

ADMINISTRATIVE PROCEDURE NO. 304

SCHOOL ATTENDANCE BOUNDARIES AND STUDENT PLACEMENT Grades 1-12

Background

Students should be accommodated in regular programming as close to their homes as possible. However, as student growth in some areas may exceed the capacity of local schools or where specialized programming is required, it may be necessary to direct students to attend other schools.

Procedures:

1. Attendance boundaries will be established for each school within the Division.
2. Students residing within the attendance boundary of a school are expected to attend that school.
3. A parent may request their child be placed in a school other than the designated school by submitting an *Out of Boundary Request Form* found on the Division or school websites. If approved, the parent is responsible to transport the child to and from school. An out of boundary placement is dependent upon sufficient space, resources and appropriate programming. An out of boundary placement at one school does not indicate a future out of boundary placement as a student moves to another grade configuration.
4. Information regarding the set school attendance boundaries is available on the Division website.
5. The school division offers parents the opportunity to select a specialized program for their child's education. If parents elect to enroll their child in a specialized program which is not their catchment school and they reside less than 1km from their catchment school, they will be responsible for transporting their child. If their main home residence falls within the eligibility criteria transportation will be provided with a fee assessed if space and routing is available. Such programs include athletic academies.

The school division offers parents the opportunity to select a School of Choice for their child's education. These schools are St Patrick's Community School (Year-Round schooling) and St Martin de Porres School (Fine Arts). If parents elect to enroll their child in a School of Choice which is not their catchment school and they reside less than 1 km from their catchment school, they will be responsible for transporting their child. If the main home residence falls within the eligibility criteria transportation will be provided if space and routing is available. with possible fees assessed.

6. Where a student is directed to a Division Congregated Program outside of their catchment school, the division will transport the child to and from the school.