

Minutes of a regular meeting of the Board of Trustees of the Red Deer Catholic Regional Schools, held November 24, 2015.

- Present: A. LaGrange
- M. Hollman
- D. MacKay
- D. Bouchard
- L. McNiff
- G. Pelletier and
- A. Watson, Trustees
- V. P. Mason, Superintendent of Schools
- R. Ledene, Assoc. Sup't – Faith Dev & Div Support
- K. Finnigan, Assoc. Sup't – Inclusive Learning
- J. P. Stewart, Assoc. Sup't - Personnel
- R. Steeves, Secretary-Treasurer
- K. Jaeger, Supervisor of Support Services
- J. Heidt, Executive Assistant
- Absent: Dave Khatib, Division Principal

The meeting was called to order at 6:30 p.m.

ENCOUNTERING JESUS, THE LIVING WORD: Mr. Ledene, Superintendent of Faith Development and Division Support, lead Trustees in opening scripture, meditation and prayer.

1. APPROVAL OF AGENDA

The agenda was amended as follows:

- #7 will become #4
- #9 APPROVAL OF TENDERS

15/11/24-26-Hollman

THAT THE AGENDA BE APPROVED AS AMENDED

CARRIED.

2. ADOPTION OF MINUTES

15/11/24-27- Bouchard

THAT THE MINUTES OF THE REGULAR MEETING OF OCTOBER 27, 2015 BE ADOPTED AS CIRCULATED

CARRIED.

Chair Pelletier congratulated Trustee LaGrange on being elected as ACSTA president. She in turn thanked her colleagues for their support in helping her achieve this accomplishment.

3. 2014-2015 AUDITED FINANCIAL STATEMENT

Ms. Melissa Milne and Mr. Landon Resta from MNP were welcomed to the meeting. Ms. Milne reviewed the Audit Findings Report with the Board of Trustees. She expressed that there were no deficiencies found and it was a clean audit. She acknowledged and thanked staff for their excellent cooperation in completing the audit.

The Secretary Treasurer requested Board approval for transfers to operating reserves and capital reserves.

15/11/24-28- LaGrange

THAT THE BOARD APPROVES THE TRANSFER TO/FROM OPERATING RESERVES AND CAPITAL RESERVES AS FOLLOWS: CAPITAL RESERVES OF \$318,262 TO OPERATIONS AND MAINTENANCE FROM CURRENT SURPLUS AND AMORTIZATION; CAPITAL RESERVES OF \$501,195 TO TRANSPORTATION FROM CURRENT SURPLUS AND AMORTIZATION; CAPITAL RESERVES OF \$332,158 TO ADMINISTRATION FROM CURRENT SURPLUS AND AMORTIZATION; CAPITAL RESERVES OF \$355,434 TO SCHOOL AND INSTRUCTION FROM CURRENT SURPLUS AND AMORTIZATION.

CARRIED.

5. 2015-2016 DIVISION BUDGET UPDATE

The Secretary-Treasurer presented Trustees with updated figures to the 2015-2016 Division budget. He indicated that due to changes in government since the spring budget, there are some significant changes in revenue.

6. DIVISION THREE YEAR EDUCATION PLAN 2015-2018 AND ANNUAL EDUCATION RESULTS REPORT 2014-2015

The Division Three Year Education Plan 2015-2018 and the Annual Education Results Report (AERR) for 2014-2015 were presented to Trustees. The 2015-2018 Three-year Division Education Plan highlights the Division's priorities, trends and potential issues for the next three school years. The priorities include emphasis on LIFT (Literacy, Inclusion, Faith and Technology).

The 2014-2015 Annual Education Results Report was also presented to Trustees for review. This report provides an overview of Division results as compared to the province.

Both of the reports, along with the AERR summary for stakeholders will be posted on the Division's website.

15/11/24-29- Watson

**THAT THE BOARD APPROVES THE
DIVISION'S THREE YEAR ANNUAL
EDUCATION RESULTS REPORT 2015 TO 2018
AND THE ANNUAL EDUCATION RESULTS
REPORT FOR THE 2014/2015 SCHOOL YEAR,
AS PRESENTED**

CARRIED.

7. FACILITY MASTER PLAN

On an yearly basis administration reviews the Facility Master Plan (FMP) to determine priorities for the spending of the Infrastructure Maintenance and Renewal (IMR) funding provided to the Division from Alberta Education. The plan is updated on an annual basis after review with schools and the maintenance department. A copy of the updated plan was presented to Trustees for review.

