412**

(Teacher / Staff name)

DATE: \_\_\_\_\_

Date	Description	TOTAL (includes GST)	GST	Unit Amount
Jan 22/24	23/24 CELL PHONE & INTERNET ACCESS	\$ 900.00	\$ -	\$ 900.00
	Sept/23-Aug 31/24			
<b>Total :</b>		<b>\$ 900.00</b>	<b>\$ -</b>	<b>\$ 900.00</b>

UNIT Total:	\$ 900.00
GST/HST Total :	\$ -

**TOTAL CLAIM REIMBURSEMENT: \$ 900.00**

\_\_\_\_\_  
Accounts Payable Representative

\_\_\_\_\_  
Admin Approval / Signature

Accounts Payable Use

Inv#: 23/24 Cell/Internet  
Posting Desc: 23/24-cell & Internet Sep/23-Aug 31/24

**6510-41-000000-05412-80**  
GL Code

RECEIVED  
NOV 16 2022

15.4.10 Budgets for trustees' expenses will be reviewed annually during budget deliberations. The Superintendent will ensure that trustee expenses are monitored and that trustees are advised of their status in a timely manner. Should a trustee wish to exceed their Trustee expense budget, prior approval is required from the Board.

15.5 A communications allowance of \$900.00 per annum will be provided to trustees to compensate them for the use of their personal cell phone and internet access while conducting official school board business.

#### 16. Trustee Conflict of Interest

The trustee is directly responsible to the electorate of the Division and to the Board.

Upon election to office, the trustee must complete a disclosure of personal information and accept a position of public trust. A copy of these statements will be provided to all trustees, senior administration, managers, and principals. The trustee is expected to act in a manner which will enhance the trust accorded the trustee, and through the trustee, the trust accorded to the Board.

The Board believes that its ability to discharge its obligations is dependent upon the trust and confidence of the electorate in its Board and its trustee members. Therefore, the Board believes in the requirement to declare conflict of interest.

16.1 The trustee is expected to be conversant with the Sections 85-96 of the *Education Act*.

16.2 The trustee is solely responsible for declaring him/herself to be in possible conflict of interest.

16.2.1 The trustee shall make such declaration in open meeting prior to Board or committee discussion of the subject matter which may place the trustee in conflict of interest.

16.2.2 Following the declaration of conflict of interest by a trustee, all debate and action shall cease until the trustee has left the room.

16.3 It shall be the responsibility of the trustee in conflict to absent him/herself from the meeting in accordance with the requirements of the *Education Act* and ensure that his/her declaration and absence is properly recorded within the minutes.

16.4 The recording secretary will record in the minutes:

16.4.1 The trustee's declaration;

16.4.2 The trustee's abstention from the debate and the vote; and

16.4.3 That the trustee left the room in which the meeting was held.

#### 17. Board Self-Evaluation

17.1 The annual Board self-evaluation process will complement the Superintendent evaluation process described in the document entitled *Superintendent Evaluation Process, Criteria and Timelines*.