



Minutes of an Organizational Meeting of the Board of Trustees of the The Red Deer Catholic Separate School Division, held April June 18, 2024.

Present: S. Heistad
M. Hollman
C. Leyson, Trustee
D. Lonsdale
K. Pasula
A. Watson, Trustees
K. Finnigan, Superintendent of Schools
L. Latka, Secretary-Treasurer
M. St. Pierre, Executive Assistant

The meeting was called to order by Superintendent Finnigan at 7:15 P.M.

1. ELECTION OF BOARD CHAIR

The Superintendent called for nominations for the position of Board Chair.

Trustee Pasula nominated Trustee Murray Hollman for the position of Board Chair.

Trustee Hollman accepted the nomination.

The Superintendent called for other Nominations for the position of Board Chair.

There were no further nominations for the position of Board Chair.

06/18/24-01-Pasula

**THAT NOMINATIONS FOR THE POSITION OF BOARD CHAIR
CEASE.**

CARRIED.

The Superintendent declared Trustee Murray Hollman elected Board Chair.

Chair Hollman assumed the Chair.

2. ELECTION OF VICE-CHAIR

The Board Chair called for nominations for the position of Vice-Chair.

Trustee Lonsdale nominated Trustee Anne Marie Watson for the position of Vice-Chair.

Trustee Watson accepted the nomination.

Chair Hollman nominated Trustee Pasula for the position of Vice-Chair.

Trustee Pasula accepted the nomination.

Chair Hollman called for other Nominations for the position of Vice-Chair.

There were no further nominations for the position of Vice-Chair. A vote was taken by all Trustees utilizing secret ballots and the results were tabulated by the Secretary-Treasurer.

06/18/24-02-Lonsdale

**THAT NOMINATIONS FOR THE POSITION OF VICE-CHAIR
CEASE.**

CARRIED.

Board Chair Hollman declared Trustee Watson elected Vice-Chair.

3. The Organizational Meeting Report was reviewed by Trustees.

4. COMMITTEES AND APPOINTMENTS

06/18/24-03-Leyson

**THAT COMMITTEE APPOINTMENTS FOR THE 2024-2025
SCHOOL YEAR ARE AS FOLLOWS:**

Board/A.T.A. Liaison Board Chair, Vice-Chair (or designate)	Trustee Dorraine Lonsdale
Superintendent Negotiating Board Chair, Vice-Chair	Chair Murray Hollman Vice-Chair Anne Marie Watson
Student Matters Appeals/Hearing Committee Any two (2) trustees who are available	Trustees rotate
Audit Committee Three (3) Trustees. One (1) of the three Trustees	Chair Murray Hollman Trustee Dorraine Lonsdale

will act as the Chair of the Audit Committee as determined by the members.	Trustee Sharla Heistad
Red Deer Catholic Foundation Two (2) trustees as per Policy 22	Chair Murray Hollman Trustee Kim Pasula
A.T.A. Negotiations Three (3) Trustees including the Board Chair (unless in conflict) and TEBA representative	Trustee Cynthia Leyson Trustee Dorraine Lonsdale Trustee Kim Pasula
CUPE Negotiations Two (2) Trustees including Board Chair (unless in conflict)	Chair Murray Hollman Vice-Chair Anne Marie Watson
A.S.B.A. Zone 4 One Trustee and one alternate	Trustee Sharla Heistad Vice-Chair Anne Marie Watson (alternate)
A.C.S.T.A. One Trustee and one alternate	Trustee Cynthia Leyson Chair Murray Hollman (alternate)
Rural Caucus Committee One Trustee	Trustee Sharla Heistad
TEBA One Trustee	Trustee Dorraine Lonsdale
Joint Use Planning Governing Two (2) Trustees	Chair Murray Hollman Trustee Kim Pasula

CARRIED.

06/18/24-04-Heistad

THAT TRUSTEE LONSDALE REPRESENT THE BOARD OF TRUSTEES AT TEBA FOR THE 2024-2025 SCHOOL YEAR.

CARRIED.