4. FINE ARTS PILOT PROJECT

The Associate Superintendent of Inclusive Education and the Director of Inclusive Education provided the Board with an update regarding the Fine Arts Pilot Project that has been launched at three of the Division's schools. This comprehensive Music Program is designed to expose elementary students to all facets of music in the hope they continue to explore fine arts throughout middle and high school. Trustees appreciated the concept and reiterated the fact that they remain strong proponents of fine arts in the schools throughout the Division.

8. SYRIAN REFUGEE FAMILIES

The Associate Superintendent of Inclusive Education presented Trustees with information received at the recent community engagement meeting in regards to 200-250 refugees expected to arrive in Red Deer. Many students are expected to arrive with Post Traumatic Stress Disorder as well as some health issues and Counsellors will be well educated and ready to deal with any of these issues. The Division currently has a strong ESL Program ready to accommodate the children that will be attending school, and feel this is a great opportunity to use the many tools already in place.

9. TENDER REVIEW PROCESS

Alberta Infrastructure is making some changes on their tender review process with an intent to streamline the approval requirements in order to move projects forward in a timely manner while still following the School Buildings and Tendering

Regulation. In preparation of this change, Alberta Infrastructure requires a board motion giving delegated authority for an individual to act on behalf of the board. This motion will be cited each time the Division requests contract approval.

15/11/24-30- McNiff

THAT THE BOARD OF TRUSTEES APPROVES THE SUPERINTENDENT TO ACT ON BEHALF OF THE BOARD FOR THE TENDER REVIEW PROCESS UNDER \$1.5M AND THE BOARD BE NOTIFIED OF SUCH TENDERS. THE RENEWAL OF THE MOTION WILL BE IN OCTOBER, 2017.

CARRIED.

INFORMATION ITEMS:

Capital Projects Update

St. Marguerite Bourgeoys School
Alberta Infrastructure's review has delayed this tender. Tenders for this project are now expected to close in December with construction starting in the new year.

St. Gregory the Great Catholic School
Construction will begin in the spring.

St. Joseph High School
Structural steel on the remainder of the building has begun.

St. Francis of Assisi Addition
Work has begun on the foundation of the addition.

ASBA UPDATE

Trustee McNiff attended the recent Zone 4 meeting and reported:

- Zone 4 is sending a letter to the Education Minister that we are united in our commitment to ASBA and would like us as a board to convey this message as well.
- FNMI - Wild Rose will have a locally developed course available.
- Trish Randall from Alberta Education will be meeting with Board Chairs in January

- Great Kids Award deadline is November 27, 2015.

ACSTA UPDATE

Trustee LaGrange attended a November 13 meeting.

- Truth and reconciliation names of division FNMI reps will be contacted to remember to tell positive stories of residential schools in the curriculum as well.
- There will be a reception in Ottawa to engage MP's on Catholic Education.
- 2016 nominees for Higgins award now being accepted.

EDUCATION FOUNDATION

Trustee Bouchard reported that the next meeting will be in early December. The Foundation continues to welcome applications for additional Education Foundation members.

ADDITIONAL UPDATES

The Archbishop recently held a meeting for Catholic School Divisions to attend and Trustee LaGrange and the Associate Superintendent of Faith Development and Division Support attended the last meeting. Red Deer Catholic Regional School's template for Holy Child Mass was presented at this meeting and was well received by other Boards who intend to use the model.

Trustee LaGrange gave a school update in regards to having our schools offer parent PD with regards to school councils. Alberta School Councils Association (ASCA) gave a school council update in regards to getting all of our schools having PD available for parents. ASCA presented to the school administrators this month.

CLOSING PRAYER

Trustee Bouchard led the group in closing prayer.

15/11/24-31 – Watson

**THAT THE REGULAR MEETING RECESS
FOR THE MEETING OF THE
COMMITTEE OF THE WHOLE, THE TIME
BEING 9:48 P.M.**

CARRIED.

15/11/24-32 – McNiff

**THAT THE REGULAR MEETING
RECONVENE.**

CARRIED.

15/10/27-33 -Hollman

**THAT THE REGULAR MEETING
ADJOURN, THE TIME BEING 10:02 P.M.**

CARRIED.

ADJOURNMENT

(CHAIR)

(SECRETARY-TREASURER)