

POLICY 27: ELECTORAL REPRESENTATION - WARDS

Specifically

1. Elections/Appointment
 - 1.1. Wards - Within the stipulations of Ministerial Order 019/2021 dated August 5, 2021 and subsequent Ministerial Order 027/2021 dated November 30, 2021, delineating the division's electoral boundaries, and;
 - 1.2. Within the stipulations of By-Law No. 1/2025 providing for the nomination and election of Trustees of the Red Deer Catholic Separate School Division;
 - 1.3. The Board has decided to provide for the nomination and election of trustees within by wards. Copies of the Ministerial Orders are available at the Division Office.
 - 1.3.1. Two (2) Wards have been established within the Red Deer Catholic Separate School Division.
 - 1.3.2. Five (5) trustees are to be elected in Ward 1 (Red Deer Ward) and 2 trustees shall be elected in Ward 2 (Rocky Mountain House Ward) as follows:
 - 1.3.2.1. One (1) trustee shall be elected in the Highway 11 Electoral Subdivision.
 - 1.3.2.2. One (1) trustee shall be elected in the Queen Elizabeth II Electoral Subdivision.
 - 1.4. Wards may be revised from time to time as determined by the Board.
 - 1.4.1. The Board must pass any desired revision, by-by-law, by December 31 of the year prior to the year in which a general election is to be held in order to have the revision in effect following that general election.
 - 1.4.2. In the determination of revised ward boundaries, the Board must take into consideration representation by population, trading areas, school attendance areas and growth/depopulation forecasts.
 - 1.4.2.1. In balancing representation by population, the unwritten representation rule that can be used is +/- 25% of the average ward population.
 - 1.4.3. Further, in the determination of revised ward boundaries, the Board must utilize a community engagement process.

- 1.5. The provisions of the Local Authorities Election Act respecting the election of trustees shall apply to every election in each ward.
- 1.6. The Board shall determine when by-elections are to be held, in accordance with the provisions of the Local Authorities Election Act and the Education Act. These Acts govern the election of trustees and shall apply to all elections in each ward under the Board's jurisdiction.
 - 1.6.1. By-elections may be deferred only under the following circumstances:
 - 1.6.1.1. If the vacancy occurs within 6 months prior to a general election, as permitted by the Local Authorities Election Act.
 - 1.6.1.2. If the Board applies to and receives approval from the Minister to waive the requirement for a by-election due to the specific circumstances of the vacancy.

References:

Local Authorities Election Act, RSA 2000, c L-21, Sections 11(2), 13(2), and 162.
Education Act, SA 2012, c E-0.3, Sections 81 and 83.

February 2020
Revised: January 2025