5. SCHOOL LIAISON AND APPOINTMENTS

The following school liaison appointments were made:

School	Trustee Representative
École Camille J. Lerouge School	Vice-Chair Anne Marie Watson
École Secondaire Notre Dame High School	Vice-Chair Anne Marie Watson

École Mother Teresa School	Trustee Sharla Heistad
École Our Lady of the Rosary School	Trustee Dorraine Lonsdale
Father Henri Voisin School	Trustee Cynthia Leyson
Holy Family School	Trustee Cynthia Leyson
Holy Trinity School	Trustee Sharla Heistad
Maryview School	Chair Murray Hollman
St. Dominic High School	Trustee Dorraine Lonsdale
St. Elizabeth Seton School	Trustee Kim Pasula
St. Francis of Assisi School	Chair Murray Hollman
St. Gregory the Great Catholic School	Trustee Kim Pasula
St. Joseph High School	Chair Murray Hollman
St. Lorenzo Ruiz Middle School	Vice-Chair Anne Marie Watson
St. Marguerite Bourgeoys School	Trustee Sharla Heistad
St. Martin de Porres school	Vice-Chair Anne Marie Watson
St. Matthew School	Trustee Dorraine Lonsdale
St. Patrick's Community School	Trustee Cynthia Leyson
St. Teresa of Avila School	Trustee Kim Pasula
St. Thomas Aquinas School	Trustee Cynthia Leyson
St. John Paul II Outreach School	Trustee Kim Pasula

6. **REGULAR BOARD MEETING DATES**

Trustees reviewed the suggested meeting dates, and Vice-Chair Watson noted that the new schedule of alternating Friday meetings was not working well. Despite the ability to allow online attendance and avoid late-night sessions, some trustees had to miss work or other committee meetings during the day on Fridays. She added that consistently holding meetings on Tuesday evenings would be more reliable and less disruptive.

06/18/24-05-Watson

THAT THE BOARD OF TRUSTEES AMEND POLICY 19 - BOARD OPERATIONS, SECTION 6.1, AS FOLLOWS:

THE BOARD SHALL HOLD ITS REGULAR MEETINGS ON THE LAST TUESDAY OF EACH MONTH BEGINNING AT 5:30 PM, IN THE BOARDROOM OF MONTFORT CENTRE AT 5210 – 61 STREET, RED DEER. ADDITIONAL MEETINGS WILL BE AT THE CALL OF THE CHAIR.

CARRIED.

The Board agreed to hold regular board meetings on the last Tuesday of each month beginning on August 27, 2024.

7. MINI-RETREATS AND OPTIONAL DATES FOR CONSIDERATION

Trustees reviewed possible dates suitable for full-day Board mini-retreats. The following dates were agreed upon by Trustees to hold for the use of a full-day Board mini-retreat.

- Thursday, October 10, 2024 - Board & Superintendent Evaluations
- Monday, December 9, 2024
- Monday, January 20, 2025
- Monday, April 14, 2025
- Friday, April 25, 2025 (hold for budget)

8. ANNUAL BOARD WORK PLAN REVIEW AND UPDATES

Board policy has established that the Board shall develop and/or review an Annual Work Plan at every Organizational Meeting. Trustees reviewed and agreed to the information provided in the 2024-2025 RDCRS Annual Board Work Plan report.

9. OTHER IMPORTANT UPCOMING DATES FOR TRUSTEES

Trustees reviewed the upcoming dates presented for the 2024-2025 school year.

06/18/24-06- Heistad

THAT THE MEETING ADJOURN, THE TIME BEING 7:53 P.M.

CARRIED.

A closing prayer was read aloud by Trustee Heistad.

After the closing prayer, Vice-Chair Watson raised a point of order regarding a motion being missed to destroy the ballots after the vote was held for the position of Vice-Chair. Board Chair Hollman acknowledged the point of order and requested that a motion be made.

06/18/24-07-Watson

**THAT THE BALLOTS UTILIZED FOR THE VOTING DURING
THE ORGANIZATIONAL MEETING BE DESTROYED.**

CARRIED.

(CHAIR)

(SECRETARY-TREASURER)